

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **PLANNING & HIGHWAYS COMMITTEE** held on **Wednesday 1st May 2019** in Telscombe Civic Centre at 7.30 pm.

PRESENT: Cllrs T Armour, D Brindley, C Robinson, I Sharkey & J Wilkins (*Chairman*)

Also Present: Bianca Buss, Amenities Officer (*minutes*)

There were approximately 30 members of the public present in relation to Agenda Item 5, Review of Bridleway Gate 8 and Key Holders. Cllr Wilkins as Chair agreed to postpone public question time until this agenda item was discussed later in the meeting.

2364. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr Mendoza, who had been granted leave of absence for his remaining term as Councillor, which was accepted by the Committee. Cllr Harris and Cllr Loraine were not present and had not submitted apologies.

2365. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

Cllr Armour and Cllr Wilkins declared an interest in Agenda Item 5, Review of Bridleway Gate 8 and Key Holders.

2366. TO DISCUSS, APPROVE & SIGN MINUTES OF THE MEETING HELD ON MONDAY 8th APRIL 2019

The Committee considered the minutes of the meeting and it was proposed by Cllr Robinson, seconded by Cllr Sharkey and unanimously **RESOLVED** that they were a true record of the proceedings and were signed as correct by the Chairman.

2367. PUBLIC QUESTION TIME

Cllr Armour and Cllr Wilkins had declared an interest in Agenda Item 5 regarding bridleway gate 8 and as the discussion under public question time was regarding this item, Cllr Wilkins asked Cllr Brindley as Mayor to Chair this section of the meeting. The meeting was adjourned with agreement of the Chair to take further comments from members of the public.

Mrs McKellar asked if a decision has already been made concerning the future of the gate. *Cllr Brindley confirmed that a decision will be made at this meeting following public discussion.*

Mrs McKellar reported that the residents who live on the private section of the road at Telscombe Cliffs Way maintain the track without any assistance from the Council.

Alan Baker advised that the gate is left open by some key holders and would like it to be continued to be locked.

Paul Ellis reported that the residents at Telscombe Village would like the gate locked, with only them in receipt of a key.

TELSCOMBE TOWN COUNCIL



2367. Public Question Time (Contd)

A resident asked if a key will be given to residents of Telscombe Village only, as this is what is suggested on the Policy.

Cllr Brindley read the wording of the Policy, specifically 'The criteria for a key being issued is that you should live or work in Telscombe Village. Applications will be considered from those who do not fit this criteria but who have a proven need to have access through the gate, but the application may not be successful'. Cllr Brindley highlighted that anyone with proven need to access Telscombe Village will have their application considered by the Planning & Highways Committee.

Mrs McKellar felt that some current key holders are being victimised and asked if the horse owners will also be charged the £25 key deposit fee.

Cllr Brindley advised that all key holders will pay the same £25 deposit payment.

A member of the public asked why residents at Telscombe Village do not have to apply for a key.

Cllr Brindley re-iterated that all key holders will have to apply for a key.

Sharn Smythson requested that all residents whose properties are located on the unmade track at the top of Telscombe Cliffs Way should automatically be provided with a key, as they have to pay for the upkeep of the road. This is costly with all the vehicles driving through to access the gate at Bridleway 8.

Liz Baverstock stated she had written in to the Council with her views but wanted to reiterate that she would like the gate kept locked and believed if left open, it would be used as a 'rat run'.

The meeting reconvened at 8.05pm.

2368. REVIEW OF BRIDLEWAY GATE 8 AND KEY HOLDERS

Cllr Armour and Cllr Wilkins had previously declared an interest in this agenda item so did not take part in the discussion. Cllr Wilkins asked Cllr Brindley as Mayor to Chair this section of the meeting.

