

TELSCOMBE TOWN COUNCIL BUSINESS PLAN 2015 to 2019

This business plan sets out a programme of work to be carried out between the dates shown including intervals of review and projected delivery dates Adopted at Full Council 210916.

Part I- AMENITIES & CIVIC CENTRE COMMITTEE ACC – CP Chatsworth Park N and S – RK Robert Kingan – PF TCW Playing Fields Tels Cliffs
 Way ACC – Amenities and Civic Centre Committee - P&R – Policy and Resources Committee – FC Full Council TC – Town Clerk DTC – Deputy Town Clerk

Project	Objective	Activity	Responsible Person	Key Review Dates	Committee	Projected Delivery Date
<u>1</u>	<u>Tree Survey CP</u>	To survey the trees in CPark and the Copse. Annual surveys to be undertaken	TC	Summer 2016	FC 15/2/17	Autumn 2016
				Autumn annually		Autumn 2016 COMPLETED
<u>2</u>	<u>Tree Works</u>	Tree Works Completed in CPark and The Copse	TC	Spring 2017	ACC & FC Agenda ACC 28/11 FC 13/2/17 ACC 22/1/18	Spring 2017 CPark & Copse COMPLETED Spring 2018 Copse & CPark soon to be completed
<u>3</u>	<u>Establish a Maintenance Programme for Play equipment in the Play Spaces</u>	Keep Play Equipment in safe and good condition	TC	Spring 2016	ACC & FC Agenda ACC 26/9 Agenda ACC 28/11	Ongoing

2016 -2017		2017 -2018		2018 -2019	V2.0 MAR 2018
------------	--	------------	--	------------	---------------

TELSCOMBE TOWN COUNCIL BUSINESS PLAN 2015 to 2019

4	<u>Play Equipment Survey</u> Survey Play Equipment condition Produce a costed plan for replacement/refurbishment.	Explore grant/match funding	TC	TC	Summer 2016 Spring 2017	ACC & FC Agenda ACC 26/9 Agenda ACC 28/11 ACC Agenda 27/3/17	Spring 2018 COMPLETED	
					Apply for CIL funding	TC	Early 2018	completed
					Tenders returned & company agreed. Contract out for signature. Start date for refurbishments to be agreed.	TC/LDC	Spring 2018	Agenda FC 21/3/18 Summer 2018
5	<u>LDC Devolution PI</u>	DECISION FC 21/12 Not to proceed with the LDC offer to devolve the PFTCW and Cliff tops	LDC to be formally written to	TC	Winter 2016	FC Agenda ACC 21/12	Winter 2016 DISCONTINUED	
6	<u>Allotments PI</u>	Refresh the feasibility of the Council delivering Allotments	Options Paper to FC including any new information on surveys and explanation of the	TC	Summer 2016	ACC/FC AGENDA 15/3/17 & 17/5/17	Summer 2016 SUSPENDED	

TELSCOMBE TOWN COUNCIL BUSINESS PLAN 2015 to 2019

7	<u>Allotments P2</u>	Subject to Part I approval - Delivery Plan for Allotments	Councils legal duties. Part 1 suspended for time being so part 2 also suspended	TC	Autumn 2016 Spring 2016	ACC	Spring 2017 SUSPENDED									
	8	<u>Introduce Combined Dog and General Waste Bins</u>	Audit and Costs then refresh decision on whether a combined bin would be more economical for the Town.	Costed report to ACC Establish best practice through liaison with other councils If Councillors agree business case and tender proposition.	TC & DTC	Spring 2016	ACC	Summer 2016 COMPLETED Monitor Cost Savings at ACC								
									9	<u>Land plots A259</u>	Examine viability of delivering a return on these two land plots found by TC	Options Paper to ACC with recommendations	TC	Summer 2017 Spring 2018	ACC	Spring 2019
										10	<u>Community Infrastructure Levy</u>	Quantify and agree areas to be funded	Options Paper to FC 15/2/17 – agreed go to playground refurb & put into ER	TC	Spring 2017	FC 15.2.17

TELSCOMBE TOWN COUNCIL BUSINESS PLAN 2015 to 2019

Part II – POLICY & FINANCE COMMITTEE P&R - Telscombe Tye & Telscombe Village

<u>Project</u>	<u>Objective</u>	<u>Activity</u>	<u>Responsible Person</u>	<u>Key Review Dates</u>	<u>Committee</u>	<u>Projected Delivery Date</u>
<u>1</u> Tye Management Plan	To complete and publish the Tye Management Plan	Meet Natural England & establish what needs to be done & whether HLS Agreement will suffice see also E.Piece @ No 5. Agreed use HLS Agreement as Management Plan.	TC	Summer 2016 Autumn 2016	P&R FC Agenda P&R 28/11 P&R 23/1/17	Winter 2018
<u>2</u> Tye Maintenance Plan	Agreed at P&R a schedule of work to bring the stock fencing gates and other assets on the Tye to an acceptable standard.	Proposal accepted and supported by Councillors at P&R meeting 23/1/17 Progress to be closely monitored	TC	Winter 2016	P&R Agenda 23/1/17	Ongoing Part completed

