

# TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **AMENITIES & CIVIC CENTRE COMMITTEE** held on **Wednesday 18<sup>th</sup> November 2009** in Telscombe Civic Centre at 7.30 pm.

**PRESENT** Councillors: Ms L Hallett (Chairman)  
Mr T Banning (Vice Chairman)  
Mr J Harris, Mr B Page  
Mrs B Sawyers, Mr A Smith  
Mr R Maskell

**APOLOGIES** Councillors: Mr P Howson, Mr J Page,  
Mr T Armour

*There being no members of the public present the meeting moved to the first agenda item.*

## 247. **DECLARATIONS OF INTEREST**

There were no declarations of prejudicial or personal interest.

## 248. **TO APPROVE AND SIGN MINUTES OF THE MEETING HELD ON WEDNESDAY 16<sup>TH</sup> SEPTEMBER 2009**

The minutes of the above meeting were approved by the Committee and signed as correct by the Chairman.

## 249. **MATTERS ARISING**

There were no matters arising.

## 250. **TO NOTE THE INCOME AND EXPENDITURE ACCOUNTS TO 30<sup>TH</sup> OCTOBER 2009**

The income and expenditure accounts for the Committee to 30<sup>th</sup> October 2009 were noted

## 251. **TO NOTE LANDSCAPE MAINTENANCE SITE DIRECTIONS**

The Committee noted the report.

## 252. **UPDATE ON GROUNDS MAINTENANCE CONTRACT**

The meeting was advised there were still some outstanding questions in respect of the detailed specification. The Committee noted that the Policy and Resources Committee meeting of 11<sup>th</sup> November had resolved to extend the existing contract until 31<sup>st</sup> March 2010. The need to take advantage of the handover training available from East Sussex County Council was emphasised.

# TELSCOMBE TOWN COUNCIL



## 253. REPLACEMENT “BEAR BIN” FOR CHATSWORTH PARK NORTH PLAYGROUND

The Clerk reported that the novelty litter bin in the northern playground of Chatsworth Park had been damaged and a replacement “bear bin” would cost £212.38 and could be funded from the playground equipment spares budget. The Committee unanimously

**RESOLVED** the purchase of a new “Bear Bin” for the northern play space in Chatsworth Park.

## 254. TO NOTE ANNUAL INDEPENDENT PLAYGROUND INSPECTIONS AND ACCOMPANYING REPORT FROM THE CONTRACTS MANAGER

The Committee noted the results from the inspections and the accompanying report from the Contract Manager. The Committee were pleased that no medium or high risk items had been identified. The Committee recognised that there was ageing equipment in all three play spaces that would require replacement or removal in the next few years, and despite making financial provision, alternative sources of significant funding needed to be identified.

## 255. TO CONSIDER PURCHASE OF NEW LOW ENERGY CHRISTMAS LIGHTS

The Clerk advised that the existing external lights were all 40 watt bulbs that consumed considerable power. Councillor Harris said that a rope light may be a better idea, it was agreed that the Chairman and Councillor Harris would liaise with the Deputy Clerk to agree suitable replacement lights.

## 256. UPDATE ON PUBLIC DEMAND ANALYSIS RECORDING

Councillor Smith outlined the principals and methodology behind the analysis recording. The aim of the system was to help match resources to demand. Councillor Smith advised that the data already captured was proving useful and had identified a significant level of activity in respect of the Tye. Cllr Smith suggested that a further two or three months data would provide a more significant data base to look at resource allocation options. The Chairman proposed a vote of thanks to Councillor Smith for all his hard work in developing the demand analysis system. This was unanimously agreed by the committee.

## 257. TO AGREE FINAL DETAILS FOR COCKNEY EVENING

The Committee discussed the provision of food for the event. Councillor Banning agreed to order 100 mince pies as per last year and crisps and nuts would be provided for the tables. A pay bar would be run by Councillors and the Clerk was applying for the necessary licence for the sale of alcohol from the District Council.

## 258. TO DISCUSS FUTURE QUIZ NIGHT DATES AND DETAILS

The Chairman said the initial quiz night had gone very well and it should become a quarterly event. The Committee was agreed that the next quiz night would be on Friday 5<sup>th</sup> February



# TELSCOMBE TOWN COUNCIL

## **258. Contd. To Discuss Future Quiz Night Dates and Details**

starting at 7 pm and that Mr Borthwick should be asked to act as quiz master. Tickets would be £2 per person with teams of six members. The Chairman would provide champagne and chocolates as prizes funded by the raffle budget. A raffle with 6-10 prizes would also be organised. All profits from the night would go to the Mayor's charity fund.

## **259. ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS AS URGENT**

It was proposed by Cllr Maskell that Chris Whittle should be asked to check all the bus shelters and provide a price for any remedial decoration. This proposal was unanimously agreed by the Committee.

A query was raised in respect of moving the cupboards out of the Council Chamber. The Clerk was requested to establish if the hearing loop could be accommodated outside the cupboards.

There being no further business the meeting closed at 8.40 pm.

Signed .....  
CHAIRMAN - Ms L Hallett

NB The next meeting of the Committee will be held on Friday **15<sup>th</sup> January 2010 commencing at 7.30 pm**