

# TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **AMENITIES & CIVIC CENTRE COMMITTEE** held on **Monday 24<sup>th</sup> September 2018** in Telscombe Civic Centre at 7.30 pm.

**PRESENT** Councillors: J Harris, G Maskell *Chairman*, R Maskell,  
B Page, A Smith & D Wright

**Also Present:** Stella Newman, Town Clerk & RFO  
Bianca Buss, Amenities Officer (*minutes*)

## **1113. PUBLIC QUESTION TIME**

There were no questions, but a member of the public arrived late and the Chairman allowed them to ask a question when they arrived – see minute 1116.

## **1114. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Cllr's Armour, Brindley and Sharkey were absent, but no apologies were received.

## **1115. TO RECEIVE MEMBERS DECLARATIONS OF INTEREST**

None.

## **1116. TO DISCUSS AND APPROVE MINUTES OF THE MEETING HELD ON MONDAY 23<sup>rd</sup> JULY 2018**

It was proposed by Cllr Smith, seconded by Cllr Harris and unanimously **RESOLVED** that the minutes were a true record of the proceedings and were signed as correct by the Chairman, Cllr G Maskell.

*7.35pm A member of the public arrived late and wanted to ask a question. Cllr G Maskell as Chairman agreed to adjourn the meeting to take questions.*

A member of the public asked a question in relation to Agenda Item 11 – Business Plan Update. He noted that Item 9 Land Plots on A259 had been discontinued and wanted to know the reasons behind the decision. Cllr Smith confirmed that following investigation it was not viable to do anything with the two land plots owned by the Council and a decision had therefore been made to discontinue investigations.

*The meeting recommenced.*

## **1117. TO RECEIVE ACTION LIST**

Min 1027, p 2704, Actions on Tree Survey Report – The Town Clerk asked the Amenities Officer to chase the Caretaker for the chopping of logs outside Chatsworth Park South.

Min 1081, p 2790, Car Park Control Measures – The Town Clerk confirmed that the barrier works had been completed that day.

Cllr Smith thanked the Town Clerk for all her hard work and being on top of all elements as the Action List shows. Cllr G Maskell agreed.

## **1118. TO RECEIVE INCOME AND EXPENDITURE TO 30<sup>th</sup> JULY 2018**

Cllr Smith asked the Town Clerk to place the profit and loss spreadsheet for the Community Flock on the Telscombe Town Council Website. Cllr Page requested that we include a 'Community Flock Update' to include the sheep numbers in future Telscombe Town Crier newsletters.

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## **1118. To Receive Income and Expenditure to 30<sup>th</sup> July 2018**

It was unanimously **agreed** that the income and expenditure figures at 30<sup>th</sup> July 2018 be accepted as correct.

## **1119. TO CONSIDER CHATSWORTH NORTH PLAYGROUND FENCING QUOTATIONS**

The Town Clerk was able to provide a breakdown of works for the local contractor as follows; £5,885 for removing and replacing the fence, £1,000 for the hedge removal and £640 for the pathway works, total £7,525. Unfortunately no breakdown had been received for the quotation by Playsafe totalling £8,149. The Town Clerk confirmed that the Caretaker had provided a quote to scrape off the wetpour skim from the tarmac path and fill in gaps at the edges with tarmac at a much cheaper rate of £150.00.

There was much discussion regarding the works and the Committee felt that although Playsafe were more expensive, they would be the preferred option as they had carried out all works in the three playgrounds so far. It was proposed by Cllr Page, seconded by Cllr Smith and **RECOMMENDED** that the Caretaker carry out the pathway works at the rate of £150 and that Playsafe carry out the remainder of the works; a breakdown of costs to be obtained from Chris Bibb at LewesDC for the Playsafe quotation, the cost of the pathway works be deducted and they be asked if they would reduce their rate on the proviso that they carry out the works at both Chatsworth Park North and Robert Kingan Playground, with a maximum spend of £7,800.

## **1120. TO CONSIDER ROBERT KINGAN PLAYGROUND GATE QUOTATIONS**

The report from the Town Clerk was considered and it was proposed by Cllr Wright, seconded by Cllr Smith and unanimously **RECOMMENDED** that the Playsafe quotation of £3,892 be accepted for removal of one single leaf gate and one double leaf gate and replacement with metal hydraulic self-closing gates, with powder coated yellow finish.

## **1121. UPDATE ON PLAYGROUND REFURBISHMENTS**

Cllr G Maskell reported that she had attended a playground inspection at all three playgrounds with Chris Bibb and the Amenities Officer and wanted to thank the Amenities Officer for putting together a spreadsheet with all outstanding works. Cllr G Maskell stated that she had asked the Amenities Officer to look into prices for play-sand as the liner in the sand pit in Chatsworth Park South is already showing. The Amenities Officer confirmed she has requested prices and will confirm the rate once received.

Cllr Page asked if there was an update on the log seating going onto the Tye. The Town Clerk advised that this has now been actioned.

The Committee felt that there should be an official opening of Chatsworth Park North, and asked the Amenities Officer to contact the Mayor to check his availability and then advise the Committee members accordingly. Hopefully children from Telscombe Cliffs Primary School would be able to attend also.

The Amenities Officer confirmed that following the recent inspection, she had asked Chris Bibb to obtain a quotation at Chatsworth Park South playground for grass matting at the swings next to the basketball court, as it currently does not meet with the relevant standards. He had estimated the cost based on Matta Product prices of approximately £1,800-£2,000, to

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## **1121. Update on Playground Refurbishments (Contd)**

include 14 square meters of matting at each end of the swing, removal of the timber edging and filling in the remaining holes with soil.

It was proposed by Cllr R Maskell, seconded by Cllr Page and unanimously **RECOMMENDED** that works be carried out by Matta Products at a maximum cost of £2,000.

## **1122. FUTURE EVENTS**

All future events were noted. Cllr G Maskell confirmed that any raffle prizes for Macmillan would be gratefully received and advised that the Council will hold a boozy bingo and Christmas party on 14<sup>th</sup> December.

## **1123. BUSINESS PLAN UPDATE**

Cllr Smith was happy to report that all actions on the Business Plan had been completed.

## **1124. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING**

The Amenities Officer reported that East Sussex Highways had informed her that Peacehaven Town Council were investigating the possibility of having Christmas lights along the South Coast Road for Christmas 2019 and asked if Telscombe Town Council would also be interested in this. The Amenities Officer confirmed she wanted to raise this now as we are only a few weeks away from setting up next year's budget and the next meeting might be too late. East Sussex Highways had advised that if interested, we would need to apply for a license to attach lights to the street columns, make sure we have public liability insurance to cover ourselves and have a high level socket installed in each light column that would have the lights attached. Cllr Page highlighted that the costs would be extremely high and would set a precedent for future years. The other Committee members agreed to not follow this up.

Cllr Smith thanked the staff for organising the firework event and reported it had run smoothly without the parking on the Tye. It had proved to be a popular local event.

There being no further business the meeting closed at 8.30 pm.

Signed.....  
CHAIRMAN

*NB Next meeting of the Committee - Monday 26<sup>th</sup> November 2018 at 7.30 pm*