

To: Chairman and Members of the
Amenities & Civic Centre Committee:-
Cllrs T Banning (Vice-Chairman),
L Hallett (Chairman), J Harris, P Howson,
B Page, M Pepper, B Sawyers,
Mayor and Deputy Mayor

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10th July 2009

Dear Sir/Madam

You are summoned to attend a meeting of the **AMENITIES & CIVIC CENTRE COMMITTEE** which will be held on **Wednesday 15th July 2009** in the Telscombe Civic Centre at 7.30 pm when it is proposed to transact the following business. Members of the public have the right to attend and will be able to ask questions and make statements at the commencement of the meeting for a 15 minute period.

Yours faithfully

Martin Duckworth

Martin Duckworth
Town Clerk

AGENDA

1. Election of Chairman and Vice Chairman
2. Public question time
3. Apologies for absence and substitutions
4. To receive Members' declarations of prejudicial and personal interest
5. To approve and sign minutes of the meeting held on 13th May 2009
6. Matters arising for noting
6. To note the income and expenditure accounts for the Committee to 31st June 2009

Amenities Items

7. To note landscape maintenance site directions
8. To note extension of grounds maintenance contract

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9. Updated information on picnic tables for Chatsworth Park plus possible table for Civic Centre

Civic Centre Items

10. Update on telephone mast installation
11. Update on external painting at Civic Centre
12. Parking at Civic Centre
13. Re-landscaping front of Civic Centre, removal of shrubs and laying to lawn
14. Regular quiz night in aid of Mayor's Charity
15. Any other business the Chairman considers as urgent

NB Date of next meeting of the Committee – **Wednesday 16th September 2009**