

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **POLICY & RESOURCES COMMITTEE** held on **Monday 18th January 2016** at Telscombe Civic Centre, 7.30 pm.

PRESENT: Cllr T Armour, Cllr W Botting, Cllr A Loraine, Cllr G Maskell *Deputy-Mayor*, Cllr R Maskell, Cllr B Page *Vice-Chair*, Cllr A Smith *Chair*, Cllr D Wright

Also Present: Nancy Astley, Town Clerk; Stella Newman, Deputy Town Clerk & RFO (*minutes*)

948. PUBLIC QUESTION TIME

None.

949. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

None.

950. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

None.

951. TO APPROVE AND SIGN MINUTES OF THE MEETING HELD ON MONDAY 2nd NOVEMBER 2015

The Committee considered the minutes of the meeting and it was proposed by Cllr R Maskell, seconded by Cllr D Wright and

RESOLVED that they were a true record of the proceedings and were signed as correct by the Committee Chairman, Cllr A Smith.

952. TO APPROVE MINUTES OF THE VILLAGE CLUB SUB-COMMITTEE HELD ON 2nd SEPTEMBER 2015

Cllr T Armour requested that the minutes of the Telscombe Village Club sub-committee meeting on 2nd September be accepted and that the recommendations contained therein be adopted.

RESOLVED that the minutes be accepted and recommendations adopted.

953. TO APPROVE AND SIGN MINUTES OF THE GRANTS SUB-COMMITTEE MEETING HELD ON 2nd NOVEMBER 2015

Cllr A Smith requested that the minutes of the Grants sub-committee meeting on 2nd November be accepted and that the recommendations contained therein be adopted.

RESOLVED that the minutes be accepted and recommendations adopted. They were then signed by Cllr A Smith.

954. MATTERS ARISING

Min 946, p 2391 – Cllr Smith asked for an update regarding bees on the Tye. He was advised that a working group had been formed and an update was awaited from Cllr Wilkins.

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955. TO NOTE ACTION LIST

Min 928, p 2369 – Cllr Smith advised he needs to write up his notes from the working party meeting and can then progress the business plan.

956. TO RECEIVE INCOME AND EXPENDITURE TO 30th DECEMBER 2015

The actual figures at 30th December 2015 of £111,657 expenditure and income of £256,265 were unanimously **agreed** by the Committee.

957. TO RECEIVE BANK RECONCILIATION FOR THIRD QUARTER TO 30th DECEMBER 2015

The Deputy Town Clerk/RFO confirmed that the third quarter's bank reconciliations had been checked by Cllr R Maskell on 13th January. Cllr R Maskell confirmed that he found the reconciliations to be in order showing total bank and cash balances of £377,411.13 and that he had signed the bank reconciliation, corresponding bank statements and supporting documentation as correct. The Committee noted this action.

958. TO CONSIDER GRANT PAYMENT TO TELSCOMBE WOMENS INSTITUTE

It was agreed under 'urgent matters' at the last grants sub-committee meeting that a late grant application from the Telscombe Cliffs Women's Institute be considered at tonight's Policy & Resources meeting.

Following consideration it was proposed by Cllr W Botting, seconded by Cllr D Wright and

RECOMMENDED that a grant payment of £150 be made to the Telscombe Cliffs Women's Institute.

959. TELSCOMBE VILLAGE CLUB LEASE

The Town Clerk, Nancy Astley, advised that negotiations regarding a new lease have been ongoing since the last lease ran out at the end of September. A draft lease was received from Smiths Gore and we sent this to a solicitor for checking. A report came back from the solicitors in December which highlighted numerous errors and a number of terms which have not been defined. Also as it stands the lease does not meet the provision of the Landlord and Tenant Act 1954. In addition the Town Council will amongst other things be responsible for electrical installations and the boiler which may not meet current regulations and will need upgrading by the Council before being allowed to be hired by the public. Our solicitors have re-written a draft lease and forwarded this to the Gorham Trust solicitors in December, but we have not had a response to date.

The Town Clerk explained that with the original business case the Council would only just be breaking even after a couple of years, but given that the use of the building by the Council is minimal it was agreed that the risk at this time would be disproportionate to the gain of leasing the building.

It was therefore proposed by Cllr A Smith, seconded by Cllr T Armour and

RECOMMENDED not to sign the current draft lease and cease negotiations with Smith Gore on the Village Club, subject to circumstances being changed by the Trustees.

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959. Contd. Village Club Lease

It was also **recommended** that as we are currently not leaseholders of the Village Club and therefore not responsible for it, that no work of any kind be undertaken by ourselves at the Club.

960. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND/OR INCLUSION ON A FUTURE AGENDA

None.

There being no further business, the meeting finished at 8.00 pm.

Signed
Chairman

Date for the next meeting of the Committee – Monday 7th March 2016