

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **AMENITIES & CIVIC CENTRE COMMITTEE** held on **Monday 21st March 2016** in Telscombe Civic Centre at 7.30 pm.

PRESENT Councillors: Cllr T Armour, Cllr W Botting *Mayor*, Cllr A Loraine, Cllr G Maskell *Deputy Mayor (Chair)*, Cllr R Maskell (*Vice Chair*), Cllr D Neave, Cllr A Smith, Cllr J Wilkins

Also Present: Stella Newman, Deputy Town Clerk; (*minutes*)

848. PUBLIC QUESTION TIME

Mr P Seed advised he was impressed the car park works had been carried out so quickly. He also enquired as to the progress of roof repairs over the reception area and was advised that these had been hindered due to inclement weather.

849. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr B Page due to annual leave. The Committee accepted the reason for absence and **agreed** Cllr D Neave as a substitute.

850. TO RECEIVE MEMBERS DECLARATIONS OF INTEREST

None.

851. TO APPROVE AND SIGN THE MINUTES OF THE MEETING HELD ON MONDAY 25th JANUARY 2016

The Committee considered the minutes of the meeting. Cllr G Maskell asked that under minute 844, p 2429, 'Future Events - Tyefest' that concerns raised by Cllr B Page be detailed in the minutes. This was unanimously **agreed** and the minutes will be taken to the next meeting for approval.

852. MATTERS ARISING FOR NOTING

Apart from the addition requested under minute 851, there were no other matters arising.

853. TO RECEIVE ACTION LIST

It was noted that neither the play equipment nor allotment working groups had met yet. Cllrs advised they were pleased with the car park barriers and the speed in which they were installed and thanked the Deputy Town Clerk for her work in organising this and M Evans for their installation.

Tyefest, the Queen's 90th birthday celebrations and the upstairs landing area are all items on the agenda to be discussed later in the meeting.

854. TO RECEIVE INCOME AND EXPENDITURE TO 29th FEBRUARY 2016

The actual figures at 29th February 2016 for Amenities of £37,053 expenditure and £428 income and for the Civic Centre of £40,747 expenditure and income of £33,568 were **agreed** by the members present.

Much discussion ensued regarding the emptying of dog bins and what progress had been made regarding dog waste and general litter being collected together. It was **agreed** that the Deputy Town Clerk contact other Councils to see who they use and the grounds maintenance contractors to get a price and prepare a report of the next committee meeting.

TELSCOMBE TOWN COUNCIL



855. TO AGREE FUNDING FOR TELSCOMBE SCHOOL TRIPS TO STUD FARM

The Committee considered the report and thanked the Deputy Clerk for her negotiations regarding costs with the CTLA. After discussion it was proposed by Cllr R Maskell, seconded by Cllr J Wilkins and unanimously

RECOMMENDED that the quotation from CTLA of £300 for 2 buses over 3 days be accepted.

856. FUTURE EVENTS – including fireworks, Tyefest, Queen’s 90th birthday

Queen’s 90th birthday:- As the working party had not yet met, details for the event were discussed in detail. It was felt that advertising for the event should go out as soon as possible and not wait for a working group meeting. It was noted that the date and time of 11th June from 2-5pm had already been agreed at the last meeting. Cllr B Page had agreed to sing at the event for free but requires accompaniment by a guitarist who would charge £50. This outlay was **agreed** by the Committee. Cllr Armour again confirmed that he would provide a spit and pig for the hog roast free of charge. Cllr Botting agreed to help cook hot dogs and burgers for the children. Following further discussion it was proposed by Cllr R Maskell, seconded by Cllr A Loraine and unanimously

RECOMMENDED that tickets cost £5 for adults and £3 for under 11’s; tickets be limited to 100 in case of inclement weather and it needs to be held inside the Civic Centre; hot dogs and burgers be provided for the children; meat, salad and baps be included in the ticket price; a pay bar be put on by the Council; NO bouncy castle be provided for the children and that the Deputy Clerk apply for a road closure order for Central Avenue from its junction with the South Coast Road north to the edge of 1 Central Court on the east and the edge of the Civic Centre car park on the west. This would mean public could still use the parking laybys and local shops.

Tyefest:- Cllr Botting advised that the last Tyefest was a fundraiser which raised money for charity. He felt that the next one should not be a paid event and that he had already got £2,000 worth of sponsorship if required.

There was a difference of opinion as to whether agreement had been made following last year’s debrief meeting for the Town Clerk to start enquiries into Tyefest 2016 and it was recommended that the Town Clerk arrange a working party meeting as soon as possible after Easter to discuss arrangements for the event. It was unanimously **agreed** that Councillors A Loraine, D Neave and J Wilkins join the working party. (Cllr A Loraine has since withdrawn from the working party).

