



## Grants Policy

The Council is committed through this policy, to promote Telscombe Town as a vibrant, active and sustainable community and contribute to the development of projects and services that benefit that community. In so doing, the Council is aware of its responsibility for public funds and for the distribution of these funds to be managed in accordance with proper standards. A grant payment is made by the Council for the specific purpose it is claimed for.

Financial grants of up to £500 per financial year are awarded by the Grants Sub-Committee at meetings twice during a financial year in September and January. Each application will be judged on its individual merits and the final decision lies with the Grants Sub-Committee. If necessary, a grant application can also be considered by the Policy & Resources Committee. The Council will award a grant at a figure it considers suitable, not necessarily the figure that has been applied for.

To be eligible to apply for a grant from Telscombe Town Council, the applicant must be able to provide and/or meet all of the following criteria:

- i. Voluntary/community group or registered charity which provides a service or activity for the benefit of the residents of Telscombe Town.
- ii. A bank account held in the name of the group.
- iii. A copy of their latest annual accounts.

Applications without the necessary supporting documentation will not be considered. Please do not leave any boxes on the application form blank.

The following **are not** eligible:- businesses, individuals, political parties or religious groups.

An application form is available from the Council office or can be printed from the website.

Grants will be paid by cheque, addressed to the name specified on the application form. The Council will not make cheques payable to individuals.

The Council will publicise the availability of grants through its newsletter and website and will detail in its Annual Report and website the grant payments made.