



# TELSCOMBE TOWN COUNCIL

To: Chairman and Members of the  
Grants Sub-Committee:-  
Cllrs T Armour **Deputy Mayor** D Brindley **Mayor**,  
G Maskell, R Maskell, B Page *Vice Chairman*,  
A Smith, J Wilkins, D Wright *Chairman*,

Telscombe Civic Centre  
360 South Coast Road  
Telscombe Cliffs  
East Sussex  
BN10 7ES  
Tel: 01273 589777  
Fax: 01273 585888  
[www.telscombetowncouncil.gov.uk](http://www.telscombetowncouncil.gov.uk)

23<sup>rd</sup> August 2018

Dear Sir/Madam

You are summoned to attend a meeting of the **GRANTS SUB-COMMITTEE** which will be held on **Monday 3<sup>rd</sup> September** in the Telscombe Civic Centre at 6.45 pm.

Yours faithfully

Stella Newman  
Town Clerk & RFO

## AGENDA

1. Apologies for absence and substitutions
2. To receive members' declarations of interest
3. To consider grant applications from the following organisations (*see forms attached*):-
  - a) Peacehaven & Telscombe Flower Club
  - b) Newhaven Cricket Club
  - c) Peacehaven & Telscombe Housing Association
  - d) Peacehaven and Telscombe Cliffs Scout Group
  - e) Peacehaven Players
  - f) Seaford Community Events Committee
  - g) Telscombe Residents Association
4. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda

*The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Clerk (in advance) who will instruct that they are not included in the filming.*

*Date of Next Meeting – Monday 14<sup>th</sup> January 2019*

<u>GRANT APPLICATIONS</u>		<u>2018/19 Financial Year</u>	<i>3.9.18 meeting</i>
NAME	AMOUNT REQUESTED	PREVIOUS GRANTS FROM COUNCIL	AMOUNT GRANTED
Peacehaven & Telscombe Flower Club	£200	July '15 £100; Sept '16 £100	
Néwhaven Cricket Club	£150	2014 £100	
Peacehaven & Telscombe Housing Association	£500	2008/9 £150; 2010/11 £150; 2011/12 £150; 2012/13 £200; 2014 £200; £2015 £490; 2015 £200	
Peacehaven and Telscombe Cliffs Scout Group	£250	July '12 £150; Sept '17 £250	
Peacehaven Players	£500	July '15 £100; Sept '16 £100; Sept '17 £100	
Seaford Community Events Committee	£200	None	
Telscombe Residents Association	£200	Sept '10 £150; Sept '11 £150; Sept '12 £150; Sept '13 £50; Sept '14 £100; Sept '15 £90; Sept '16 £200; Jan '18 £150	

Total Amount Allocated

Balance of funds available for  
January meeting £\_\_\_\_\_

Wave Leisure and Lewes Citizens Advice have been sent their grants which are held under a different budget



# TELSCOMBE TOWN COUNCIL

Telscombe Civic Centre, 360 South Coast Road, Telscombe Cliffs, E Sussex, BN10 7ES. Tel: 01273 589777

## GRANT APPLICATION FORM

The Town Council invites grant applications of under £500. The aim of the scheme is to help promote an active local community and support local organisations which directly benefit residents of the town as much as possible. Applications can be made for help towards a special project, or the everyday running costs of your organisation.

1. NAME OF ORGANISATION: PEACHAVEN AND TELSCOMBE FLOWER CLUB

If application granted, cheque to be made payable to: (if different from above)

2. ADDRESS:



CONTACT NAME: MRS CHRISTINE WEBB - CHAIRMAN

3. VAT REGISTERED: YES/NO

4. REGISTERED CHARITY: YES/NO

Charity Registration No: .....292377.....

AFFILIATED TO NAFAS

5. DATE ORGANISATION ESTABLISHED: OFFICIALLY OPENED  
19th MARCH 2014

6. DESCRIPTION OF ORGANISATION:

Number of Employees .....-..... Number of Volunteers .....4.....

## 7. MEMBERSHIP

Total Membership: 54

Membership Resident in Telscombe Town: 29

25 FROM SURROUNDING AREAS

## 8. REASON FOR GRANT REQUEST:

(eg. details of project together with numbers of those involved in the project, members and/or others, equipment, event)

EXTRA FUNDING WOULD HELP TOWARDS THE INCREASING COSTS OF DEMONSTRATORS AND TO PROVIDE WORKSHOPS FOR OUR MEMBERS WHICH WE OFFER FREE FOR TRAINING PURPOSES.