Fireworks:- It was noted that Frontier Fireworks had agreed the cost of the display at £3,000 and that volunteer stewards would man the evening as normal.

Other events – none.

857. TO AGREE ST JOHN AMBULANCE COVER FOR FIREWORK EVENING

A quotation from St John Ambulance for 2 first aid members to cover the firework evening of £92 plus VAT had been received and it was unanimously **agreed** that this be accepted.

TELSCOMBE TOWN COUNCIL



858. REPLACEMENT DOG BIN

An invoice had been received for £287.48 plus VAT from Lewes DC who had replaced a dog bin in Chatsworth Park without our knowledge. They confirmed that their Newhaven crew had reported it was broken and beyond repair so had replaced it without seeking our permission. Following discussion and the fact that we had not asked for or authorised its replacement it was proposed by Cllr W Botting, seconded by Cllr J Wilkins and unanimously

RECOMMENDED we write to Lewes DC advising we will not make payment.

859. REPLACEMENT LITTER BINS

The report regarding vandalism to the bear bins was noted and following discussion it was proposed by Cllr G Maskell, seconded by Cllr J Wilkins and

RECOMMENDED that 3 new replacement traditional bins be purchased at a cost of £580.47 plus VAT.

860. CATS CLUB USE OF CHATSWORTH PARK

The report regarding the Cat's Club use of Chatsworth Park was discussed in detail. They are looking to place two porta cabins in the unused car park next to the north playground and to have some play space and parking. They would be responsible for all associated costs including planning permission and connection of utilities, etc.

The Policy & Resources committee has agreed for the Club to use the Civic Centre temporarily during August and September, but it was requested that the Club have a health & safety visit first before use of the Civic Centre goes ahead as there were concerns over the stairs.

It was subsequently proposed by Cllr A Smith, seconded by Cllr W Botting and

RECOMMENDED that outline agreement be given for the Cats Club to use Chatsworth Park, but this be subject to successful connection to utilities; that a commercial rent be agreed and that community consultation be carried out with a maximum time limit for investigations of 6 months.

A meeting was requested with the Town Clerk and Cllrs D Neave, A Smith, R Maskell and W Botting to discuss this in more detail.

861. ALLOTMENTS

A meeting of the 'business plan' working group had recently taken place during which allotments had been discussed. It was noted that the only proposed site in Telscombe is not ideal as it is in the South Downs National Park and is very exposed. The possibility of purchasing land outside Telscombe Cliffs was discussed. It was proposed by Cllr J Wilkins, seconded by Cllr A Smith and

RECOMMENDED that the Town Clerk explore the possibility of other sites outside Telscombe Cliffs.

TELSCOMBE TOWN COUNCIL



862. UPSTAIRS LOBBY AREA

With the purchase of new seating on one side of the landing, it was felt that the opposite side also needed updating and the table tennis table should be stored elsewhere, however, due to its size another storage area was not identified.

After deliberation and the fact that the table tennis table is hardly used apart from the Wave Leisure summer school it was unanimously decided that a local group such as the scouts be approached to see if they would like the table at the end of the summer.

863. TO AGREE NEW BUSINESS GRADE ROUTER

The report regarding the necessity of an update to a business grade router was acknowledged and it was proposed by Cllr A Smith, seconded by Cllr W Botting and

RECOMMENDED that a business grade router be purchased from Northstar IT at a cost of £249 plus VAT.

864. COMMUNITY STARS RECOGNITION AWARDS

Cllr Botting advised he proposed presenting the awards by way of a framed certificate at the Annual Town Meeting in April. These would be in recognition of the local support groups and associations that had assisted him during his term of office as Mayor. It was proposed by Cllr A Smith, seconded by Cllr A Loraine and

RECOMMENDED that they be called the Mayor's Recognition Awards and that Cllr Botting decide who the awards were to go to. It was noted that the cost would be in the region of £50.

847. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND/OR INCLUSION ON A FUTURE AGENDA

Cllr D Neave advised that he had been up to Chatsworth South playground at the weekend following a report of rubbish and that the park was in a poor state of repair. He commended the work the Town Clerk had done thus far doing minor repairs, but advised that a lot of work was needed. Cllr G Maskell advised that a meeting was due to be held after Easter regarding the parks.

There being no further business the meeting closed at 9.35 pm.

Signed.....
CHAIRMAN

NB Next meeting of the Committee - Monday 23rd May 2016 at 7.30 pm