

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **PLANNING & HIGHWAYS COMMITTEE** held on **Monday 24th February 2020** in Telscombe Civic Centre at 7.30 pm.

PRESENT: Councillors D Brindley *Deputy Mayor*, G Hill, L Mills & I Sharkey *Mayor*

Also Present: Bianca Buss, Amenities Officer (*minutes*)

2532. PUBLIC QUESTION TIME

There were no public present.

2533. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr Cheta and Cllr Judd, who were attending a Neighbourhood Development Plan Meeting on behalf of Telscombe Town Council, Cllr Clarkson for work commitments, Cllr Harris for medical reasons and Cllr Robinson who was attending a Full Council Meeting for Lewes District Council. These reasons were accepted by the Committee. As both the Chairman and Vice-Chairman were not at this meeting, it was **agreed** for Cllr Sharkey to take the Chair.

2534. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

Cllr Brindley declared an interest in Agenda Item 5, Planning Application LW/20/0045 3 The Esplanade, as the property owner is a personal acquaintance of his.

2535. TO APPROVE & SIGN MINUTES OF THE MEETING HELD ON MONDAY 3rd FEBRUARY 2020

The Committee considered the minutes of the meeting and it was proposed by Cllr Mills, seconded by Cllr Hill and unanimously **RESOLVED** that they were a true record of the proceedings and were signed as correct by Cllr Sharkey.

2536. PLANNING APPLICATIONS

LW/20/0045 - 3 The Esplanade, Telscombe Cliffs, East Sussex, BN10 7HG

Case Officer: Sarah Scannell

Change of use to provide a residential annexe and short-term holiday lets, along with minor external alterations to the annexe building (planning permission no. LW/16/0785)

The committee considered the application and it was proposed by Cllr Hill, seconded by Cllr Mills and recommended to **OBJECT** to the application as it is creating an additional property, which contravenes ST3 of the Lewes District Local Plan and the National Policy Guidance. Cllr Brindley did not vote or participate in the discussion due to declaring an interest in this application.

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2536. Planning Applications (Contd)

LW/20/0050 - 1 The Esplanade, Telscombe Cliffs, East Sussex, BN10 7HG

Case Officer: James Emery

Alteration and extensions to existing chalet bungalow comprising replacement single storey front and rear extensions and replacement roof structure to create gabled first floor

The committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Mills and unanimously recommended to **SUPPORT** the application.

LW/20/0053 - 27 Warren Way, Telscombe Cliffs, East Sussex, BN10 7DL

Case Officer: James Emery

Conversion of garage into habitable room

The committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Hill and unanimously recommended to **SUPPORT** the application on condition that additional amenities are not added to create a separate dwelling.

LW/20/0061 - 369 South Coast Road, Telscombe Cliffs, East Sussex, BN10 7HA

Case Officer: Sarah Scannell

Hip-to-gable conversions, rear dormer window, roof lights and small obscured glass window to proposed north gable, single storey rear extension

The committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Hill and unanimously recommended to **SUPPORT** the application.

2537. NOTIFICATION OF A TREE WORKS APPLICATION DECISION

LW/19/0114/TCA - Street Record, Telscombe Cliffs Way, Telscombe Cliffs, East Sussex.

Case Officer Daniel Wynn

No.3 Hawthorn - fell and remove hanging deadwood and sever ivy

Lewes District Council **CONSENT** to the specified works.

The Committee noted the tree works application decision above, the application having been submitted by Telscombe Town Council for works at The Copse.

2538. TO NOTE THE FOLLOWING PLANNING APPLICATION DECISIONS

LW/19/0812 33 Tyedean Road, Telscombe Cliffs, East Sussex, BN10 7AT

Extension in roof space with re-modelling of existing roof, addition of car port and rear extension with balcony

Lewes DC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **SUPPORTED** the application

LW/19/0832 11A Grassmere Avenue, Telscombe Cliffs, East Sussex, BN10 7BZ

Single storey annexe side extension

Lewes DC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **SUPPORTED** the application

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2538. Planning Application Decisions (Contd)

LW/19/0854 91 Rodmell Avenue, Saltdean, East Sussex BN2 8PH

Removal of existing garage and workshop, erection of new garage with attached conservatory and excavation of rear garden

Lewes DC **GRANTS PERMISSION**

Telcombe's Planning & Highways Committee **SUPPORTED** the application

LW/19/0899 55 Oaklands Avenue, Saltdean, East Sussex BN2 8PB

Hip to gable roof conversion with side dormers, alterations and reconstruction of terrace

Lewes DC **GRANTS PERMISSION**

Telcombe's Planning & Highways Committee **OBJECTED** to the application

The Committee noted the planning decisions above.

