

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **AMENITIES & CIVIC CENTRE COMMITTEE** held on **Thursday 27th April 2017** in Telscombe Civic Centre at 7.30 pm.

PRESENT Councillors: T Armour, G Maskell *Mayor*, R Maskell, B Page, A Smith, J Wilkins *Deputy Mayor & Chairman*, A Loraine, D Wright

Also Present: Nancy Astley, Clerk (minutes), Stella Newman, Deputy Town Clerk

958. PUBLIC QUESTION TIME

No members of the public were in attendance.

959. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Cllr. W. Botting was working away and Cllr. D. Wright substituted. This was accepted unanimously by the Committee.

960. TO RECEIVE MEMBERS DECLARATIONS OF INTEREST

No declarations of interest were received.

961. TO DISCUSS AND APPROVE MINUTES OF THE MEETING HELD ON MONDAY 27th MARCH 2017

The Committee considered the minutes of the above meeting. It was proposed by Cllr. B. Page, seconded by Cllr. A. Smith and unanimously **RESOLVED** that they were a true record of the proceedings and were signed as correct by the Chairman, Cllr J Wilkins.

962. TO APPROVE THE SERVICES OF LEWES DISTRICT COUNCIL AT 10% OF OVERALL PROJECT COST TO HELP THE PROJECT DEVELOPMENT OF REFURBISHMENT OF PLAYGROUNDS

Cllr. A. Smith explained that originally Chris Bibb Project officer at Lewes DC had helped Martin with the refurbishment of the parks in 2013 and had also assisted on the Big Park project and was involved in several other park projects across the District. The benefit of employing Chris Bibb at Lewes DC would be that he would help generate funding for the project and project management liability would be covered by Lewes DC. It would then speed up the project and provide much needed specialist knowledge assistance for the Town Clerk with regards to specifications and tendering and would generally be value for money.

Cllr. B. Page agreed that Chris Bibb was an experienced officer that would be beneficial but some of the services being offered in the email may not now be required as the Clerk had already drafted specifications and therefore the 10% maybe negotiable. Cllr. B. Page was concerned that no meeting had actually been undertaken with the officer and it was not clear at this stage what may be needed and therefore whether 10% would be the final figure.

Cllr. J. Wilkins suggested that three quotes could be gained, however, Cllr. R. Maskell believed that gaining further quotes was unnecessary and would elongate the project even further.

Cllr. A. Smith reiterated that 10% was good value and this would lead to long term savings.

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Cllr. R. Maskell proposed that Lewes DC be employed to do the refurbishment project. Cllr. Page asked that the resolution be made subject to possible negotiation of the 10%. This was then seconded by Cllr. A. Loraine and unanimously agreed by the Committee. In accordance with Financial Regulation 4.1, this recommendation will be taken to full Council for approval in view of the amounts involved.

Cllr. J. Wilkins confirmed that the end specification would go back to the Amenities Committee for approval before any tendering was undertaken and that the playground working party would be included in the work with Chris Bibb.

963. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING

There were no matters for noting.

964. EXCLUSION OF PRESS & PUBLIC

It was unanimously **RESOLVED** to exclude the Press and Public from the meeting during consideration of the following items pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

965. TO DISCUSS AND APPROVE CONFIDENTIAL MINUTES OF THE MEETING HELD ON MONDAY 27TH MARCH 2017

The Committee considered the minutes of the above meeting. It was proposed by Cllr. B. Page and seconded by Cllr. T. Armour and unanimously **RESOLVED** that they were a true record of the proceedings and were signed as correct by the Chairman, Cllr J Wilkins.

There being no further business the meeting closed at 8.17pm.

Signed.....
CHAIRMAN

NB Next meeting of the Committee - Wednesday 31st May 2017 at 7.30 pm