

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **POLICY & RESOURCES COMMITTEE** held on **Monday 1st March 2010** in Telscombe Civic Centre at 7.30 pm.

PRESENT

Councillors: Mr J Page (**Chairman**)
Mr P Howson Mr J Livings
Mr T Armour, Mr B Sawyers
Ms L Hallett, Mr J Harris
Mr A Smith, Mr B Page

APOLOGIES Councillors:

Mr T Banning, Mr D Neighbour
Mr R Maskell

The meeting was adjourned at 7.30 pm to take questions from members of the public.

A member of the public asked when work was going to be carried out to improve the access from Bevendean Avenue onto the Tye. The Chairman advised that tenders for the work were being reconsidered as a confidential item at this evenings meeting. The issue of rubbish littering the verges of Telscombe Cliffs Way and the path between was raised the road was un-adopted but the understanding was that Lewes District Council would undertake the work it was emphasised that much of the litter came from the adjacent sports pitches owned by the District Council. Councillor Hallett advised that she had raised the issue with the District Council and would do so again. Councillor Livings advised the road was used by the District Council to access the pitches and should be kept clean by them. The Clerk was requested to contact the District Council to request a litter pick of the area. The issue of parking and damage to the grass verges in Telscombe Cliffs was raised by a resident. The Clerk advised that the Lewes District "parking shop" were now sending out regular patrols to target the problem of anti social parking in the area.

The meeting was re-convened at 7.39 pm.

393. **DECLARATIONS OF INTEREST**

Councillor Livings declared a personal interest in agenda item 11 as his wife was a member of the management Committee of the CTLA.

Councillors Hallett, Howson, Livings and Harris also declared a personal interest in confidential agenda item sixteen as members of Peacehaven Town Council. They remained at the meeting but took no part in the discussion of the relevant item.

394. **TO APPROVE AND SIGN MINUTES OF THE MEETING HELD ON MONDAY 18th JANUARY 2010**

The minutes of the above meeting were approved by the Committee and signed as correct by the Chairman.

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395. TO APPROVE AND SIGN MINUTES OF THE TELSCOMBE VILLAGE CLUB COMMITTEE MEETING HELD ON FRIDAY 27th JANUARY 2010

The Chairman of the Committee advised that minutes of the above meeting required amendment with regard to the farm open day, this was planned for the May bank holiday not the Easter weekend as stated in the minutes. The Clerk was requested to amend the minutes and they were agreed for signature by the Chairman at the next meeting of the village club committee.

396. MATTERS ARISING

The issue of dogs being on leads and the potholes in Gorham Lane would be raised at the next strengthening local relationship meeting with the County Council. The Clerk confirmed that the new oak notice board had been ordered for Telscombe village.

397. TO NOTE THE INCOME AND EXPENDITURE ACCOUNTS FOR THE COMMITTEE TO 31st DECEMBER 2009

The committee noted the Income and Expenditure accounts to 31st December 2009.

398. TO NOTE REMOVAL OF AIR MONITORING UNIT

The Committee noted that the unit had been removed. Favourable comments were made on the improved appearance of the Civic Centre frontage without the unit.

399. TO CONSIDER SETTING UP A SMALL WORKING PARTY TO EXAMINE AND EDIT NEW DRAFT STANDING ORDERS PRODUCED BY THE NATIONAL ASSOCIATION OF LOCAL COUNCILS

The Clerk advised that model Standing Orders were now available from the National Association of Local Councils (NALC) and these allowed for a degree of 'tailoring'. This was to ensure they fitted individual Authorities requirements. It was proposed that a small Member/ Officer working party should be established to examine and edit the NALC template and produce revised Standing Orders for consideration and final approval by Council. It was proposed by the Chairman, seconded by Councillor Sawyers and:-

RESOLVED that Councillors J Page, J Livings, J Harris and A Smith, assisted by the Clerk and Deputy Clerk, should form a working party to examine the new NALC document. The agreed terms of reference for the working party were to produce new Standing Orders for consideration and approval by the full Council.

400. TO CONSIDER REQUEST FROM LEWES DISTRICT COUNCIL FOR FINANCIAL ASSISTANCE TO REMOVE OLD FENCING FROM TELSCOMBE CLIFF TOP

The Committee considered a request from the District Council for financial assistance to remove old fencing and posts that were in danger of falling from the cliff top to the beach. The Committee recognised the dangerous condition of the fence and that it was the property of the District Council. Concerns were expressed that any involvement or contribution in removal by the Town Council could establish liability. It was proposed by Councillor Howson, seconded by Councillor Armour and

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400. Contd. **To Consider Request from Lewes District Council for Financial Assistance to Remove Old Fencing From Telscombe Cliff Top**

RESOLVED to request Lewes District Council to remove the broken cliff top fencing and concrete posts on the grounds of health and safety as soon as possible, without financial support from the Town Council.

401. **TO CONFIRM CONTINUED FINANCIAL SUPPORT FOR THE CTLA THREE TOWNS COMMUNITY BUS SCHEME FOR 2010 – 2011**

The expanded range of the service was outlined by Councillor Livings who advised that children under twelve could now travel free. New publicity material was also being distributed across the three towns. Concerns were expressed at the limited take-up of the service and the consequential high cost per journey. It was anticipated that the service should be self funding after two years of pump priming by the three town Councils. It was unanimously

RESOLVED to continue funding for the current financial year and review the passenger take-up from Telscombe and East Saltdean prior to next year's budget setting.

402. **CONSIDER PURCHASE OF NEW FAX MACHINE FOR THE CIVIC CENTRE**

The Committee considered a brief report from the Clerk advising of possible costings to replace the Town Council's fax machine. The Chairman advised there was a more cost effective option available by using existing PC's and the Clerk was requested to contact the Council's IT maintenance contractor to progress this option.

403. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS AS URGENT**

Councillor Smith advised that the Tye working party was evaluating options in respect of Higher Level Stewardship (HLS) and other potential environmental funding streams.

404. **RESOLVE THE EXCLUSION OF PRESS AND PUBLIC FROM THE MEETING FOR CONSIDERATION OF CONFIDENTIAL ITEMS OF BUSINESS IN ACCORDANCE WITH THE PUBLIC BODIES ADMISSIONS TO MEETINGS ACT 1960 SECTION 1**

Signed
CHAIRMAN - Cllr J Page

NB The next meeting of the Committee will be held on Monday **10th May 2010 at 7.30 pm**

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CONFIDENTIAL

405. CONFIDENTIAL MINUTES OF EMPLOYMENT COMMITTEE HELD ON 8th FEBRUARY 2010 – SUB COMMITTEE OF POLICY AND RESOURCES

The minutes of the above meeting were approved by the Committee and signed as correct by the Chairman.

406. Confidential

407. Confidential

408. Confidential

Signed
CHAIRMAN - Cllr J Page