9. AMOUNT OF GRANT REQUESTED: £200-00.....

## 10. DETAILS OF PREVIOUS GRANT APPLICATIONS TO THE TOWN COUNCIL:

(Please enter year and if successful amount of grant received)

2014, 2015 & 2016	TOWN COUNCIL	£100 EACH YEAR
2017	" "	

31 JAN 2018

**TELSCOMBE TOWN COUNCIL**

Telscombe Civic Centre, 360 South Coast Road, Telscombe Cliffs, E Sussex, BN10 7ES. Tel: 01273 589777

**GRANT APPLICATION FORM**

The Town Council invites grant applications of under £500. The aim of the scheme is to help promote an active local community and support local organisations which directly benefit residents of the town as much as possible. Applications can be made for help towards a special project, or the everyday running costs of your organisation.

1. NAME OF ORGANISATION: *NEWHAVEN CRICKET CLUB  
YOUTH SECTION*

If application granted, cheque to be made payable to: (if different from above)

2. ADDRESS:



CONTACT NAME: *GARY DOVE*

3. VAT REGISTERED: *YES/*  
NO

4. REGISTERED CHARITY: *YES/* NO

Charity Registration No: .....

5. DATE ORGANISATION ESTABLISHED: *1999*

6. DESCRIPTION OF ORGANISATION:

Number of Employees ..... *0* ..... Number of Volunteers ..... *22* .....

7. MEMBERSHIP 103 Boys & Girls  
Aged 6-18

Total Membership:

Membership Resident in Telscombe Town: 28

8. REASON FOR GRANT REQUEST:

(eg. details of project together with numbers of those involved in the project, members and/or others, equipment, event)

PURCHASE A DEFIBRILLATOR  
for £750

PROPOSED	£150	TELSCOMBE COUNCIL
FUNDING	£150	PSALPHAUSEN COUNCIL
	£150	NEUHAUSEN COUNCIL
	£300	OWN FUNDS

THE DEFIBRILLATOR IS TO BE AVAILABLE  
FOR THE USE BY ANYONE IN DIFFICULTY  
WHEN OUR CRICKET CLUBHOUSE IS OPEN  
TUESDAY & THURSDAY EVENINGS PLUS SATURDAYS  
& SUNDAYS IN THE SUMMER.

9. AMOUNT OF GRANT REQUESTED: £150.....

10. DETAILS OF PREVIOUS GRANT APPLICATIONS TO THE TOWN COUNCIL:

(Please enter year and if successful amount of grant received)

2014	£100	TO PURCHASE 4 X FIRST AID BOXES AT £25 EACH
SUCCESSFUL		

11.

**FINANCIAL INFORMATION:**

(Please complete details below and either **attach last year's accounts or summary of accounts for your organisation**).

	Now	One Year Ago
<b>Current Assets</b>	0	0
<b>Current Cash Balance</b>	£ 1272.41 cr	£ 953.67 cr
<b>Annual Income</b>	£ 4392.01	£ 5335.48
<b>Annual Expenditure</b>	£ 4073.27	£ 4812.12

Signature .....

Date

31/1/18

(person authorised to apply for and on behalf of the organisation named in Item 1)

**Notes:**

The Town Council considers grant applications from local organisations each year and successful applications do not imply an automatic future success – each is considered on its merits and against availability of funds.

Depending on circumstances, organisations that are successful in their grant application may be invited to attend a presentation ceremony for publicity purposes.

To be eligible to apply for a grant from Telscombe Town Council, the applicant must be able to provide and/or meet all of the following criteria:

- i. Voluntary/community group or registered charity which provides a service or activity for the benefit of the residents of Telscombe Town.
- ii. A bank account held in the name of the group.
- iii. A copy of their latest annual accounts.

Applications without the necessary supporting documentation will not be considered.

Please do not leave any boxes on the application form blank.

The following **are not** eligible:- businesses, individuals, political parties or religious groups.

