

# TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **PLANNING & HIGHWAYS COMMITTEE** held on **Monday 4<sup>th</sup> February 2019** in Telscombe Civic Centre at 7.30 pm.

**PRESENT:** Cllrs T Armour, J Harris, G Maskell C Robinson, I Sharkey & J Wilkins (*Chairman*)

**Also Present:** Bianca Buss, Amenities Officer (*minutes*)

*The meeting was adjourned to take questions from members of the public.*

## **2313. PUBLIC QUESTION TIME**

A resident present asked why the press and public were to be excluded from Agenda Item 13 'To consider Bridleway 8 Gate key holder application'. The Committee responded that due to the recent General Data Protection Regulation (GDPR) on privacy for individuals, the Council were now no longer able to openly discuss these applications, as it includes applicant's names.

*The meeting reconvened at 7.40pm.*

## **2314. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies were received from Cllr Loraine, who hadn't provided a reason and Cllr Brindley for a personal matter. Both apologies were accepted by the Committee. Cllr G Maskell was agreed as a substitute for Cllr Brindley.

## **2315. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST**

Cllr Armour declared an interest in Agenda Item's 6 and 13.

## **2316. TO DISCUSS, APPROVE & SIGN MINUTES OF THE MEETING HELD ON MONDAY 14<sup>th</sup> JANUARY 2019**

The Committee considered the minutes of the meeting and it was proposed by Cllr Robinson, seconded by Cllr Sharkey and unanimously **RESOLVED** that they were a true record of the proceedings and were signed as correct by the Chairman.

## **2317. PLANNING APPLICATIONS**

**LW/18/1024**

**138 Rodmell Avenue, East  
Saltdean**

Case Officer:  
Mr Russell Pilfold

**Proposed front porch modifications, garage conversion to guest room, new doors and windows and external terrace leading to rear garden.**

The committee considered the application and it was proposed by Cllr G Maskell, seconded by Cllr Armour and unanimously recommended to **SUPPORT** the application.

**LW/19/0018**

**52 Nutley Avenue,  
East Saltdean**

Case Officer:  
Mr James Emery

**Construction of rear decking area behind part of existing conservatory**

The committee considered the application and it was proposed by Cllr Robinson, seconded by Cllr Harris and unanimously recommended to **SUPPORT** the application.

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## 2317. Planning Applications (Contd)

**LW/19/0040**  
**14a Hamsey Road, East Saltdean**  
Case Officer:  
Mr Russell Pilford

### **Proposed new front balcony with sliding sash doors replacing first floor window**

The committee considered the application and it was proposed by Cllr Harris, seconded by Cllr Sharkey and unanimously recommended to **SUPPORT** the application.

## 2318. TREE WORK APPLICATIONS

**SDNP/19/00098/TCA**  
**The Old Rectory,**  
**Gorham's Lane,**  
**Telscombe Village**  
Case Officer:  
Mr Daniel Wynn

### **Works to Holm Oak:**

- **Remove leaning stem to south to 2m**
- **Reduce remaining crown by 30% to rebalance**

The committee considered the application and it was proposed by Cllr G Maskell, seconded by Cllr Robinson and recommended to **SUPPORT** the application on the basis that any neighbours affected are considered as per the Party Wall Act 1996.

Cllr Armour did not vote as he had declared an interest in this item.

## 2319. NOTIFICATION OF LAWFUL DEVELOPMENT

Cllr Wilkins reported to the Committee that Lawful Development notifications is a new item added onto our Agendas. The request had come from Lewes District Council, who are now informing Town Councils of these applications. Applications are just for us to note but if necessary, we may inform Lewes District Council of any matters that we would like them to consider.

**LW/19/0039**  
**157 Ambleside Avenue,**  
**Telscombe Cliffs**  
Case Officer:  
Mr Robin Hirschfeld

### **Application for Lawful Development Certificate for a proposed Summer House**

The Committee noted the lawful development certificate application above.

