

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **POLICY & RESOURCES COMMITTEE** held on **Monday 6th March 2017** at Telscombe Civic Centre, 7.30 pm.

PRESENT: Cllrs J Harris, G Maskell *Mayor*, R Maskell, A Smith & J Wilkins *Deputy Mayor*

Also Present: Nancy Astley, Town Clerk
Stella Newman, Deputy Town Clerk & RFO (*minutes*)

1060. PUBLIC QUESTION TIME

Peter Seed advised he was not clear about agenda item 10 and he was advised that hopefully everything would become clear after the item was discussed.

1061. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr T Armour due to ill health, Cllrs B Page and D Wright due to annual leave and Cllr A Smith will be late due to his attendance at another meeting. The reasons were accepted and Cllr G Maskell was unanimously **agreed** as Chairman for the meeting in the absence of the Chair and Vice-Chair.

1062. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

Cllrs Harris and Wilkins advised they are members of the Peacehaven Horticultural Society who had submitted a grant application.

1063. TO APPROVE AND SIGN MINUTES OF THE MEETING HELD ON MONDAY 23rd JANUARY 2017

The Committee considered the minutes of the meeting and it was proposed by Cllr R Maskell, seconded by Cllr J Wilkins and unanimously **RESOLVED** that they were a true record of the proceedings and were signed as correct by the Chairman of the meeting, Cllr G Maskell.

1064. TO APPROVE & SIGN MINUTES OF THE GRANTS SUB-COMMITTEE HELD ON 23rd JANUARY 2017

Cllr R Maskell requested that the minutes of the meeting on 23rd January be accepted and the recommendations contained therein be adopted, seconded by Cllr J Wilkins and **RESOLVED** that the minutes be accepted and recommendations adopted. There were signed by the Chairman of the meeting, Cllr G Maskell.

1065. MATTERS ARISING

Min 1049, p2570 Tye Fencing Works – Cllr J Wilkins advised that 3 cattle grids have now been cleared. A query was raised regarding the cost as it had been agreed that works could commence up to a value of £1,000 and the understanding was that 2 grids were to be cleaned at a cost of £500 each. Clarification will be sought regarding this.

7.43pm Cllr A Smith arrived and joined the meeting.

1066. TO NOTE ACTION LIST

Min 1052, p2571 Tye Lookers – Only one response has been received and it was agreed to put out on social media again and take back to the next meeting for a decision.

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1066. Contd. To Note Action List

Min 1059, p2573 Tye Management Plan - The Town Clerk confirmed she is still trying to arrange a meeting with Natural England.

1067. TO RECEIVE INCOME AND EXPENDITURE TO 31st JANUARY 2017

Regarding budget head 4030, newsletter and publicity, Cllr Wilkins advised she is not receiving the newsletter, nor are several other people in Telscombe and East Saltdean. It was therefore agreed to get quotes from alternate delivery companies and bring them back to the next meeting. Regarding budget head 1011, Cllr Smith asked for final figures for lamb sales from last year.

The year to date income and expenditure figures of £124,904 expenditure and £255,504 income were unanimously **agreed**.

1068. TO DISCUSS/AGREE DRAFT MAYOR'S DUTIES & RESPONSIBILITIES POLICY

The draft document was discussed and some minor alterations made and it was unanimously agreed that it be taken to full Council for approval and adoption.

1069. TYE FENCING REPLACEMENT FOR NEIGHBOURING LANDOWNERS

The report was noted and Cllr Wilkins elaborated advising that Cllr Armour felt that the Council should write a letter to Kirby Farm, Stud Farm and the owner of St Michaels, but not private households, advising that maintenance of existing fencing which abuts their boundaries is their responsibility. There was discussion regarding this and in the absence of the Chairman and Cllr Armour it was proposed by Cllr J Harris, seconded by Cllr R Maskell and **RECOMMENDED** that the item be deferred to the next meeting.

1070. TO CONSIDER GRANTS FROM THE FOLLOWING ORGANISATIONS

Following the two scheduled Grants Sub-Committee meetings, there was £530 of the grants budget outstanding. It was agreed that if any applications came in before the end of February, they would be considered at this meeting to use the funds in this financial year as they could not be carried forward. Four applications were considered as follows:-

- a) Breast Cancer Support Group – the Committee considered the request and **RECOMMENDED** that a payment of £100 be made.
- b) 2nd Peacehaven Brownies – the Committee considered the request and **RECOMMENDED** that a payment of £100 be made.
- c) Peacehaven Horticultural Society – the Committee considered the request and **RECOMMENDED** a grant payment of £100 be made.
- d) Telscombe Cliffs School – the Committee considered the request and **RECOMMENDED** that a payment of £230 be made.

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1071. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND/OR INCLUSION ON A FUTURE AGENDA

It was noted that SSALC had recommended that ‘matters arising’ not be placed on an agenda, but discussion of the minutes be incorporated under their approval, with any amendments being written in and signed at the approval meeting. Also under urgent matters the wording ‘inclusion on a future agenda’ should be removed as if a matter is urgent, it could not wait 2 months until the next meeting.

There being no further business the meeting closed at 8.50pm.

Signed
Chairman

Next meeting of the Committee – Monday 8th May 2017