

TELSCOMBE TOWN COUNCIL



Minutes of the Meeting of **TELSCOMBE TOWN COUNCIL** held on **Wednesday 15th November 2017** in Telscombe Civic Centre at 7.30 pm.

PRESENT:- Cllrs T Armour, W Botting, D Brindley *Deputy Mayor*, J Harris, A Loraine, G Maskell, R Maskell, A Mendoza, D Neave, B Page, A Smith, J Wilkins *Mayor*

Also present: Nancy Astley, Town Clerk; Stella Newman, Deputy Clerk/RFO (*minutes*)

1264. PUBLIC QUESTION TIME

Peter Seed noted that the P&R committee had agreed the HLS Agreement to be the basis for the Tye Management plan but he felt that other things including the community flock should be added. Cllr Smith advised that the previous plan had been too complex and the HLS Agreement was a good starting point. Following brief discussion Cllr Smith asked Peter Seed to email him his suggestions for consideration.

1265. APOLOGIES FOR ABSENCE

Apologies were received from Cllr D Wright due to annual leave and this reason for absence was accepted.

1266. TO RECEIVE MEMBERS DECLARATIONS OF INTEREST

None.

1267. TO DISCUSS & APPROVE MINUTES OF THE MEETING HELD ON WEDNESDAY 20th SEPTEMBER 2017

It was noted that Cllrs A Loraine and R Maskell were marked as present but were absent and Cllrs B Page and D Wright were not listed as present, but were actually there. These amendments were written in and it was proposed by Cllr D Neave, seconded by Cllr T Armour and unanimously **RESOLVED** that the minutes of the meeting on 20th September were a true record of the proceedings and were signed as correct by the Mayor, Cllr J Wilkins.

1268. MATTERS ARISING FROM THE MINUTES FOR NOTING

There were no matters arising.

1269. TO APPROVE MINUTES FROM THE FOLLOWING COMMITTEES:-

(a) Planning & Highways – 14th August, 4th & 25th September & 16th October 2017

It was noted that the 14th August meeting had not been quorate so had not taken place. Cllr D Neave requested that the minutes of the meetings on 4th September and 16th October be accepted and the recommendations contained therein be adopted, seconded by Cllr T Armour and **RESOLVED** that the minutes be accepted and recommendations adopted.

Cllr D Brindley proposed that the minutes of the meeting on 25th September be accepted and the recommendations adopted, seconded by Cllr T Armour and **RESOLVED** that the minutes be accepted and recommendations adopted.

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(b) Policy & Resources – 11th September 2017

Cllr B Page requested that the minutes of the meeting on 11th September be accepted and the recommendations contained therein be adopted, seconded by Cllr T Armour and **RESOLVED** that the minutes be accepted and recommendations adopted.

(c) Amenities & Civic Centre – 31st July 2017

Cllr D Brindley requested that the minutes of the meeting on 31st July be accepted and the recommendations contained therein be adopted, seconded by Cllr R Maskell and **RESOLVED** that the minutes be accepted and recommendations adopted.

1270. TO APPROVE PAYMENTS & RECEIPTS FOR AUGUST & SEPTEMBER '17

Payments for August 2017 of £27,578.34 and receipts of £10,484.33 and payments of £31,805.61 for September and receipts of £133,664.21 were proposed as correct by Cllr R Maskell, seconded by Cllr B Page, unanimously **agreed** and signed as accurate by the Mayor.

1271. NOTIFICATION OF INCOME & EXPENDITURE TO 30th SEPTEMBER '17

The figures at 30th September 2017 for all committees and earmarked reserves being expenditure of £130,331 and income of £282,224 were unanimously **agreed**.

1272. TO AGREE CIVIC CENTRE CHRISTMAS CLOSURE TIMES

Following consideration it was proposed by Cllr W Botting, seconded by Cllr D Brindley and unanimously **RESOLVED** that the Civic Centre and Council Offices close for the Christmas and New Year period from Saturday 23rd December 2017 to Monday 1st January 2018 inclusive.

1273. TO AGREE MEETINGS DATES FOR 2018

The quarterly meetings for the Telscombe Village Sub-Committee were removed as this Sub-Committee was dissolved at the Policy & Resources meeting on Monday 13th November. The remaining Council and Committee meeting dates for 2018 were proposed by Cllr A Mendoza, seconded by Cllr R Maskell and it was unanimously **RESOLVED** that the meeting dates for 2018 be adopted.

1274. TO REVIEW HONORARY FREEDOM OF THE TOWN POLICY

No amendments were proposed to the Policy and it was therefore proposed by Cllr G Maskell, seconded by Cllr W Botting and unanimously **RESOLVED** that the Freedom of the Town Policy be adopted in its current form with a review due in 3 years.