## 2320. NOTIFICATION OF PLANNING RESULTS

**LW/17/1069**  
90 Bevendean Avenue,  
Saltdean, East Sussex  
BN2 8PE

Planning Application for ground floor rear extension to existing bungalow.

**Lewes DC GRANTS PERMISSION** subject to conditions.  
Telscombe's Planning & Highways Committee **SUPPORTED** the application.

The Committee noted the planning result above.

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## **2321. ESCC STREET LIGHTING MAINTENANCE AGREEMENT 2019/2020**

The Amenities Officer reported that the ESCC Highways Team currently maintain the Town Council's street lights and that the yearly maintenance agreement is subject to its yearly review in April. There are no changes to the current rates of £25 per street light x 26 street lights. It was proposed by Cllr Harris, seconded by Cllr Sharkey and unanimously **RECOMMENDED** that the agreement is signed by the Town Clerk for the continued maintenance of the Town Council owned street lights.

## **2322. ACTION LIST**

The action list was noted as follows:

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
06.08.2018	Min 2224, p 2819 – Notification of planning results	BB	Report comparing LDC's decisions against TTC's to be compiled and placed on agenda for early March 2019.	1.3.19
29.08.2018	Min 2237, p 2827 – Tree Planting Scheme	JW/BB	Bianca has been unable to receive a reply from Plumpton College. EH Treecare and Burley's are due to provide quotations this week.	
29.08.2018	Min 2240, p 2828 – Damaged street light column	BB/SN	ESH have commenced works alongside UK Power Network.	
08.10.2018	Min 2266, p 2853 – Urgent Matters	BB	East Sussex Highways have confirmed the land between Telscombe Grange and Smugglers Rest is unregistered but they have agreed to cut this back by mid-February.	25.2.19
29.10.2018	Min 2278, p 2856 – Community Speedwatch Telscombe Village	JW/BB	Cllr Wilkins to write to ESCC re getting speed limit reduced to 20mph through Telscombe Village. Bianca contacted East Sussex Highways re adding a 'dangerous bend' sign on the road. They confirmed they will not introduce any more signs in the area. There have been no recorded crashes and believe any bend warnings may lead to urbanisation of the area.	
29.10.2018	Min 2280, p 2857 – Urgent Matters	BB	Bianca reported broken kerb stones at Buckhurst Road to ESH who have fixed the issue by tarmacking the sides to make the area safe. They were unable to use the original kerb stone and now do not replace with new.	Completed.
14.12.2018	Min 2299, p 2883 – Peacehaven and	BB	The next Neighbourhood Plan Meeting takes place Mon 11 <sup>th</sup> February at Peacehaven Town Council offices.	11.2.19

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## 2322. Action List (Contd)

14.01.2019	Min 2310, p 2897 – Notification of Planning Results	BB	Cllr Robinson requested the Amenities Officer to contact Ian Fitzpatrick, Head of Planning, to discuss why we did not receive documents for planning application LW/18/0795 215 Marine Drive. Confirmation was received by Kelly Wright, Team Leader of Planning, on 17.1.19, who apologised for the error. They could not give reason why it was not received and reiterated the importance of Town Councils receiving the information in a timely manner to their validation team.	Completed.
14.01.2019	Min 2312, p 2990 – Urgent Matters	BB	Bianca reported via Fix My Street that roof tiles have been placed over the grass outside 11 The Esplanade so that lorries can drive over them. Awaiting reply.	
14.01.2019	Min 2312, p 2990 – Urgent Matters	BB	Cllr Sharkey reported a safety issue with the pavement outside the bank of shops on the South Coast Road on the junction with Broomfield Avenue, including the remains of a metal post sticking out from the bottom of it. Bianca reported to East Sussex Highways, Case Reference Number 00317615.	
14.01.2019	Min 2312, p 2900 – Urgent Matters	BB	Bianca to check after bin collection day that all rubbish has been cleared behind the bank of shops on the South Coast Road (on the junction with Broomfield Avenue) and report to LDC if this has not been actioned.	3.1.2019

Tree Planting Scheme – The Amenities Officer confirmed that Burley’s have quoted £25 per tree for the planting and stake. EH Treecare have offered to provide the works for free. The Amenities Officer suggested that we look to book the works for next November, as the trees need to be planted within a certain time period which has now passed. She will make further investigations and report back to the Committee.