**NEWHAVEN CRICKET CLUB - YOUTH SECTION**  
**INCOME/EXPENDITURE 2017**

**EXPENDITURE**

Indoor nets	£222.50
Postage/envelopes	£13.51
Entry fees	£73.00
Equipment	£440.10
Coaching fees	£1028.50
Pitch Fees	£295.32
Trophies/Engraving	£419.83
Course Fees	£545.00
Indoor League	£248.00
Tea Bar	£156.43
Shirts/Caps	£471.00
Presentation Event	£160.08

**TOTAL** £4073.27

**INCOME**

Saturday mornings	£1373.00
Under 10's subs	£32.00
Under 12's subs	£725.00
Under 14's subs	£769.00
James Daniels Fund	£307.50
Sponsorship	£271.00
Newhaven Town Cncl	£200.00
Nat West Bank	£330.00
Shirts/Caps	£42.00
Tea Bar	£317.50
SJCF	£25.00
Credit Int	£0.01

**TOTAL** £4392.01

Brought forward from 2016 season	£953.67
Income 2017 season	£4392.01
Sub-total	£5345.68
Expenditure 2017 season	£4073.27
<b>TOTAL</b>	<b>£1272.41</b>

Balance in Current Account	£1271.45
Balance in Reserve Account	£0.96
Sub-total	£1272.41
Cheques outstanding	£00.00
<b>TOTAL</b>	<b>£1272.41</b>

Agreed by

.....  
 Gary Dove Youth Development Officer

Newhaven CC

As at 31/12/2017



**NEWHAVEN CRICKET CLUB - YOUTH SECTION**  
**INCOME/EXPENDITURE 2016**

**EXPENDITURE**

Indoor nets	£706.70
Postage/envelopes	£100.95
Entry fees	£212.00
Equipment	£1148.74
Coaching fees	£1265.00
Pitch Fees	£505.20
Trophies/Engraving	£131.94
Course Fees	£155.00
First Aid	£92.81
Food/drink	£393.78
Tickets	£100.00

**TOTAL**                    £4812.12

**INCOME**

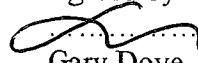
Saturday mornings	£1377.00
Annual subs	£220.00
Under 10's subs	£376.00
Under 11's subs	£884.00
Under 13's subs	£338.00
NatWest sponsorship	£600.00
Newhaven Town Cncl	£100.00
NatWest Bank	£200.00
Under 15's subs	£317.00
Tea Bar	£803.44
SJCF	£120.00
Credit Interest	£0.04

**TOTAL**                    £5335.48

Brought forward from 2015 season	£430.31
Income 2016 season	£5335.48
Sub-total	£5765.79
Expenditure 2016 season	£4812.12
<b>TOTAL</b>	<b>£953.67</b>

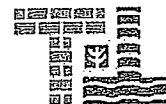
Balance in Current Account	£852.77
Balance in Reserve Account	£100.90
Sub-total	£953.67
Cheques outstanding	£00.00
<b>TOTAL</b>	<b>£953.67</b>

Agreed by

  
 .....  
 Gary Dove, Youth Development Officer  
 Newhaven CC  
 As at 31/12/2016

# TELSCOMBE TOWN COUNCIL

Telscombe Civic Centre, 360 South Coast Road, Telscombe Cliffs, E Sussex, BN10 7ES. Tel: 01273 589777



## GRANT APPLICATION FORM

The Town Council invites grant applications of under £500. The aim of the scheme is to help promote an active local community and support local organisations which directly benefit residents of the town as much as possible. Applications can be made for help towards a special project, or the everyday running costs of your organisation.

1. NAME OF ORGANISATION: Peacehaven & Telscombe Housing Association Ltd

If application granted, cheque to be made payable to: (if different from above)

2. ADDRESS: D

CONTACT NAME:

Sandra Morris

3. VAT REGISTERED: YES / NO

4. REGISTERED CHARITY: YES / NO

Charity Registration No: .....

5. DATE ORGANISATION ESTABLISHED: 17/8/67

6. DESCRIPTION OF ORGANISATION:

Number of Employees .....<sup>8</sup> Number of Volunteers .....<sup>9</sup>

We are a charitable organisation providing sheltered housing for retired people on limit means.

## 7. MEMBERSHIP

Total Membership: N/A

Membership Resident in Telscombe Town:

## 8. REASON FOR GRANT REQUEST:

*(eg. details of project together with numbers of those involved in the project, members and/or others, equipment, event)*

We would like to purchase two new benches for our back garden to enable our residents to sit out and enjoy the garden

9. AMOUNT OF GRANT REQUESTED: £.....<sup>500</sup>.....

## 10. DETAILS OF PREVIOUS GRANT APPLICATIONS TO THE TOWN COUNCIL:

*(Please enter year and if successful amount of grant received)*

2015 £200  
2015 £490  
2014 £200  
2012/13 £200  
2011/10 £150  
2008/09 £150

11.

**FINANCIAL INFORMATION:**

(Please complete details below and either **attach last year's accounts or summary of accounts for your organisation**).

