

TELSCOMBE TOWN COUNCIL



Minutes of a remote meeting of the **PLANNING & HIGHWAYS COMMITTEE** held on Monday 8th June 2020 at 7.30 pm.

PRESENT: Councillors D Brindley *Deputy Mayor*, C Cheta, C Clarkson, G Hill, D Judd, L Mills, C Robinson *Vice Chairman* & I Sharkey *Mayor*

Also Present: Bianca Buss, Amenities Officer (*minutes*)
Cllr L O'Connor

2577. PUBLIC QUESTION TIME

There were no members of the public present.

2578. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr Harris who was unable to access the video conference platform, which was accepted by the Committee. Cllr Brindley was running late.

2579. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

2580. TO APPROVE & SIGN MINUTES OF THE MEETING HELD ON MONDAY 18th MAY 2020

The Committee considered the minutes of the meeting and it was proposed by Cllr Mills, seconded by Cllr Hill and unanimously **RESOLVED** that they were a true record of the proceedings and were signed by the Vice-Chairman, Cllr Robinson.

2581. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

LW/20/0170 369 South Coast Road, Telscombe Cliffs, E Sussex BN10 7HA

Case Officer: William De-haviland-Reid

Hip-to-gable conversions, rear dormer window. Rooflights and small obscured glass window to proposed north gable. Single storey rear extension

The committee considered the application and it was proposed by Cllr Clarkson, seconded by Cllr Sharkey and unanimously recommended to **SUPPORT** the application on the basis that no noisy work is carried out over weekends.

Cllr Brindley joined the meeting at 1943.

LW/20/0181 187-189 Marine Drive, Saltdean, E Sussex BN2 8DA

Case Officer: James Emery

Construction of new crossover with dropped kerb and driveway, replacement of front and east boundary walls and new permeable paving to front garden

The committee considered the application and it was proposed by Cllr Judd, seconded by Cllr Sharkey and unanimously recommended to **SUPPORT** the application.

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2581. Planning Applications (Contd)

LW/20/0191 29 Nutley Avenue, Saltdean, E Sussex BN2 8ED

Case Officer: Sarah Sullivan

Conversion of existing detached garage into a guest bedroom en-suite, including raising of existing garage roof

The committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Judd and unanimously recommended to **SUPPORT** the application.

LW/20/0195 12 Crowborough Road, Saltdean, E Sussex BN2 8EA

Case Officer: William De-haviland-Reid

Part single storey rear extension to align with existing single storey rear extension and half width first floor rear extension

The committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Sharkey and unanimously recommended to **SUPPORT** the application.

LW/20/0207 3 Broomfield Avenue, Telcombe Cliffs, E Sussex BN10 7AJ

Case Officer: James Emery

Erection of single storey extension with rooflights and associated works

The committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Hill and unanimously recommended to **SUPPORT** the application.

LW/20/0214 10 Chailey Crescent, Saltdean, E Sussex BN2 8DP

Case Officer: James Emery

Side/rear ground floor extension and patio

The committee considered the application and it was proposed by Cllr Clarkson, seconded by Cllr Brindley and unanimously recommended to **SUPPORT** the application.

LW/20/0233 43 Fairlight Avenue, Telcombe Cliffs, E Sussex BN10 7BS

Case Officer: William De-haviland-Reid

Erection of single storey front extension, detached subterranean garage, single storey rear extension with Gabel end and Juliet balcony above, front and side dormers, 1.8m rear fence and internal and external alterations

The committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Hill and unanimously recommended to **SUPPORT** the application.

