

# TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **AMENITIES & CIVIC CENTRE COMMITTEE** held on **Monday 2<sup>nd</sup> October 2017** in Telscombe Civic Centre at 7.30 pm.

**PRESENT** Councillors: W Botting, G Maskell *Vice-Chairman*, R Maskell, A Smith  
J Wilkins *Mayor*, D Wright

**Also Present:** Stella Newman, Deputy Town Clerk (*minutes*); Nancy Astley, Town Clerk

## **1002. PUBLIC QUESTION TIME**

There were no questions from the public present.

## **1003. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies were received from Cllr D Brindley due to family commitments, Cllr T Armour due to work commitments and Cllr B Page due to annual leave. These reasons for absence were accepted. Cllr J Harris was also absent. In the absence of the Chairman, Cllr G Maskell, Vice-Chairman, chaired the meeting.

## **1004. TO RECEIVE MEMBERS DECLARATIONS OF INTEREST**

None.

## **1005. TO DISCUSS AND APPROVE MINUTES OF THE MEETING HELD ON MONDAY 31<sup>st</sup> JULY 2017**

It was proposed by Cllr R Maskell, seconded by Cllr W Botting and unanimously **RESOLVED** that the minutes were a true record of the proceedings and were signed as correct by the Vice-Chairman, Cllr G Maskell.

Cllr G Maskell then requested that agenda item 7 be brought forward, to allow Chris Bibb of Lewes DC to do his presentation on playground refurbishments, after which he could leave the meeting. This was unanimously **agreed**.

## **1006. UPDATE ON PLAYGROUND REFURBISHMENTS BY CHRIS BIBB OF LEWES DISTRICT COUNCIL AND TO AGREE ISSUE OF TENDERS**

Mr Bibb gave a power point presentation showing which items are to be removed and the suggested replacements. When questioned about surfacing, he advised that some areas are going to be replaced with carpeting which has sand in it which is very durable. Regarding funding he advised that there is £63,104 from Section 106 monies from the Buckhurst Road development and there are several places we can apply for grants.

Cllr Smith advised that Lewes District Council will handle the tender process, oversee the development works and handle snagging items for one year afterwards. Cllr Smith asked how much longer it would be until the tender was ready and Mr Bibb advised that they are almost complete. It was therefore proposed by Cllr A Smith, seconded by Cllr R Maskell and unanimously **RECOMMENDED** that a working party meeting be set up for a week's time to agree the tenders.

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## **1007. TO RECEIVE ACTION LIST**

Min 952, p 2604, Radiator/heating works - Cllr R Maskell advised that he will contact Cllr Brindley to set a date to check the system.

Min 993, p 2658, Projector Replacement – Stan Newman was thanked for assisting Cllr R Maskell in setting up the new projector.

The remainder of the action list was noted.

## **1008. TO RECEIVE INCOME AND EXPENDITURE TO 31<sup>st</sup> JULY 2017**

It was proposed by Cllr A Smith, seconded by Cllr D Wright and **RECOMMENDED** that the following figures be accepted as correct – Amenities expenditure of £6,049 and zero income and Civic Centre expenditure of £14,193 and income of £20,443 up to 31<sup>st</sup> July 2017.

## **1009. TO AGREE TREE SURVEY FOR CHATSWORTH PARK AND THE COPSE**

Following consideration of the report from the Deputy Town Clerk it was proposed by Cllr R Maskell, seconded by Cllr A Smith and **RECOMMENDED** that Richard Jackson be appointed to carry out tree surveys of Chatsworth Park and The Copse at a cost of £650.

## **1010. TO AGREE ANNUAL AND WEEKLY PLAY AREA INSPECTIONS**

Following discussion it was proposed by Cllr A Smith, seconded by Cllr R Maskell and unanimously **RECOMMENDED** that Lewes District Council be appointed to carry out the basic annual play inspections at a cost of £55 per site and that they continue to carry out the weekly inspections at a cost of £15 per site.

## **1011. GOAL POST REPLACEMENT AT CHATSWORTH PARK**

Following deliberation it was proposed by Cllr R Maskell, seconded by Cllr D Wright and **RECOMMENDED** that a single 24' x 8' full size parks grade 76mm goal post be purchased to replace the broken one at Chatsworth Park, up to a cost of £500.

## **1012. FUTURE EVENTS UPDATE INCLUDING SUMMER FAYRE, FIREWORKS, PROMS, HALLOWEEN & NEW MAYOR'S IDEAS**

Summer Fayre – it was unanimously **agreed** to continue holding the summer fayre bi-annually, the next one being in July 2019.

Fireworks – there was lengthy discussion as to whether to hold the firework event again next year. It was noted that volunteer marshals were lacking on the night and it was felt that if the event was to go ahead, paid assistance would need to be brought in. It was therefore **agreed** to get quotations for marshals for the event and bring the costings back to the next meeting for consideration.

Proms (Sat 9<sup>th</sup> Sept) – the event had to be cancelled due to poor ticket sales and it was unanimously **agreed** not to hold the event next year.

Halloween (Sat 28<sup>th</sup> Oct) – everything is in place for the event.

Mayor's new ideas – Cllr Wilkins has postponed her idea of a children's drawing/photographic competition.

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Any other events – no other suggestions were made. However, it was noted that Stuart Moulands had enquired about hiring the Tye for their exhibition of motor caravans next year and it was unanimously **RECOMMENDED** that the Town Clerk negotiate a price with them and it be brought back to the next meeting for discussion.

## **1013. POINTING ON WEST AND SOUTH WALLS OF CIVIC CENTRE**

It was noted that the pointing in several areas is in a very poor state and that several bricks are beginning to erode. It was therefore proposed by Cllr A Smith, seconded by Cllr R Maskell and unanimously **RECOMMENDED** that estimates be obtained for pointing the south and west walls and replacement of the eroding bricks on the west wall.

## **1014. BUSINESS PLAN UPDATE**

It was noted that there are a few updates to be made to the plan and Cllr A Smith advised that he will come to the office and go through the updates and then hand over future updates to the Town Clerk and Deputy Town Clerk to carry out.

## **1015. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING**

Cllr G Maskell advised that the tarmac on the pavement in Telscombe Cliffs Way opposite Stuart Moulands main new building is lifting. The Town Clerk advised she will report it.

There were no other urgent matters.

## **1016. EXCLUSION OF PRESS & PUBLIC**

It was unanimously **RESOLVED** to exclude the Press and Public from the meeting during consideration of the following items pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

## **1017. TO DISCUSS AND APPROVE CONFIDENTIAL MINUTES OF THE MEETING HELD ON MONDAY 31<sup>ST</sup> JULY 2017**

It was proposed by Cllr W Botting, seconded by Cllr J Wilkins and unanimously **RESOLVED** that the confidential minutes were a true record of the proceedings and were signed as correct by the Vice-Chairman, Cllr G Maskell.

There being no further business the meeting closed at 9.17pm.

Signed.....  
CHAIRMAN