

TELSCOMBE TOWN COUNCIL

Minutes of a meeting of the **POLICY & RESOURCES COMMITTEE** held on **Wednesday 9th September 2009** in Telscombe Civic Centre at 7.30 pm.

PRESENT

Councillors: Mr J Page (Chairman)
Mr T Armour, Ms L Hallett,
Mr J Harris, Mr J Livings
Mr R Maskell, Mr D Neighbour
Mr T Banning, Mr P Howson
Mrs B Sawyers, Mr A Smith

APOLOGIES

Councillor: Mr B Page

A member of the public thanked the Clerk for recently undertaking clearing rubbish from the Tye. A question was also raised about the music for the proposed pig roast event. The Chairman advised that this would be considered during the meeting.

331. **DECLARATIONS OF INTEREST**

Cllr Armour declared a prejudicial interest in item number nineteen and left the meeting during the discussion of this item.

332. **TO APPROVE AND SIGN MINUTES OF THE MEETING HELD ON WEDNESDAY 8th JULY 2009**

The minutes of the above meeting were approved by the Committee and signed as correct by the Chairman.

333. **TO APPROVE AND SIGN MINUTES OF THE AUDIT SUB - COMMITTEE MEETING HELD ON 15th JUNE 2009**

The minutes of the above meeting were approved by the Committee and signed as correct by the Chairman.

334. **TO APPROVE AND SIGN MINUTES OF THE GRANTS SUB - COMMITTEE MEETING HELD ON 29th JUNE 2009**

The minutes of the above meeting were approved by the Committee and signed as correct by the Chairman.

335. **MATTERS ARISING**

There were no matters arising.

336. **TO NOTE THE INCOME AND EXPENDITURE ACCOUNTS FOR THE COMMITTEE TO 31st AUGUST 2009**

The Chairman requested that expenditure in respect of Anti Virus Software should be moved to an expenditure heading relating to IT. The Committee noted the accounts.

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337. **TO CONFIRM THE APPOINTMENT OF THE INTERNAL AUDITOR FOR THE YEAR 2009 / 2010**

The Committee considered the appointment of the Council's Internal Auditor for the 2009 – 2010 financial year and unanimously

RESOLVED the appointment of Mr Mike Cookson as the Council's Internal Auditor for 2009 – 2010 financial year.

338. **TO APPROVE THE COST OF A NEW NOTICE BOARD FOR TELSCOMBE VILLAGE**

The Committee considered a brief report from the Town Clerk that included prices for wooden notice boards. The Chairman advised that after further research a brown aluminium framed board could be purchased at a lower price than the wooden option (approximately £450 plus posts). The Committee considered an aluminium board was likely to be more durable. The Chairman advised that the in-house team could undertake installation. The Committee

RESOLVED the purchase of a brown coloured aluminium framed notice board for Telscombe Village be approved.

339. **TO AGREE DATES FOR A GRANT AND AUDIT SUB COMMITTEE MEETING**

The Committee considered suitable dates for the two sub committee meetings and .it was

RESOLVED that the meetings of the two sub Committees be held on Saturday 7th November commencing at 9.30 prior to the regular monthly Councillors surgery.

340. **TO CONSIDER THE COUNCIL'S COMMUNITY ENGAGEMENT STATEMENT OF INTENT**

The Clerk advised that the document had been produced to meet the statutory guidance for Council's wishing to exercise the power of well-being. The Clerk said the document had been produced in accordance with the example provided in the statutory guidance. The Committee unanimously

RESOLVED to adopt the Community Engagement Statement of Intent document.

341. **TO CONSIDER THE COUNCIL'S DRAFT ANNUAL REPORT**

The Committee considered the draft report and suggested some minor changes. It was **agreed** the report should be presented to the next Council meeting for final approval.

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342. REMOVAL OF BACK WALL OF COUNCIL CHAMBER

The Clerk advised that difficulties had been encountered in getting quotes for the work. Two quotations had been received – one verbally. The Committee

RESOLVED that the work should be undertaken and the decision on a suitable contractor should be delegated to the Mayor, Deputy Mayor, the Chairman of the Policy and Resources Committee with the Town Clerk.

343. UPDATE ON AIR MONITORING UNIT

The Chairman reported that at a recent meeting with the District Council's Environmental Health Officers it was agreed the unit would be removed by the end of November. The Chairman also advised that the area would be landscaped back to lawn by the District Council following the removal of the unit. The Committee noted the update.

344. LOWER ACCESS GATE TO TYE

The Chairman explained the item referred to an additional 12' field gate access being available at the southern end of Gorham Way. The Committee discussed the incident at the last firework display and the delays in accessing the Tye by ambulance. The Committee **agreed** that additional access was required if the Tye was to be used for community events. The Town Clerk was requested to obtain legal and planning advice in respect of the creation of another access gate on Gorham Way.

345. TO CONSIDER HOLDING PIG ROAST EVENING ON FRIDAY 2nd OCTOBER AT THE CIVIC CENTRE

The committee unanimously **agreed** to hold the event and thanked Cllr Armour for donating the pig. The Committee **agreed** to have a live band at the event in addition to an option for a pay bar or bring your own drinks. Cllr Armour volunteered to contact the band used for events held at the Village Club.

RESOLVED to hold a pig roast at the Civic Centre on the evening of 2nd October. The event to have a live band with tickets priced at £7.00 to include food and entertainment.

346. ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS AS URGENT

The Clerk was requested to contact a company who had previously contacted the Council with a view to providing a car park ticketing machine for the Civic Centre.

347. CONFIDENTIAL

The Committee unanimously **RESOLVED** to Exclude the Press and Public from the meeting. For consideration of confidential items of business in accordance with the Public Bodies Admissions to meetings Act 1960 Section 1.

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CONFIDENTIAL

The press and public were excluded from the meeting during the consideration of confidential items in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

348. Confidential Item

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351. Confidential Item

352. Confidential Item

353. Confidential Item

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Signed
CHAIRMAN

The next meeting of the committee will be held on Wednesday 11th November 2009 at 7.30 pm.