

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **POLICY & RESOURCES COMMITTEE** held on **Monday 20th January 2020** in Telscombe Civic Centre at 7.30 pm.

Present: Cllrs C Cheta, C Clarkson *Chairman*, C Gallagher, D Judd, L Mills, L O'Connor, B Page, C Robinson & I Sharkey *Mayor*

Also Present: Stella Newman, Town Clerk & RFO (*minutes*) 1 member of the public

1334. PUBLIC QUESTION TIME

A member of the public advised that regarding agenda item 8, he did not think that the map regarding the scrub clearance area on the 'E' Piece of the Tye was clear. It was agreed that the Town Clerk will clarify this with the South Downs National Park Ranger.

1335. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr Brindley due to family commitments and Cllr Harris due to illness. These reasons for absence were **agreed** by the Committee.

1336. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RELATION TO MATTERS ON THE AGENDA

None.

1337. TO APPROVE AND SIGN MINUTES OF THE MEETING HELD ON 11th NOVEMBER 2019

The minutes of the meeting were proposed by Cllr O'Connor, seconded by Cllr Sharkey and unanimously **RESOLVED** that they were a true record of the proceedings and were signed as correct by the Chairman, Cllr Clarkson.

1338. TO NOTE ACTION LIST

The actions were noted as follows:-

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
11.11.19	Min 1325, p 3070 – Seating for Telscombe Tye	SN	SDNP agreed another bench at southern end of Tye and bench ordered. <i>Agreed put on Saltdean side near Ashurst Av first gate.</i>	March 2020
11.11.19	Min 1326, p 3070 – Update on Tye Track Surface Works	SN	Response awaited from ESCC re boundaries & responsibilities. <i>20.1.20 ESCC confirmed byway goes North past cattle grid up to County Road – they will assess area re repairs.</i>	March 2020
11.11.19	Min 1328, p 3070 – Tye 'E' piece scrub clearance	SN	SDNP Ranger given authority to instruct contractors. Awaiting start date.	March 2020

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1338. Note Action List -Contd				
11.11.19	Min 1332, p 3071 – To Consider Happy to Share Scheme	SN	Letters issued but no responses received. 20.1.20 Agreed to send out cards for tables to places original letters sent.	Complete

1339. TO NOTE INCOME AND EXPENDITURE TO 31st DECEMBER 2019

The Committee’s income and expenditure figures to the 31st December 2019, of £122,354 expenditure and £266,036 income were unanimously **agreed**.

1340. TO AGREE BANK RECONCILIATION TO 31st DECEMBER 2019

The Town Clerk/RFO confirmed that the bank reconciliations for the 2019/20 financial year up to 31st December had been checked by Cllr Judd on 14th January 2020. Cllr Judd had found everything to be in order and had signed the bank reconciliation, corresponding bank statements and supporting documentation as correct. The signed bank reconciliation was attached to the agenda for members to check and it was unanimously **RECOMMENDED** that the bank reconciliation showing total bank and cash balances of £456,673.22 was accepted as correct.

1341. TELSCOMBE TYE COMMONS COMMUNITY GROUP UPDATE

Cllr Robinson advised that the group now meet every 6 weeks. Some of the members had cause for concern over the unregistered areas on the Tye and some were worried that some machines may cause damage during the ‘E’ piece clearance works. Members had also queried if volunteers will be needed for checking batteries on the proposed electric fencing.

1342. NALC RESPONSE TO HOME OFFICE CONSULTATION ON STRENGTHENING POLICE POWERS TO TACKLE UNAUTHORISED ENCAMPMENTS

Following discussion regarding the consultation it was proposed by Cllr Page, seconded by Cllr O’Connor and **RECOMMENDED** that the Town Clerk invite Councillors to attend a working group meeting to formulate responses to the questions.

1343. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR INCLUSION ON A FUTURE AGENDA

Cllr O’Connor said he thought it would be helpful to have large maps of the Tye and Chatsworth Park printed and displayed on the wall at meetings to help better identify areas that may be brought up in discussion.

1344. EXCLUSION OF PRESS AND PUBLIC

It was unanimously **RESOLVED** to exclude the Press and Public from the remainder of the meeting during consideration of items pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, by reasons of the confidential nature of the business to be transacted.

The member of the public present left the meeting at 8.30pm

Signed, Chairman

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1345. TO APPROVE AND SIGN CONFIDENTIAL MINUTES OF THE EMPLOYMENT SUB-COMMITTEE MEETINGS HELD ON 11th AND 25th NOVEMBER AND 10th DECEMBER 2019

Cllr Page requested that the minutes of the Employment Sub-Committee meeting on 25th November be accepted and the recommendations therein be adopted, seconded by Cllr Robinson and unanimously **RESOLVED** that the minutes be accepted and recommendations be adopted.

Cllr Judd requested that the minutes of the Employment Sub-Committee meetings on 11th November and 10th December 2019 be accepted and the recommendations contained therein be adopted, seconded by Cllr Robinson and unanimously **RESOLVED** that the minutes be accepted and recommendations adopted.

Cllr Page as the Sub-Committee Chairman then signed all 3 sets of minutes.

There being no further business, the meeting closed at 8.34pm.

Signed
Cllr C Clarkson, Chairman

Date for next meeting of the Committee – 9th March 2020