	Now	One Year Ago
<b>Current Assets</b>	116444 .....	129314 .....
<b>Current Cash Balance</b>	114791 .....	127718 .....
<b>Annual Income</b>	182656 .....	176270 .....
<b>Annual Expenditure</b>	188680 .....	160204 .....

**Signature** ..... *Sandra Morris* **Date** ..... 6.7.18

(person authorised to apply for and on behalf of the organisation named in Item 1)

**Notes:**

The Town Council considers grant applications from local organisations each year and successful applications do not imply an automatic future success – each is considered on its merits and against availability of funds.

Depending on circumstances, organisations that are successful in their grant application may be invited to attend a presentation ceremony for publicity purposes.

To be eligible to apply for a grant from Telscombe Town Council, the applicant must be able to provide and/or meet all of the following criteria:

- i. Voluntary/community group or registered charity which provides a service or activity for the benefit of the residents of Telscombe Town.
- ii. A bank account held in the name of the group.
- iii. A copy of their latest annual accounts.

Applications without the necessary supporting documentation will not be considered.

Please do not leave any boxes on the application form blank.

The following **are not** eligible:- businesses, individuals, political parties or religious groups.

**How the information you provide will be used**

General Data Protection Regulations - Any personal information such as name, postal address, telephone number, and email address given via this website/form will only be used to provide a requested service, kept for as long as necessary to provide that service and will not be disclosed to any other third party without your prior permission or unless we are required to do so by law

**PEACEHAVEN & TELSCOMBE HOUSING ASSOCIATION LIMITED**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2017**

**Friend-James Limited**  
Chartered Accountants  
4th Floor, Park Gate  
161-163 Preston Road  
Brighton  
East Sussex  
BN1 6AF

# **PEACEHAVEN & TELSCOMBE HOUSING ASSOCIATION LIMITED**

## **ASSOCIATION INFORMATION**

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**Status** The Association is a registered society within the meaning of the Co-operative and Community Benefit Societies Act 2014: Number 18129R

### **Management Committee members serving during the year**

President	Mrs R Smith
Chair	Mrs S Clayton
Vice Chair	Mr R Clayton
Committee members:	

Mr D Fox  
Miss E Jonkute  
Mrs H Peters (appointed 6 February 2017)  
Mrs A White (appointed 19 May 2018)  
Mrs A Reed (appointed 19 May 2018)

Council Representative	R Maskell
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Any transactions with local councils are conducted at arms length, on normal commercial terms.

General manager and Secretary	Mrs S Morris
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Financial assistant	Mrs J Tyler
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Registered Office	Dorothy House 127 Dorothy Avenue North Peacehaven East Sussex BN10 8DS
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Company Number	18129R
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Homes and Communities Agency Reg Number	ESL1512
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HMRC Charity Reference Number	XN18208
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Auditors	Friend-James Limited 4th Floor, Park Gate 161-163 Preston Road Brighton East Sussex BN1 6AF
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# PEACEHAVEN & TELSCOMBE HOUSING ASSOCIATION LIMITED

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# PEACEHAVEN & TELSCOMBE HOUSING ASSOCIATION LIMITED

## REPORT OF THE MANAGEMENT COMMITTEE FOR THE YEAR ENDED 31 DECEMBER 2017

The Management Committee presents its report and financial statements for the year ended 31 December 2017

### Legal Status

The Association is a registered non-profit making organisation under the Co-operative and Community Benefit Societies Act 2014 No ESL 1512. The association is constituted under its Rule Book.

### Principal activity

The principal activity of the association is to carry on for the benefit of the community the business of providing housing and any associated amenities for elderly and frail persons of limited means.

### Achievements, performance and development

The committee consider that the performance of the association over the year has been satisfactory and that there has been sufficient maintenance of the housing stock to keep it at the required performance and avoid obsolescence.

During 2017 the association carried out flood prevention work, replaced the commercial oven and fryer, installed internal and external emergency lighting, installed intumescent strips on the residential and communal fire doors, installed a new fire alarm system, replaced twelve electric coin meters, replaced the carpet and vinyl in an accommodation unit, replaced the front door sign and reduced the size of a tree in the garden.

Unrestricted fund balances at the end of the year amounted to £333,525 (2016 £331,113).

### Corporate governance

Peacehaven and Telscombe Housing Association Management Committee is a body of people who oversee the running of the association and its property, Dorothy House. There were six voting members on the committee during the year 2017.

The management committee met approximately every six weeks, except in August, and eight meetings were held during the year. The management committee provides guidance and assistance to the general manager and makes decisions in relation to the running of the house, residents and staff.