2016 -2017		2017 -2018		2018 -2019	V2.0 MAR 2018
------------	--	------------	--	------------	---------------

TELSCOMBE TOWN COUNCIL BUSINESS PLAN 2015 to | 2019

3	<u>Community Flock</u>	Maintain a viable community flock of 100 Ewes and one Ram until such time that councillors decide to discontinue the project.	Provide updates to P&R on finances factoring in the original investment costs. Ewes and Ram Purchased.	TC	Summer 2016	P&R Agenda P&R 23/1/17 Council	Ongoing
4	<u>Community Lookerers</u>	Recruit and train a team of local lookerers for the community flock on a voluntary basis.	Produce an options paper to P&R for consideration (i) Obtain info on the BHCC or Plumpton AC training model. (ii) Liaise with the farmer on best use of volunteers in support of the community flock Advertised in first quarter Town Crier No response to requests for volunteers. Agreed not to pursue.	TC	Autumn 2016 Winter 2016	P&R FC Agenda P&R 28/11 P&R 23/1	INTRODUCED FOR LAMBING SEASON 2017
				– issue 61 Jan '17		P&R 8.5.17	DISCONTINUED

TELSCOMBE TOWN COUNCIL BUSINESS PLAN 2015 to 2019

5	<u>E Piece</u>	Define best use of the E Piece	Options Paper Town Council owned land - explore fencing & grazing, impact on ELS/HLS subsidy payments and provide recommendations to Councillors SEE ALSO MANAGEMENT PLAN item 1 may need withdraw from HLS agreement. Agreed keep E piece in HLS Agreement	TC	Summer 2107 Autumn 2017 Winter 2017	P&R FC P&R 10.7.17	Autumn 2018
6	<u>School Farm Visits</u>	Formalise Farm Visits in Towns programme of work	Provide budget head for this activity Provide update report to FC	TC	£100 added to the Fireworks Budget head	FC 21/12	COMPLETED

TELSCOMBE TOWN COUNCIL BUSINESS PLAN 2015 to 2019

7	<u>Tye Anti-social Behaviour</u>	To reduce anti-social behaviour on the Tye	LDC cabinet paper 55/17 authorises a public space protection order – Explore as a partner the feasibility of working with LDC to create one for the Tye. Meeting with various partners taken place. To agree restrictions for PSPO at P&R	TC	Summer 2017 Winter 2017	P&R FC P&R 5.3.18	Spring 2018
----------	---	--	---	----	----------------------------	--------------------------------	-------------

Part III – FULL COUNCIL OR PLANNING & HIGHWAYS - Telscombe Town Council - Other

	<u>Project</u>	<u>Objective</u>	<u>Activity</u>	<u>Responsible Person</u>	<u>Key Review Dates</u>	<u>Committee</u>	<u>Projected Delivery Date</u>
1	<u>Develop a Neighbourhood Plan with PHTC P1</u>	Refresh the decision to work with PHTC to produce a joint neighbourhood plan.	Options Paper with recommendations to FC	TC	Spring 2017	FC	Spring 2017 completed
2	<u>Develop a Neighbourhood Plan with PHTC P2</u>	Subject to P2 Produce a NP	Undertake the necessary activity to develop a consulted NP for	TC	Spring 2017 Autumn 2018	Planning & Highways & FC	Spring 2019

2016 -2017		2017 -2018		2018 -2019	V2.0 MAR 2018
-------------------	--	-------------------	--	-------------------	----------------------

TELSCOMBE TOWN COUNCIL BUSINESS PLAN 2015 to 2019

3	<u>Explore Income Generation</u>	Support Council funding going forward with suitable projects designed to generate income without changing core service priorities	Options paper to Full Council on current projects.	TC			
					Autumn 2016 Autumn 2017 Spring 2017 Summer 2018	FC	Summer 2018
4	<u>Sea Defences</u>	To Explore ways of increasing the ring fenced reserve to contribute to a Sea defences funding partnership.	Options Paper for Community Consultation of Fund raising for local sea defences	TC	Summer 2017	<u>P&R FC Agenda</u>	Ongoing

This is a dynamic plan and by this it is meant that new work can be added and existing work or that completed can be removed.