2539. NEIGHBOURHOOD PLAN

The Amenities Officer advised the Committee that a public meeting was currently being held at the Meridian Centre regarding the Neighbourhood Plan and more information will be provided following the outcome of this meeting. She also confirmed that Cllr Gallagher has reported that the Neighbourhood Plan will be consulting with the public over the spring and summer and that an all-day workshop will be arranged in April, to which all Councillors will be invited. This was **noted** by the Committee.

2540. ACTION LIST

The action list was noted as follows:

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
6.8.18	Min 2224, p 2819 – Notification of planning results	BB	Report comparing LDC's decisions against TTC's to be compiled & placed on agenda for March.	Mar 2020
22.5.19	Min 2383, p 2979 – Urgent Matters (40 Ambleside Avenue planning breach)	BB	LDC have conf the fence will be reduced to under 1m to come under permitted development & works will be completed imminently. Bianca will escalate via Cllr O'Connor if not reduced.	Mar 2020
28.10.19	Min 2474, p 3065 – Urgent Matters (Overgrown hedges Bannings Vale and Hamsey Road).	BB	The hedge at Bannings Vale has been cut back. Bianca has chased ESH for an update on Hamsey Road on 24.1.20 & 10.2.20.	Mar 2020
28.10.19	Min 2474, p 3066 – Urgent Matters (overgrown vegetation at Cliff Gardens / Buckhurst Road Twitten)	BB	Hedges have now been cut back.	Completed

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2540. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
18.11.2019	Min 2485, p 3079 – Urgent Matters (Brambles encroaching joint path and cycle way on A259)	BB	Bianca has reported the brambles to ESH. Awaiting reply.	Mar 2020
13.1.20	Min 2510, p 3105 – Wildflower Grass Verges	BB	Cllr's Robinson, Judd & Gallagher attended a Wildflower Lewes Meeting on 10.2.20. An agenda item will be taken to the next meeting.	Mar 2020
13.1.20	Min 2518, p 3112 – Urgent Matters (request for parking signs at Kirby Drive)	BB	Awaiting response from Steve O'Connell re signage.	Mar 2020
3.2.20	Min 2527, p 3132 – To consider a bus shelter request at Bannings Vale	BB	An agenda item will be added to the next meeting.	Mar 2020
3.2.20	Min 2528, p 3132 – Bridleway Gate 8 Policy and way forward	BB	Bianca to write to all key holders advising new Policy & to re-apply for a new key before the deadline of April 2020.	Apr 2020
03.02.2020	Min 2529, p 3133 – To consider a tree scheme for Telscombe residents	BB	Awaiting response from residents concerning potential tree verge planting scheme advertised in Town Crier.	Apr 2020
03.02.2020	Min 2531, p 3135 – Urgent Matters (16 The Esplanade)	BB	Bianca contacted Jennifer Baxter 12.2.20 for an update as the summerhouse has still not been removed.	Mar 2020

Urgent Matters (40 Ambleside Avenue) – Cllr Mills reported that the parking enforcement team are making regular visits to the location concerning the property owners parking across the pathway.

Bridleway Gate 8 – Cllr Brindley asked the Amenities Officer if the letter had been sent out to key holders. The Amenities Officer confirmed she had drafted a letter which will be sent out by the end of the week.

Tree Scheme – The Amenities Officer confirmed that the Town Crier is currently being distributed to residents and we have already received two responses with interest.

Urgent Matters (16 The Esplanade) – The Amenities Officer advised the Committee that Jennifer Baxter of LDC responded on 17th February, to confirm she is speaking with the Council's legal team to consider their next step.

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2541. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR ADDING ON A FUTURE AGENDA

There were no urgent matters.

There being no further business the meeting closed at 8.10pm.

Signed
Chairman

Next meeting of the Committee – Monday 16th March 2020