The association had a finance and personnel sub-committee, which had five members and held three meetings during 2017. The association also had a house committee which had six members and held six meetings during 2017.

### Internal control

The committee have reviewed the internal control procedures of the association and feel they are appropriate for the size and nature of the entity

### Committee members' interests

The committee members interests in the shares of the association were as stated below.

	31 December 2017	31 December 2016
Mrs R Smith	1	1
Mrs S Clayton	1	1
Mr R Clayton	1	1
Mr D Fox	1	1
Mrs E Jonkute	1	1
Mrs H Peters (appointed 6 February 2017)	1	-
Mrs A White (appointed 19 May 2018)	1	-
Mrs A Reed (appointed 19 May 2018)	1	-



**REPORT OF THE MANAGEMENT COMMITTEE  
FOR THE YEAR ENDED 31 DECEMBER 2017**

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...Continued

**Statement of the responsibilities of the Management Committee for the report and financial statements.**

The Management Committee is responsible for preparing the report and financial statements in accordance with applicable law and UK Generally Accepted Accounting Practice.

The Co-operative and Community Benefit Societies Act 2014 legislation requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the association and of the surplus or deficit of the association for that period. In preparing these financial statements, the committee is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the association will continue in operation.
- State whether applicable UK accounting standards and the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The management committee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the association and to enable it to ensure that the financial statements comply with the Co-operative and Community Benefit Societies Act 2014, the Housing and Regeneration Act 2008, the Accounting Direction for private registered providers of social housing 2015 and the Statement of Recommended Practice: Accounting by Registered Social Housing Providers 2014. It is also responsible for safeguarding the assets of the association and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The management committee acknowledges its responsibility for establishing and maintaining the system of internal control.

**Disclosure of Information to auditors**

The Members of the Management Committee who held office at the date of approval of this report confirm that, so far as they are each aware:

- there is no relevant audit information of which the association's auditors are unaware; and
- each management committee member has taken all steps that they ought to have taken as a management committee member to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**Annual General Meeting**

The annual general meeting will be held on 19 May 2018 at Dorothy House.

**Auditors**

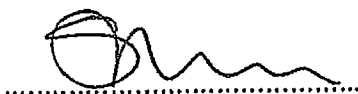
A resolution to re-appoint Friend -James Limited will be proposed at the forthcoming annual general meeting.

**Statement of Compliance**

The management committee has followed the principles set out in Statement of Recommended Practice (SORP) for Registered Social Housing Providers 2014.

Approved by the Management Committee and signed on their behalf.

Mrs S Clayton (Chair)



Date 19th May 2018

**PEACEHAVEN & TELSCOMBE HOUSING ASSOCIATION LIMITED**  
**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF**  
**PEACEHAVEN & TELSCOMBE HOUSING ASSOCIATION LIMITED**

We have audited the financial statements of Peacehaven & Telscombe Housing Association Limited for the year ended 31 December 2017 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the association's members, as a body, in accordance with the Co-operative and Community Benefit Societies Act 2014. Our Audit work has been undertaken so that we might state to the association's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not except or assume responsibility to anyone other than the association and the association's members, as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of the management committee and auditors**

As explained more fully in the statement of the Management Committee's responsibilities, the association's management committee is responsible for the preparation of the financial statements that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board (APB's) Ethical Standards for Auditors.

**Scope of the audit of the accounts**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the association's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the management committee; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Management Committee to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect, based on, or materially inconsistent with the knowledge acquired by us in the course of performing the audit. If we become aware of any material misstatements or inconsistencies we consider the implications for our report.

**Opinion on the Financial Statements**

In our opinion the financial statements:

- give a true and fair view of the state of the affairs of the association as at 31 December 2017 and of its result for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"; and
- have been properly prepared in accordance with the Co-operative and Community Benefit Societies Act 2014, the Housing and Regeneration Act 2008 and the Accounting Direction for Private Registered Providers of Social Housing 2015.