Damaged street light column – The Amenities Officer reported that she has been unable to check if the column had been fixed due to the works taking place at the properties behind the column. Cllr Wilkins confirmed that another light column had also been damaged in similar circumstances in Fairlight Avenue. It was agreed that the Amenities Officer would report this further issue to ESCC Highways.

Urgent Matters (overgrown brambles between Telscombe Grange and Smugglers Rest) – Cllr Armour asked the Amenities Officer to bring a map to the next meeting, detailing who owns which section of land.

Community Speedwatch Telscombe Village – Cllr Wilkins confirmed that she was unsuccessful in her request to reduce the speed limit in the village to 20mph.

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## 2322. Action List (Contd)

Peacehaven and Telscombe Neighbourhood Plan – The Amenities Officer informed the Committee that the date for the next meeting had changed to Monday 11<sup>th</sup> February.

Notification of Planning Results – Cllr Robinson requested that this item is kept on the Action List for the next meeting, so that the Amenities Officer can report if the applications are being handled more effectively.

Urgent Matters (roof tiles placed on the grass outside 11 The Esplanade) – The Amenities Officer informed the Committee that the tiles have been removed but she will continue to assess this area weekly. Cllr Wilkins confirmed that a resident had complained about fly tipping in this area at the last Councillors' Surgery, and that she believes their complaint relates to this issue. Cllr Armour asked the Amenities Officer to find the original planning application and bring it to the next meeting so that the Committee can look at the possibility of contacting Lewes District Council in relation to the current work practices being undertaken for this development.

Urgent Matters (rubbish behind bank of shops on the South Coast Road) – the Amenities Officer confirmed that she had checked the area on 1<sup>st</sup> February, following the bin collection, and that the refuse had been picked up. However, there appears to be a lot of rubbish spilling out into the road from the garden of one of the shops which is a food outlet. It was agreed that the Amenities Officer would report this to Environmental Health.

## 2323. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING

Cllr Robinson reported that she had been contacted by a resident, asking that a bus shelter is added to the bus stop at Bannings Vale, at the corner of Ifield Close. The Amenities Officer confirmed she would contact Lewes District Council but believes this would not be granted as only one bus route currently serves this stop.

Cllr G Maskell stated that a truck has been parked on the grass verge at the bottom of Telscombe Cliffs Way for approximately a week, and appears to have been abandoned. It was agreed that the Amenities Officer would report this via Operation Crackdown.

Cllr G Maskell also confirmed that another sign on the railings at the bottom of Telscombe Cliffs Way had partially come away and was lying down flat on the pathway, thus causing an issue for pedestrians. The Amenities Officer would investigate this and report accordingly.

Cllr G Maskell further requested that the car parks at Central Avenue and Fairlight Avenue should be advertised via social media. The street parking by the school and The Esplanade is increasing and it may assist in bringing other options to the attention of car owners.

## 2324. EXCLUSION OF PRESS AND PUBLIC

It was unanimously **RESOLVED** to exclude the Press and Public from the meeting during consideration of the following items pursuant to section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

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**2325. TO CONSIDER BRIDLEWAY 8 GATE KEY HOLDER APPLICATION**

The Committee considered the application and it was proposed by Cllr Robinson, seconded by Cllr G Maskell and recommended to **REFUSE** the application as the applicant did not meet the criteria. Cllr Armour did not vote as he had declared an interest in this item.

There being no further business the meeting closed at 9pm.

Signed .....  
Chairman

*Next meeting of the Committee – Monday 25<sup>th</sup> February 2019*

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