

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **AMENITIES & CIVIC CENTRE COMMITTEE** held on **Monday 25th July 2016** in Telscombe Civic Centre at 7.30 pm.

PRESENT Councillors: T Armour, J Harris, A Loraine, G Maskell,
R Maskell, A Smith, J Wilkins

Also Present: Stella Newman, Deputy Town Clerk; (*minutes*) Nancy Astley, Town Clerk

882. PUBLIC QUESTION TIME

Regarding the tree survey to be carried out in Chatsworth Park, Peter Seed asked would The Copse and Tye be done. Cllr R Maskell advised that it had been agreed at the last meeting that the Copse be included and he asked if we had received a price for this. It transpired that the contractors had not been contacted yet but the Town Clerk will request a quote to be brought back to the next meeting. Regarding the Tye, Cllr Armour advised that there are not many trees on the main Tye only scrub, but it was agreed to put this as an agenda item for the next P&R meeting. Only Chatsworth Park had been agreed initially due to its high density of trees. Mr Seed also asked if there was any update on allotments and was advised that maps were still awaited from LewesDC's surveyors regarding a possible site.

883. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr B Page due to family commitments and Cllr W Botting due to work commitments. These reasons for absence were accepted.

884. TO RECEIVE MEMBERS DECLARATIONS OF INTEREST

None.

885. TO APPROVE AND SIGN THE MINUTES OF THE MEETING HELD ON MONDAY 23rd MAY 2016

The Committee considered the minutes of the above meeting. It was proposed by Cllr A Smith, seconded by Cllr G Maskell and unanimously

RESOLVED that they were a true record of the proceedings and were signed as correct by the Chairman.

886. MATTERS ARISING FOR NOTING

Min 872, p 2469, Matters Arising for Noting – Cats Club:- Cllr G Maskell asked if there was any update regarding the Cats Club. The Town Clerk advised that the Club had just received Ofsted approval to use the Civic Centre, Vicky from the Club would be carrying out her own Health and Safety check and that they are only using the Civic Centre until the end of September when they will be moving elsewhere, but not to Chatsworth Park.

887. TO RECEIVE ACTION LIST

Min 873, p 2469, To Receive Action List – Play Equipment Working Group:- – Cllr A Smith said he had concerns regarding work to be done in the park and a question was raised when the next working group meeting will be. It was agreed to discuss these points under agenda item 11.

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888. TO RECEIVE INCOME AND EXPENDITURE TO 31st MAY 2016

Regarding budget codes 4098, 4100 and 4101 for play equipment replacement, playground spare parts and grounds maintenance, Cllr Smith wanted to know which contractor was doing what and how much had been spent this year. The Deputy Town Clerk agreed that she would provide him with the contract price for the 3 contractors doing work in the parks and also the amounts paid to each to date.

889. FUTURE EVENTS – including Halloween, quiz nights, summer fayre

Halloween – It had previously been agreed to hold this event on 31st October. However, as the entertainers are not available on the 31st, it was **agreed** to hold it on Saturday 29th October.

Summer fayre - There was discussion regarding holding a summer fayre next year and whether PeacehavenTC would be holding one. Cllr J Harris advised that PeacehavenTC are not going to host one, but the Deputy Clerk was asked to check with Claire Lacey for confirmation. It was also felt that previous joint fayres had worked well and it was proposed by Cllr A Smith, seconded by Cllr R Maskell and

RECOMMENDED that PeacehavenTC be asked if they would like to join us and hold a joint fayre in Chatsworth Park. A provisional date of 8th July was set and it was agreed that Nick Emmett be approached to see if he was available as MC.

Tyefest:- The Town Clerk advised that 9 bands have now been booked, including one person from Peacehaven. The stage has been booked from Brunswick Festivals and 11 pitches have been sold. There will be a burger van, noodle bar, hog roast and Telscombe Tavern are doing the bar. So far 10 volunteers have agreed to help on the day but more are needed. Cllrs Neave and Botting are advertising a car boot which will take place in the morning. A query was raised regarding costs and the Town Clerk advised they are anticipated in the region of £5,000 with £3,700 having been pledged to date, however, there will also be income of £400 from the bar, £500 from food bars and £300 from the funfair. It was **agreed** to charge £2 for parking on the Tye and to advertise this in the next newsletter and on posters etc. Cllr Armour enquired if the event was insured for cancellation and the Town Clerk confirmed that things could be cancelled last minute at no cost. Cllr G Maskell asked if there would be a hospitality tent and the Town Clerk confirmed that Tim Jordan's are lending their gazebo that we used for the summer fayre and part of it will also be for first aid. The Town Clerk also confirmed that the bar, funfair and music on stage will continue until 10pm to try and encourage people to stay so there will not be a mass exodus at the end of the firework display.

Fireworks:- The Deputy Town Clerk/RFO confirmed that St John Ambulance and the pa system have been booked and a further 40% deposit for the fireworks is about to be paid.

Quiz nights – A quiz night has been booked for Friday 11th November in aid of Children in Need.

Other events – It was confirmed that a heritage day consisting of vintage harvest machinery is to be held on the Tye by Mr Harwood from the Village in September.

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890. TO APPROVE YMCA DOWNS LINK BOOKING OF CIVIC CENTRE

The report was considered and there was much discussion regarding the suitability of the centre for the courses to be provided and also the loss of use of the room for a block booking. It was ultimately unanimously

RECOMMENDED NOT to approve the booking for YMCA Downs Link due to loss of amenity space at the Civic Centre and to consider any future block bookings as and when they arise.

891. TO APPROVE QUOTE FOR TREE AUDIT MAP

The report was considered and it was unanimously

RECOMMENDED that purchase of an OS map for £108 to enable the use of the CAD drawing programme be approved.

892. TO RATIFY PLAYGROUND REMEDIAL WORKS

The report from the Deputy Town Clerk/RFO was noted and it was proposed by Cllr A Smith, seconded by Cllr R Maskell and the works undertaken by Tim Jordans and Mick Evans for playground remedial works as discussed and agreed at the meeting on 23rd May 2016 were unanimously **RATIFIED**.

It was noted that a contractor was required to undertake welding to the basketball post at Robert Kingan playground and Chris Alan was suggested. It was **agreed** that he be approached and as per Financial Regulation 4.1, the Committee Chairman and Town Clerk authorise the work if it is below £500.

There was discussion regarding the ball wall in Robert Kingan playground and it was subsequently **agreed** that the play equipment working group meet on Friday 29th July at 2pm and visit the Robert Kingan playground.

893. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND/OR INCLUSION ON A FUTURE AGENDA

Cllr J Harris advised that someone was nearly run over whilst trying to cross the A259 near South Coast Glazing as there is no central refuge there.

There being no further business the meeting closed at 9.00 pm.

Signed.....
CHAIRMAN

NB Next meeting of the Committee - Monday 26th September 2016 at 7.30 pm