**Matters on which we are required to report by exception**

we have nothing to report in respect of the following matters where the Co-operative and Community Benefit Societies Act 2014 requires us to report to you if, in our opinion:

- the association has not maintained a satisfactory system of internal control over transactions; or
- the association has not kept proper books of account; or
- the financial statements are not in agreement with the books of account; or
- we have not received all the information and explanations we need for our audit

*Friend-James*

.....  
Friend-James Limited  
Chartered Accountants  
Statutory Auditor

Date 23rd May 2018

Fourth Floor, Park Gate  
161-163 Preston Road  
Brighton, East Sussex  
BN1 6AF

# PEACEHAVEN & TELSCOMBE HOUSING ASSOCIATION LIMITED

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2017

	Notes	2017 £	2016 £
Turnover	10	182,656	176,270
Less operating costs	11	<u>(188,680)</u>	<u>(160,204)</u>
Operating surplus (deficit)		(6,024)	16,066
Interest receivable and other income	14	905	1,134
Mortgage interest payable on loans repayable in more than 5 years		<u>(3,471)</u>	<u>(3,816)</u>
Surplus (deficit) on ordinary activities before taxation		(8,590)	13,384
Taxation	2	<u>-</u>	<u>-</u>
Surplus (deficit) for the year		(8,590)	13,384
Transfer to (from) designated reserves	9	20,691	(6,108)
Revenue reserve brought forward		<u>167,535</u>	<u>160,259</u>
Revenue reserve carried forward		<u><u>£ 179,636</u></u>	<u><u>£ 167,535</u></u>

There were no recognised gains or losses for 2017 or 2016 other than those included in the income and expenditure account.

The results relate to wholly continuing activities.

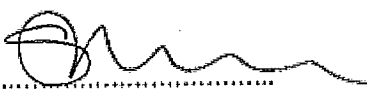
The notes on pages 6 to 10 form part of these accounts.

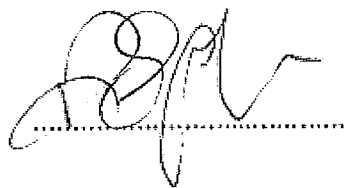
# PEACEHAVEN & TELSCOMBE HOUSING ASSOCIATION LIMITED

## BALANCE SHEET AS AT 31 DECEMBER 2017

	Note	£	2017 £	£	2016 £
<b>Tangible fixed assets</b>					
Housing properties at cost	3		305,286		305,286
<b>Current assets</b>					
Stocks	4	801		710	
Debtors and prepayments	5	852		886	
Cash at bank and in hand		<u>114,791</u>		<u>127,718</u>	
		116,444		129,314	
<b>Creditors: amounts due within one year</b>	6	<u>(15,374)</u>		<u>(14,182)</u>	
<b>Net current assets/(liabilities)</b>			101,070		115,132
			<u>406,356</u>		<u>420,418</u>
<b>Creditors: amounts due after one year</b>	7		<u>(83,831)</u>		<u>(89,305)</u>
			<u>£ 322,525</u>		<u>£ 331,113</u>
<b>Capital and reserves</b>					
Called up share capital	8		51		49
Unrestricted reserves					
Designated reserves	9	142,838		163,529	
Revenue reserves	9	<u>179,636</u>		<u>167,535</u>	
			<u>322,474</u>		<u>331,064</u>
			<u>£ 322,525</u>		<u>£ 331,113</u>

Signed on behalf of the management committee on 19th May 2018

  
S Clayton



  
S Morris

The notes on pages 6 to 10 form part of these accounts.

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2017**

---

**1 Accounting policies**

The Association is registered with the Financial Conduct Authority under the Co-operative and Community Benefit Societies Act 2014.

**1.1 Basis of Accounting**

The financial statements have been prepared in accordance with UK Generally Accepted Accounting Practice (UK GAAP) including Financial Reporting Standard 102" the Financial Reporting Standard applicable in the UK and Republic of Ireland" (FRS 102 ) and the Housing SORP 2014: Statement of Recommended Practice for Registered Social Housing Providers and comply with the Accounting Direction for Private Registered Providers of Social Housing 2015 and under the historical cost accounting rules.

**1.2 Mortgage loan and interest**

A mortgage loan, advanced by Triodos Bank at a commercial rate of interest, is secured on the association's freehold property, Dorothy House 127 Dorothy Avenue Peacehaven East Sussex, the interest thereon being charged to the income and expenditure account.

**1.3 Tangible fixed assets depreciation and impairment**

Freehold property is not depreciated. The building is used for the purpose of the association's business and each year considerable amounts are spent on refurbishing, updating and repairing the building so that it continues to meet the association's needs. It is the policy of the association to write off these sums against revenue in the year they are expended/committed, other than major improvement costs which are capitalised. The association therefore does not consider it appropriate to depreciate the building when the sums expended and treated as revenue expenditure exceed 2% of the total cost of the building. At each reporting date the association reviews the carrying amount of its tangible assets to determine whether there is any indication that the assets have suffered an impairment loss. In the opinion of the management committee the property is worth at least the value at which it is stated in the accounts.