2582. NEIGHBOURHOOD PLAN UPDATE

Cllr O'Connor as Vice-Chair of the Neighbourhood Plan steering group attended the meeting in place of Cllr Gallagher, who was unwell. Cllr O'Connor advised that a press release had been issued that day to confirm that Henry Davidson Developments (HDD) had been chosen as the preferred developer of the Meridian Centre site. The steering group had been in regular contact with the Co-op over the last 2 years and initial stages within the last few days with HDD were also looking positive. The steering group are currently looking at aspects of the Neighbourhood Plan and a presentation was provided by Brighton University

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2582. Neighbourhood Plan Update (Contd)

Students concerning historical plot lands in the community, how development and character of housing will look and the type of properties that will be built in the area. Looking forward, there will be engagement with residents, who will be able to influence how the area will look as well as consultation with Lewes District Council Planners and Town Councillors. A steering group meeting will take place on Thursday 11th June and Cllr O'Connor asked Councillors to attend, highlighting the importance of sharing thoughts on how best the development of 255 additional houses will look like.

2583. TO NOTE CIL MONIES RECEIVED BY LEWES DISTRICT COUNCIL

The report from the Town Clerk, confirming that CIL monies to the value of £175.50 were received in April 2020 in relation to planning application LW/16/0785 3 The Esplanade, Telscombe Cliffs, was **noted** by the Committee. Cllr Robinson confirmed a decision on how the monies will be spent will be taken to the next Full Council Meeting in July.

2584. TO CONSIDER SUBMITTING A CIL EXPRESSION OF INTEREST FORM FOR A PROPOSED BUS SHELTER

The Committee discussed the Amenities Officer's report. At the previous Committee Meeting, it had been agreed to get an up-to-date estimate for the supply and installation of a proposed bus shelter at the top of Bannings Vale, Saltdean, so that the Committee could consider submitting a Community Infrastructure Levy expressions of interest form. Quotations for a 2 and 3 bay shelter had been obtained by GW Shelter Solutions at a minimum cost of £4,678 + VAT for a 2 bay shelter. Additional kerbstone works by East Sussex Highways and licence applications would bring the final price to a minimum of £14,534.43 + VAT. Cllr Brindley asked if a temporary shelter could be added to see how much interest there would be. There were concerns that residents had not yet been consulted and that the bus shelter usage would be minimal with only one bus passing every hour. It was proposed by Cllr Sharkey, seconded by Cllr Mills and unanimously **RECOMMENDED** that the Amenities Officer drafts a letter to bring to the next meeting for consultation of residents in the immediate surrounding area and that she investigates the deadline for the CIL expressions of interest form. Cllr Judd asked the Amenities Officer to also check who built the previous bus shelter further down in Bannings Vale to see if a quote could be obtained for something similar.

2585. ESFA CONSULTATION ON PROPOSED CHANGES TO THE FIRE AND RESCUE SERVICE

There was much discussion concerning the invitation from East Sussex Fire Authority (ESFA) for comments on the proposed changes to the fire and rescue service. All Councillors were extremely concerned with the changes, especially with the delay to response times in a time where additional houses were being built locally, increasing the amount of people in the local area. Cllr Robinson noted that the changes had been advertised well in the local media, that the two local MP's were against the changes and that many Town and Parish Councils had asked that the changes are stopped during the current global crisis with Corona Virus. Cllr Sharkey reported that two ESFA Union members had attended a meeting at Peacehaven Town Council and their Town Clerk had since written to the service to ask for a delay. It was proposed by Cllr Sharkey, seconded by Cllr Judd and unanimously **RECOMMENDED** that

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2585. ESFA Consultation on proposed changes to the Fire and Rescue Service (Contd)

the Town Clerk writes to ESFA in the strongest terms, highlighting the Committee's concerns as follows; The contract changes are unsafe to the firefighters who risk their lives for providing an invaluable service, development of Newhaven ferry port requires specifically trained local firefighters in water fires, the local area needs a highly trained crew and station on hand to quickly deal with emergencies in the local area where there are highly congested roads and finally that the lives of local people should be paramount and these changes would risk that. The Committee asked that the Town Clerk's letter should at least request that the consultation is halted until post Covid-19, when the understanding of our new world is more understood.