1275. TO ADOPT POLICIES FOR EMAIL/SOCIAL MEDIA; DATA PROTECTION; RETENTION OF DOCUMENTS

The Sussex Association of Local Councils recommended certain Policies are adopted by Councils. We did not have in place the recommended policies for Email/Social Media; Data Protection and Retention of Documents. The three draft policies were considered and it was proposed by Cllr J Harris, seconded by Cllr A Mendoza and **RESOLVED** that the 3 policies be adopted with a review due in 3 years.

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1276. TO DISCUSS BUDGET REQUIREMENTS FOR 2018/19

It was noted that LewesDC have not informed us yet of the Revenue Support Grant for 2018/19 or tax base figures. The RFO confirmed that, in accordance with Financial Regulation 3.1, she has drawn up draft figures for the 2018/19 budget and a working party meeting is to be arranged for next week to go through the figures which will be brought back to the December meeting.

1277. BUSINESS PLAN REVIEW

Cllr Smith advised that the Neighbourhood Plan is progressing and we should take into account the business plan when setting the budget requirements.

1278. REPORTS FROM:-

County Councillor:- Cllr Smith advised that ESCC are struggling with their finances and there is a lack of funding for adult social care.

District Councillors:- Cllr Maskell advised updates within housing, and tenders for the Ashington Gardens development are due on Friday.

Cllr Smith advised of staff changes with 70 posts to go, the new website had been launched and the new recycling bins were beginning to be delivered.

Representatives on Outside Bodies:-

Saltdean Residents Association – Cllr Neave advised that the group had discussion regarding problems with air quality. He then went on to advise that he had attended a low carbon conference in London and explained what had been discussed.

Crimestoppers – Cllr Harris advised that there are 5 retired Police Officers on the board.

Citizens Advice – Cllr Page advised that they are now known as Citizens Advice and not Citizens Advice Bureau. He explained that a new Universal Credit being brought in next year which replaces 6 other benefits with a single monthly payment. This will involve a lot of form filling and the Citizens Advice are being trained regarding the form filling. Cllr Page explained that although the Council had agreed a payment to the Citizens Advice for the next financial year at its last meeting, they are now requesting an increase in that amount. It was noted that a resolution can be altered if 7 Councillors write in requesting a change and the Deputy Town Clerk agreed to email Councillors regarding this.

CTLA – Cllr Neave advised that they have new vehicles and a new logo and he is hoping to meet them soon.

Mayor:- Cllr Wilkins advised that she had been to the SALC Chairmanship training; the Council's Macmillan fundraising events had raised £500; the children's Halloween party had been a very good evening and she had attended the Remembrance Day parade and service in Peacehaven at the joint War Memorial. She thanked Councillors Ron and Gwen Maskell for attending the Remembrance Day Service at the Telscombe Community Church and reminded everyone of the Telscombe Residents' Association Race Night on Saturday starting at 7pm.

Deputy Mayor:- Cllr Brindley advised he had attended the Halloween party, the Macmillan coffee morning, had cream tea on the Bluebell Railway, attended the unveiling of the new memorial plaque and attended the Remembrance Day parade and service at the joint War Memorial in Peacehaven.

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1279. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING

Cllr Botting reminded everyone of the Christmas coffee morning at the Civic Centre from 10am-12 midday and the Legion D'Honneur presentation for Ron Chiverton and Maurice Abrams at 11.45am at the Civic Centre on Saturday 2nd December. That is also the Councillors surgery morning from 10-11am.

Cllr G Maskell said the area of lifted pavement at the bottom of Telscombe Cliffs Way has still not been rectified and is a trip hazard, especially now with the darker evenings. The Town Clerk advised she had reported it and will chase it up.

Cllr Armour reminded everyone of the St Laurence Church Christmas service on Sunday 17th December starting at 3pm, followed by a children's party in the Village Club.

Cllr Wilkins advised she had met a lady from Southern Water at the Meridian Centre who was there advising the public about what not to put down drains. She would be willing to do a presentation to the Council and it was suggested a joint Peacehaven and Telscombe Council presentation might be possible.

1280. EXCLUSION OF THE PRESS AND PUBLIC

It was unanimously **RESOLVED** to exclude the Press and Public from the meeting during consideration of items pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

Signed
Mayor, Cllr J Wilkins

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1281. TO APPROVE CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING ON 20th SEPTEMBER 2017

It was proposed by Cllr Botting, seconded by Cllr B Page and unanimously **RESOLVED** that the confidential minutes of the meeting on 20th September were a true record of the proceedings and were signed as correct by the Mayor, Cllr J Wilkins.

1282. TO APPROVE CONFIDENTIAL MINUTES OF THE AMENITIES & CIVIC CENTRE COMMITTEE MEETING ON 31st JULY 2017

Cllr D Brindley requested that the confidential minutes of the meeting on 31st July be accepted and the recommendations contained therein be adopted, seconded by Cllr J Harris and **RESOLVED** that the minutes be accepted and recommendations adopted.

1283. TO APPROVE PAYMENT OF STAFF CHRISTMAS BONUS

Confidential item.

There being no further business the meeting closed at 8.45 pm.

Signed.....
Mayor, Cllr J Wilkins