



TELSCOMBE TOWN COUNCIL

Minutes of a meeting of the **POLICY & RESOURCES COMMITTEE** held on **Monday 2nd July 2018** in Telscombe Civic Centre at 7.30 pm.

PRESENT: Cllrs J Harris, G Maskell, R Maskell, B Page & J Wilkins

Also Present: Stella Newman, Town Clerk & RFO (*minutes*)

1186. TO APPOINT A CHAIRMAN AND VICE CHAIRMAN

Cllr G Maskell nominated Cllr D Wright as Chairman of the committee, seconded by Cllr R Maskell, the proposal was unanimously **agreed** and Cllr D Wright was elected as Chairman.

Cllr R Maskell proposed Cllr B Page as Vice Chairman of the committee, seconded by Cllr J Harris, the proposal was unanimously **agreed** and Cllr B Page was elected as Vice Chairman. In the absence of the Chairman, the Vice-Chairman, Cllr B Page, chaired the meeting.

1187. PUBLIC QUESTION TIME

A member of the public asked if there was any update regarding Tye maintenance following the last meeting. Cllr Wilkins advised that she had been round the Tye with Cllr Armour and a report had been sent to the office. The Town Clerk advised she had not received a report and the visit to the Tye was supposed to include Mick Evans so that the work required could be discussed on site. Cllr Wilkins advised she will send through the report and arrange a site meeting.

1188. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllrs T Armour and A Smith due to work commitments, Cllr D Wright due to annual leave, Cllr C Robinson due to personal family reasons and Cllr D Brindley due to family commitments. The reasons for absence were **agreed** by the Committee.

1189. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

1190. TO DISCUSS, APPROVE & SIGN MINUTES OF THE MEETING HELD ON MONDAY 9th MAY 2018

Cllr G Maskell gave an update regarding Min 1183, p 2775, the School debrief meeting following the School's visit to the farm. Apparently farms now have to have running water for handwashing rather than using hand gel, and as part of the School's risk assessment, the children should have worn wellington boots but didn't. Also the Environmental Health did not find the farm responsible for the outbreak of cryptosporidium at the School.

The Committee considered the minutes of the meeting and it was proposed by Cllr J Wilkins, seconded by Cllr R Maskell and unanimously **RESOLVED** that they were a true record of the proceedings and were signed as correct by the Vice-Chairman, Cllr B Page.

1191. TO NOTE ACTION LIST

The points on the action list were noted.

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1192. BUSINESS PLAN UPDATE

It was noted that there was no update to the previously noted version 2.0.

1193. TO RECEIVE INCOME AND EXPENDITURE TO 31st APRIL 2018

Cllr Page queried why budget line 4000-101 was so high and he was advised by the Town Clerk/RFO that a one-off pension payment of £4,000 had been made. The income and expenditure figures to the 30th April 2018, of £14,093 expenditure and £122,498 income were unanimously **agreed**.

1194. TO AGREE LANDWARD COASTAL MARGIN FOR CLIFFTOP LAND

The Town Clerk/RFO advised that Councillors had agreed at a meeting in March for the long distance walking route around the English Coast, which crossed some Council owned cliff top land. The Clerk had since been contacted by the England Coast Path Lead Adviser for Natural England asking if the Council wanted to agree that the land inward of the path be agreed as Landward Coastal Margin. In summary, this would mean that the public would be able to carry out quiet informal recreation, such as walk and picnic on the grassland owned by the Council landward of the coastal trail. It was proposed by Cllr R Maskell, seconded by Cllr J Harris and unanimously **RECOMMENDED** that sections SEB 3 S003 FP and SEB 3 S009 on the map provided by Natural England be included as Landward Coastal Margin.

1195. TO CONSIDER TELSCOMBE TYE WAYLEAVE

The Clerk advised that she had recently been contacted by Property Consultants & Chartered Surveyors on behalf of UK Power Networks regarding a Wayleave for underground cabling on Telscombe Tye. It was noted that the Committee had discussed this at length and agreed to the Wayleave Agreement for underground cabling in July 2015, but the Wayleave had not signed due to the necessity to change the route slightly. The Wayleave wording was examined and the minor change in route was highlighted on a map provided by UK Power Networks. Following consideration it was proposed by Cllr R Maskell, seconded by Cllr B Page and **RECOMMENDED** that the Council sign the updated Wayleave agreement.

1196. TELSCOMBE TYE PSPO UPDATE

The Town Clerk reported that although wording had been agreed at Council in March, following meetings with the Lewes District Council lawyer and engagement officer, we had been advised that we have to present at least 3 options of proposed wording for Lewes District Council Cabinet's consideration. Together with Lewes District Council a pre-consultation event has been arranged for the end of July with key stakeholders being invited, giving 5 wording options. Following the consultation, 3 wording options will have to be put forward to LewesDC's cabinet meeting on 17th September, with reports having to be submitted by the end of August. The Mayor, Cllr Brindley, has therefore called an Extra-Ordinary Council meeting for Wednesday 15th August at 7.30pm to agree the wording we want to put forward. This action was noted by the Committee.



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1197. NEIGHBOURHOOD PLAN FINANCES

The request from Peacehaven Town Council and the Steering Group to release £2,500 of Telscombe Council's allocated earmarked reserves for the Neighbourhood Plan to Peacehaven Town Council was considered. It was noted that they intend to hold the monies to enable payment of the Consultant's and other invoices when received. It was noted that this amount is the agreed one third commitment for Telscombe Town Council, with Peacehaven Council paying two thirds of costs. Councillors were concerned that this was not the correct way to handle the Council's finances and did not see why Peacehaven Town Council should hold our monies until payment of invoices was necessary. It was therefore proposed by Cllr R Maskell, seconded by Cllr J Wilkins and **RECOMMENDED** not to release £2,500 to Peacehaven Town Council, but for us to pay one third of invoices as and when they are received by Peacehaven Town Council.

1198. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING

None.

1199. EXCLUSION OF PRESS AND PUBLIC

It was unanimously **RESOLVED** to exclude the Press and Public from the meeting during consideration of the following items pursuant to section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

1200. TO DISCUSS, APPROVE & SIGN CONFIDENTIAL MINUTES OF THE EMPLOYMENT SUB-COMMITTEE MEETING ON 21st MAY 2018

As none of the Councillors who were at the Employment Sub-Committee meeting on 21st May were present, except for Cllr Page, it was not possible to have the minutes proposed, seconded and agreed. They will therefore be taken to the next Policy & Resources meeting for approval.

There being no further business, the meeting closed at 8.10pm.

Signed
Chairman

Next meeting of the Committee – Wednesday 3rd September 2018