The Amenities Officers report was discussed, confirming that two letters had been received asking that the gate is kept locked. It was proposed by Cllr Sharkey, seconded by Cllr Robinson and unanimously **RECOMMENDED** that the following actions are made:

- The gate is continued to be kept locked with the current padlock and key system.
- That the current draft policy criteria is amended to include the 'Coombelands' property, as well as the 8 properties that are on the unmade road at Telscombe Cliffs Way due to these residents having to upkeep the road with the vehicular access to and from the gate. This amended draft policy will then be taken to Full Council for approval.
- Any further actions will be taken to a future Planning & Highways Committee meeting following the decision made at Full Council.

Cllr Wilkins thanked Cllr Brindley for covering this agenda item and retook the Chair.

TELSCOMBE TOWN COUNCIL



2369. PLANNING APPLICATIONS

LW/19/0221 – 96 Bannings Vale, Saltdean, E. Sussex. BN2 8DG. (c/o M Fagan)
Rear extension.

The committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Robinson and unanimously recommended to **SUPPORT** the application.

LW/19/0278 – 7 Central Avenue, Telscombe Cliffs, E. Sussex, BN10 7LY. (c/o M Bucknell)
Demolition of existing conservatory to be replaced with proposed single storey rear extension.

The committee considered the application and it was noted that there were minimal drawings and no location plan. It was proposed by Cllr Robinson, seconded by Cllr Sharkey and unanimously recommended to **SUPPORT** the application.

Cllr Brindley left the meeting at 8.17pm as he had a prior engagement.

LW/19/0292 – 24 Bannings Vale, Saltdean, E. Sussex, BN2 8DB. (c/o M Kitchener)
For demolition of 24 Bannings Vale to be replaced by 6 x 1 bedroom flats, with associated access and parking.

The committee considered the application and it was proposed by Cllr Robinson, seconded by Cllr Sharkey and unanimously recommended to **OBJECT** to the application due to the following reasons:-

- i. Overdevelopment
- ii. Overbearing to the surrounding properties
- iii. A high increase of traffic generation and potential traffic issues on the neighbouring residential road.
- iv. No lift or disabled access.

2370. NOTIFICATION OF PLANNING APPLICATION DECISIONS

LW/18/0773 – 15 Cliff Gardens, Telscombe Cliffs, E. Sussex, BN10 7BX
LewesDC GRANTS PERMISSION.
Telscombe's Planning & Highways Committee did not comment on the application.

LW/19/0104 – Land adjacent to 43 Findon Avenue, Saltdean, E. Sussex, BN2 8RF
LewesDC GRANTS PERMISSION.
Telscombe's Planning & Highways Committee **SUPPORTED** the application.

LW/19/0115 – 89 Brambletyne Avenue, Saltdean, E. Sussex. BN2 8EL
LewesDC GRANTS PERMISSION.
Telscombe's Planning & Highways Committee **SUPPORTED** the application.

LW/19/0116 – 61 Cissbury Crescent, Saltdean, E. Sussex. BN2 8RH
LewesDC GRANTS PERMISSION.
Telscombe's Planning & Highways Committee **SUPPORTED** the application

The Committee noted the planning results above.

TELSCOMBE TOWN COUNCIL



2371. ACTION LIST

The action list was noted as follows:

