

Minutes of a meeting of the **POLICY & RESOURCES COMMITTEE** held on **Monday 12<sup>th</sup> January 2009** in Telscombe Civic Centre at 7.30 pm.

**PRESENT**

Councillors: Mr R Maskell (**Chairman**)  
Mr P Howson (**Vice Chairman**)  
Mr T Armour, Mr T Banning,  
Ms L Hallett, Mr B Page  
Mr J Page

**APOLOGIES**

Councillors: Mr J Livings, Mr D Neighbour

The meeting was adjourned at 7.30 pm to take questions from members of the public.

*A member of the public requested clarification in respect of the ownership of the unmade track linking Telscombe Cliffs with Telscombe Village following correspondence with the Town Clerk. The member of the public further advised the Committee that the Land Registry had reported the land was not registered or in anyone's ownership. The Town Clerk stated that he had consulted the land agent who had verbally advised that the road was part of the Tye and therefore in the ownership of the Town Council. The Clerk also advised that he had no documentary information to clarify the ownership of the road and that the Council's land agent's report should help clarify the position.*

The meeting was re-convened at 7.39 pm.

276. **DECLARATIONS OF INTEREST**

There were no declarations of prejudicial and personal interest.

277. **TO APPROVE AND SIGN MINUTES OF THE MEETING HELD ON MONDAY 8<sup>th</sup> DECEMBER 2008**

The minutes of the above meeting were approved by the Committee and signed as correct by the Chairman.

278. **MATTERS ARISING**

The issue of the purchase of new signs was raised (min 270 8.12.08). The Clerk confirmed that he had contacted Mr Milton in respect of the size of the proposed signs and that Mr Milton agreed the signs could be increased in size as recommended by the Committee. The Committee further considered that additional signage should include a warning of grazing livestock and the need to keep dogs under control. The Town Clerk was instructed to contact Mr Milton for appropriate wording and arrange installation.

279. **TO NOTE THE INCOME AND EXPENDITURE ACCOUNTS FOR THE COMMITTEE TO 30<sup>th</sup> NOVEMBER 2008**

The committee noted the Income and Expenditure accounts to 30<sup>th</sup> November.

280. **TO CONSIDER A REVISED COMMITTEE MEETING TIMETABLE**

The Committee considered a draft timetable for Council and Committee meetings covering the period January to December 2009. The Committee agreed the draft with the proviso that a meeting of the Tye Commons Committee was scheduled for 3<sup>rd</sup> February 2009. It was proposed by Cllr Armour seconded by Cllr Hallett and

**RECOMMENDED** that with the addition of a meeting of the Tye Commons Committee on 3<sup>rd</sup> February 2009, the timetable of meetings for the period January to December be approved.

281. **TO CONSIDER ADOPTION OF A COUNCIL COMPLAINTS POLICY**

The Committee considered a draft formal complaints procedure designed to set out procedures for handling complaints concerning the Council's administration. The Committee noted that the draft policy was not designed to circumvent the statutory work of the Monitoring Officer in respect of dealing with complaints against Councillors. It was proposed by Cllr Howson seconded by Cllr Hallett and

**RECOMMENDED** that the Town Council adopt and publicise a policy for dealing with complaints.

282. **TO CONSIDER ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS AS URGENT**

The Committee formally thanked Mr McKeller for his rapid response and voluntary hard work in resurfacing an access gate area on the Tye that had been damaged by cattle. Cllr Banning raised the outstanding issue of the condition of the access paths onto the Tye from Ashurst Avenue. The Town Clerk undertook to obtain an estimate for the work as a matter of urgency.

283. **CORRESPONDENCE**

- (a) Lewes District Council weekly planning list
- (b) Newhaven Town Council agenda 16<sup>th</sup> Dec
- (c) Letter from resident re Telscombe Road
- (d) Hedleys – re Tye
- (e) Letter from resident re Telscombe Road
- (f) HM Revenue letter advising VAT repayment claim agreed
- (g) Lewes District Council weekly planning list
- (h) Hailsham Town Council re street light maintenance
- (i) ESCC re street light maintenance
- (j) Copy letter from resident to Lewes District Council re planning application
- (k) Lewes District Council weekly planning list
- (l) Campaign for the Protection of Rural England annual membership renewal (£32)
- (m) ESCC School travel plan information
- (n) Lewes District Council planning lists

The above correspondence was noted.

There being no further business the Chairman closed the meeting at 8.07 pm.

Signed .....  
CHAIRMAN - Cllr R Maskell

**NB** The next meeting of the Committee will be held on **Wednesday 4<sup>th</sup> March 2009 at 7.30 pm**