2586. DRAFT EAST SUSSEX, SOUTH DOWNS AND BRIGHTON & HOVE WASTE AND MINERALS LOCAL PLAN REVISED DOCUMENT

The Town Council had been invited to comment on the draft Waste and Minerals Local Plan Revise Policies Document from East Sussex County Council, South Downs National Park Authority and Brighton & Hove City Council. As the locations did not come under the remit of Telscombe Town Council, it was proposed by Cllr Sharkey, seconded by Cllr Judd and unanimously **RECOMMENDED** not to comment.

2587. ACTION LIST

The action list was noted as follows:

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
22.05.2019	Min 2383, p 2979 – Urgent Matters (40 Ambleside Avenue planning breach)	BB	LDC have confirmed that fence will be reduced and TTC will be advised once the start date has been agreed.	July 2020
28.10.2019	Min 2474, p 3065 – Urgent Matters (Overgrown hedges Bannings Vale and Hamsey Road).	BB	ESH confirmed letter sent to residents. BB chased deadline of trimming. Awaiting reply.	July 2020
13.01.2020	Min 2518, p 3112 – Urgent Matters (request for parking signs at Kirby Drive)	BB	Steve O'Connell will visit site mid-June to investigate possibility of safety signs.	July 2020
03.02.2020	Min 2529, p 3133 – To consider a tree scheme for Telscombe residents	BB	Scanning will take place by ESCC late summer.	Sept 2020
03.02.2020	Min 2531, p 3135 – Urgent Matters (16 The Esplanade)	BB	The summerhouse has now been removed.	Completed
16.03.2020	Min 2547, p 3151 – To consider a bus shelter request at Bannings Vale	BB	An agenda item has been added to this meeting.	Completed

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2587. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
16.03.2020	Min 2552, p 3153 – Planning application comparison report	BB	Report comparing LDC's decisions against TTC's to be compiled & placed on agenda for September.	Sept 2020
16.03.2020	Min 2555, p 3155 – Urgent Matters (shed at Martlet House, 10 Bannings Vale)	BB	LDC have set up an enforcement case to this query, ref EN/20/0059. Chased 19/05/2020 and 01/06/2020.	July 2020
18.05.2020	Min 2566, p 3179 – Update on wildflower grass verges	BB	Bianca contacted resident to offer travel expenses. Risk Assessment to be drafted and bought back to next meeting.	June 2020
18.05.2020	Min 2567, p 3179 – To ratify decision for a wildflower grass verge at Crowborough Road, East Saltdean	BB	Cllr Robinson requested that all locations are marked on a map alongside trees planted on the verges for the Committee to note. To be actioned in conjunction with tree scheme in September.	Sept 2020
18.05.2020	Min 2568, p 3180 – To approve ESCC's Memorandum of agreement for grass verge cutting	SN	The Town Clerk has signed the agreement.	Completed
18.05.2020	Min 2570, p 3180 – To approve ESCC street lighting maintenance agreement	SN	The Town Clerk has signed the agreement.	Completed
18.05.2020	Min 2571, p 3180 – Bridleway 8 gate update	BB	Letters sent to key holders advising them that the implementation has been put on hold.	Completed
18.05.2020	Min 2572, p 3180 – To consider quotation to repair damage to the bus shelter at Ambleside Avenue	BB	Works are due to be completed by end June.	July 2020
18.05.2020	Min 2574, p 3182 – Urgent Matters (Chanel Grange)	BB	Bianca has reported overgrown vegetation onto main pathway to ESH, case ref 00475261.	July 2020

Urgent Matters (40 Ambleside Avenue) – The Amenities Officer advised that the Planner at Lewes District Council confirmed work had started on the fence line on 4th June 2020 and will be completed within 2 weeks.

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2587. Action List (Contd)

Urgent Matters (shed at Martlet House) – The Amenities Officer advised she had received an email that day from the Planner at Lewes District Council confirming that a retrospective planning application had been received and will go through the planning process once validated.

2588. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR ADDING ON A FUTURE AGENDA

Cllr Mills advised that she thought the cattle grid by Bridleway 8 gate needs clearing. The Amenities Officer confirmed she would make investigations.

There being no further business the meeting closed at 8.54pm.

Signed, Chairman

Next meeting of the Committee – Monday 29th June 2020