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
06.08.2018	Min 2224, p 2819 – Notification of planning results	BB	Report comparing LDC's decisions against TTC's to be compiled and placed on agenda for September.	16.09.2019
29.08.2018	Min 2237, p 2827 – Tree Planting Scheme	BB	Bianca to write to residents to inform them the scheme has been delayed until Autumn 2019.	
29.08.2018	Min 2240, p 2828 – Damaged street light column	BB	Light Column has now been fixed.	Completed
08.10.2018	Min 2266, p 2853 – Urgent Matters	BB/SN	St. Modwen's have informed that they cannot provide a response until at least June due to staff changes.	June 2019
14.01.2019	Min 2310, p 2897 – Notification of Planning Results	BB	Bianca to write to Ian Fitzpatrick with concerns discussed at P&H Meeting of 18.03.2019.	
14.01.2019	Min 2312, p 2900 – Urgent Matters	BB	Roof tiles have been replaced on grass outside 10 & 11 The Esplanade. Bianca chased our new Neighbourhood First contact 17.04.19. Awaiting reply.	
04.02.2019	Min 2323, p 2918 – Urgent Matters	BB	Bianca to contact ESH to make initial enquiries regarding a shelter.	
04.02.2019	Min 2323, p 2918 – Urgent Matters	BB	Stella to place article in the next Town Crier newsletter advertising our two car parks.	May 2019
18.03.2019	Min 2346, p 2928 – Review of Bridleway 8 Gate Key Holders and Policy	BB	Item placed on the Agenda for this meeting.	01.05.2019
18.03.2019	Min 2347, p 2929 – Bus Shelter Cleaning /Inspections	BB	Quotations are being collated and will be bought to the next P&H Committee Meeting.	22.05.2019
18.03.2019	Min 2349, p 2935 – Wildflower Verge at Crowborough Road	BB	Countrymans have been informed to cut the verge once in October. James Newmarsh at ESCC has informed the SRA that they will need to complete a baseline survey, to be carried out over the course of the first year to see what is already growing there.	Completed.
08.04.2019	Min 2352, p 2957 – Public Question Time	BB	LDC have visited the caravan & placed an Operation Crackdown notice on the door, but have confirmed that if the caravan is not being used to live in permanently, they cannot issue a Section 77 to get it removed. Awaiting update from LDC.	

TELSCOMBE TOWN COUNCIL



2371. Action List (Contd)

Notification of Planning Results – The Amenities Officer presented a draft letter to send to Ian Fitzpatrick. Cllr Robinson suggested that examples of good drawings are also included. It was proposed by Cllr Armour, seconded by Cllr Robinson and unanimously **RECOMMENDED** that the Amenities Officer send the letter.

Wildflower Verge at Crowborough Road – Cllr Robinson asked the Amenities Officer to contact the SRA to confirm that Countrymans Contractors have been informed to cut the grass verge once in October and that the SRA will need to action the baseline survey.

Public Question Time (caravan at Sussex Way) – Cllr Wilkins asked the Amenities Officer to check if the caravan can be towed away if parked on the highway.

2372. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING

Cllr Robinson asked if the works at Ashurst Avenue had been actioned as yet. The Amenities Officer confirmed that there had been unfortunate delays due to building works being made on the house opposite the steps, so the contractor has been unable to access the steps.

Cllr Robinson also requested an update on the flower box which had been left in the road on Sussex Way. The Amenities Officer confirmed she would chase East Sussex Highways for an update. Cllr Robinson asked that both items were added to the Action List.

Cllr Wilkins asked if the village hall in Telscombe Village could be advertised on the Town Council's website. The Amenities Officer to investigate and report back.

The Amenities Officer reported that a consultation letter had been received from East Sussex County Council (ESCC) for prior notification of application to demolish the former water treatment building at the Portobello Pumping Station. ESCC need a response by 9th May 2019 and as our next meeting is not until 22nd May, it will need to be discussed under 'Urgent Matters'. We have been asked if we would like to make any comments. It was proposed by Cllr Armour, seconded by Cllr Sharkey and **RECOMMENDED** that the Amenities Officer writes to ESCC highlighting the Committee's concerns with the short turnaround time, the potential burden on the residents, A259 road and the countryside and that we request an extension for our response until 23rd May following our next Planning & Highways meeting. Cllr Armour noted that previously a presentation had been delivered by Southern Water and asked if this was a potential option available.

Cllr Armour, on behalf of the Committee, thanked Cllr Wilkins for her time as Chair. Cllr Wilkins reported that she was delighted to work closely with the Councillors on this Committee and wished them all the best for the future.

Cllr Sharkey congratulated Peter Seed on his Ramblers Volunteer award.

There being no further business the meeting closed at 9.05pm.

Signed
Chairman

Next meeting of the Committee – Wednesday 22nd May 2019