Purchases of equipment are replacements and are written off in the year of acquisition.

**1.4 Major projects (works to existing housing properties)**

In addition to maintaining the buildings in good order it is the aim of the committee to increase the quality of the housing stock as the opportunity arises. Although such expenditure could be regarded as capital expenditure and added to the cost of freehold properties in the balance sheet, the committee have decided that it should be written off against income when incurred and described in the accounts as major projects.

**1.5 Turnover**

The turnover comprises total rents receivable, less voids. The total rent for each room includes a service charge for catering and other services provided for the tenants, the committee's apportionment being shown in note 10 to the accounts.

**1.6 Value added tax**

The association is not registered for VAT therefore the figures shown are inclusive of VAT where applicable.

**1.7 Stocks**

Stocks comprise catering and household items and have been valued at cost after making due allowance for obsolete and slow moving stocks.

**1.8 Designated reserves**

These reserves are at the discretion of the association and are not subject to external restrictions. They represent reserves allocated for specific purposes.

**1.10 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense when they fall due.

**1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the services are received.

# PEACEHAVEN & TELSCOMBE HOUSING ASSOCIATION LIMITED

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2017

### 2 Taxation

No provision for tax is necessary as the association has an exempt charitable status.

### 3 Tangible fixed assets

Dorothy House, 127 Dorothy Avenue North, Peacehaven

Cost at 1 January 2017 and 31 December 2017

Land

Buildings

£  
9,141  
296,145

305,286

The Committee is of the opinion that the value of the freehold property exceeds cost. Rebuilding costs amount to £2,464,943 (2016: £2,454,937).

### 4 Stocks

2017

2016

£

£

Catering and household items

801

710

### 5 Debtors (due within one year)

2017

2016

£

£

Rents due

-

359

Prepayments

852

527

852

886

### 6 Creditors: amounts falling due within one year

2017

2016

£

£

Mortgage -current instalment

5,479

5,277

Other creditors and accruals

9,895

8,419

15,374

13,696

Accrued income in respect of rents received in advance

-

486

15,374

14,182

Average time between receipt and payment of purchase invoices

15 days

15 days

The mortgage is secured on the properties of the association included in note 3 and charged to Triodos Bank.

### 7 Creditors: amounts falling due after one year

2017

2016

£

£

Mortgage repayable in instalments in over 5 years

83,831

89,305

The mortgage is secured on the properties of the association included in note 3 and charged to Triodos Bank. The redemption date is 30 November 2030. Interest is fixed at 3.75%.

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2017

8	Called up share capital	2017	2016
		£	£
	At 1 January 2017	49	47
	ordinary shares of £1 each issued in year	2	2
	At 31 December 2017, 51 ordinary shares of £1 each	<u>51</u>	<u>49</u>

Shares in the association carry no right to interest, dividend, bonus or redemption. Upon winding up of the association any remaining property shall not be distributed to the members of the association but transferred to some other charitable institution.

9	Reserves	2017	2016
		£	£
	Revenue reserve		
	At 1 January 2017	167,535	160,259
	Surplus(Deficit) for the year	(8,590)	13,384
		<u>158,945</u>	<u>173,643</u>
	Transfer from (to) refurbishment reserve	20,691	(6,108)
	At 31 December 2017	<u>179,636</u>	<u>167,535</u>

	2017	2016
	£	£
Designated reserves (refurbishment reserve)		
At 1 January 2017	163,529	157,421
Transfer from (to) revenue reserve		
Annual amount	15,515	15,360
Less major projects and repairs(note 13)	(36,206)	(9,252)
	<u>(20,691)</u>	<u>6,108</u>
At 31 December 2017	<u>142,838</u>	<u>163,529</u>

At the discretion of the association surpluses of income over expenditure allocated for major maintenance works to the existing property are transferred to the refurbishment reserve. As relevant expenditure is incurred, amounts will be transferred from the refurbishment reserve to the revenue reserve. This is done to avoid undue fluctuations in the revenue reserve.

