

TELSCOMBE TOWN COUNCIL

Minutes of a meeting of the **AMENITIES & CIVIC CENTRE COMMITTEE** held on **Wednesday 15th July 2009** in Telscombe Civic Centre at 7.30 pm.

PRESENT Councillors: Ms L Hallett (Chairman)
Mr T Banning (Vice Chairman)
Mr J Harris, Mr B Page
Mrs B Sawyers, Mr A Smith
Mr T Armour

APOLOGIES Councillors: Mr P Howson, Mr R Maskell
Mr J Page

The reasons for absence were accepted by the Committee.

There being no members of the public present the meeting moved to the first agenda item.

212. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Cllr Lynda Hallett was unanimously elected as Chairman and Cllr Andy Smith was unanimously elected as Vice Chairman

213. DECLARATIONS OF INTEREST

There were no declarations of prejudicial or personal interest.

214. TO APPROVE AND SIGN MINUTES OF THE MEETING HELD ON WEDNESDAY 13TH MAY 2009

The minutes of the above meeting were approved by the Committee and signed as correct by the Chairman.

215. MATTERS ARISING

There were no matters arising.

216. TO NOTE THE INCOME AND EXPENDITURE ACCOUNTS TO 31ST JUNE 2009

The Committee noted the report.

217. TO NOTE LANDSCAPE MAINTENANCE SITE DIRECTIONS

The Committee noted the report.

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218. TO NOTE EXTENSION OF GROUNDS MAINTENANCE CONTRACT

The Committee noted the three month extension of the Grounds Maintenance Contract agreed at the Policy and Resources Committee meeting of 8th July.

219. UPDATE INFORMATION ON PICNIC TABLES FOR CHATSWORTH PARK PLUS POSSIBLE TABLE FOR CIVIC CENTRE

The Committee considered the report outlining the options and costs of picnic tables. The Committee agreed examine possible sites in the park for two new tables in the park and take advice from the local Police in respect of the best location to avoid potential antisocial behaviour and noise for local residents. The need to accommodate disabled users oat any new tables was also highlighted.

The Committee considered the possibility of installing a picnic table on the patio area of the Civic Centre. The committee considered that the existing plastic chairs were still serviceable and an appropriate table to accommodate them should be sourced.

220. UPDATE ON TELEPHONE MAST INSTALLATION

The Clerk advised that the contractor was likely to commence installation in early August. The project had been delayed due to difficulties with the power supply contractor. The committee noted the update.

221. POSSIBLE PICNIC TABLES IN CHATSWORTH PARK

The Chairman requested consideration of installation of picnic tables in Chatsworth Park. A leaflet detailing several types of tables and benches was produced for inspection. The Assistant Town Clerk had obtained prices from two different suppliers for a traditional table and bench in both hardwood and recycled materials, the average price of which was £420. It was **agreed** that the Assistant Town Clerk obtain prices for the different types of tables, together with installation and concrete base costs and the information be taken to the next meeting.

222. VERBAL UPDATE ON CIVIC CENTRE OPEN DAY HELD ON 9TH MAY

It was noted that there had been very poor attendance at the open day.

223. UPDATE ON TELEPHONE MAST INSTALLATION

The Committee was advised that some works had already been carried out and that delays in finishing the project had been due to a backlog of work by the electrical supply contractor. Plans were awaited from the engineers for the next and final phase, of the installation.

224. UPDATE ON EXTERNAL PAINTING AT CIVIC CENTRE

The Committee noted that work had commenced on the external painting of the Civic Centre.

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225. PARKING AT CIVIC CENTRE

The Committee considered a no cost proposal from a local security company specialising in parking enforcement. The Committee considered that the imposition of ticketing and associated fines as likely to cause unnecessary antagonism to residents and users of a Civic facility. The Committee requested the Clerk to establish the cost of installing a lockable barrier that would prevent unauthorised access. A counterweight barrier was proposed as the most cost effective option.

226. RE-LANDSCAPING OF CIVIC CENTRE, REMOVAL OF SHRUBS

The committee discussed the need to improve the appearance of the front of the Civic Centre and problems associated with rose hips falling onto the footpath. The Clerk was requested to obtain quotations for the removal of the existing rose bushes and putting down turf on the vacant bed. The Clerk was also requested to obtain costs for planting the lawn at the front of the area with spring flowering bulbs.

227. REGULAR QUIZ NIGHT IN AID OF MAYOR'S CHARITY

The Chairman proposed a one off quiz night in support of the Mayor's charity, depending on the success of the first event it was hoped to provide quiz nights as a regular event at the Civic Centre possibly on a monthly basis. The Committee unanimously **agreed** to hold a quiz night on Friday 4th September and if successful repeat the event on a regular basis.

228. ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS AS URGENT

There being no further business the meeting closed at 8.25 pm.

Signed

CHAIRMAN - Ms L Hallett

NB The next meeting of the Committee will be held on Wednesday **16th September 2009 commencing at 7.30 pm**