10 Turnover

Turnover comprises rentals receivable during the year less voids. The total charge to residents is divided between rent and service charges (for catering and other facilities) as follows:

	2017	2016
	£	£
Services charges		
Eligible for Housing Benefit	76,619	74,454
Not eligible for Housing Benefit	39,993	35,424
Total service charges	<u>116,612</u>	<u>110,878</u>
Rents	66,044	65,392
	<u>182,656</u>	<u>176,270</u>
These amounts are net of losses arising from:		
Voids	18,297	24,835
Bad debts	2	332
	<u>18,299</u>	<u>25,167</u>

The average assured tenancy rent (17units) is £206 per week (2016 (17 units): £199)

# PEACEHAVEN & TELSCOMBE HOUSING ASSOCIATION LIMITED

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2017

### 11 Operating costs

	2017	2016
	£	£
Salaries and social security costs		
Management	34,459	31,980
Wardens etc	32,802	36,614
Catering	14,187	11,123
Maintenance	8,743	7,068
	<u>90,191</u>	<u>86,785</u>
Staff training	288	216
Catering items	8,224	8,571
Light and heat	9,062	8,185
Rates, water and sewerage	6,313	6,920
Insurance	4,757	5,959
Maintenance materials	56,268	30,083
Telephone	1,485	1,463
Stationery and postage	897	804
Advertising	543	421
Equipment hire	594	665
Bank charges	14	40
Professional fees	2,765	2,876
Auditors remuneration	3,768	3,252
Household and cleaning	1,021	1,127
Subscriptions and licences	2,421	2,335
Bad debts	2	332
Sundry expenses	67	170
	<u>188,680</u>	<u>160,204</u>

### 12 Repairs and maintenance

	2017	2016
	£	£
Salaries and social security costs	8,743	7,068
Materials etc.	56,268	30,083
	<u>65,011</u>	<u>37,151</u>
Allocations to:		
Major projects and repairs (as note 13)	36,206	12,640
Day-to-day maintenance	28,805	24,511
	<u>65,011</u>	<u>37,151</u>

### 13 Major projects and repairs

	2017	2016
	£	£
alarm replacement	18,521	-
emergency lighting	3,000	-
Works to fire doors	2,985	-
Tree surgery	400	-
Coin meter installation	2,234	-
Drainage works	1,128	1,500
Equipment	7,290	600
Refurbishment programme-recarpeting	648	3,387
Satellite connections	-	594
Major repairs to roof and exterior	-	6,559
	<u>36,206</u>	<u>12,640</u>



# PEACEHAVEN & TELSCOMBE HOUSING ASSOCIATION LIMITED

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2017

14 Interest receivable and other income	2017	2016
	£	£
Donations	500	400
Bank deposit interest	44	336
Fees for late payment of rents	-	111
Guest meals and rooms	361	287
	<u>905</u>	<u>1,134</u>

15 Surplus on ordinary activities	2017	2016
	£	£
Surplus on ordinary activities is stated after charging:		
Auditors remuneration for audit services	1,620	1,370
Auditors remuneration for non-audit services	2,148	1,882
	<u>3,768</u>	<u>3,252</u>

### 16 Staff costs

Staff costs in respect of employees of the association were as follows:

	2017	2016
	£	£
Wages and salaries	87,500	84,171
Social security costs	1,012	1,163
Pension costs	1,679	1,451
	<u>90,191</u>	<u>86,785</u>

The average number of employees who received remuneration in the year amounted to 7 (2016: 9)

The average number of employees expressed as full time equivalents is 6 (2016: 7)

### 17 Management Committee

None of the management committee (nor any persons connected with them) received any remuneration during the year (2016:none).

None of them were reimbursed for travelling expenses (2016:none).

### 18 Pensions

All employees under retirement age are entitled to join a money purchase scheme operated by the Pensions Trust. Employer contributions amounted to between 5% and 6% of gross salary, employee contributions between 2% and 3%.

### 19 Accommodation in management

	2017	2016
At 1 January 2017	17 units	20 units
At 31 December 2017	17 units	17 units

### 20 Related parties

There are no related parties with whom the association has material transactions

# TELSCOMBE TOWN COUNCIL

Telscombe Civic Centre, 360 South Coast Road, Telscombe Cliffs, E Sussex, BN10 7ES. Tel: 01273 589777



## GRANT APPLICATION FORM

The Town Council invites grant applications of under £500. The aim of the scheme is to help promote an active local community and support local organisations which directly benefit residents of the town as much as possible. Applications can be made for help towards a special project, or the everyday running costs of your organisation.

1. NAME OF ORGANISATION: PEACHAVEN AND TELSCOMBE CLIFFS SCOUT GROUP.  
If application granted, cheque to be made payable to: (if different from above)

2. ADDRESS: C/O   
EAST SUSSEX BN10 7EX

CONTACT NAME: ABI BAUMONT

3. VAT REGISTERED: YES / NO

4. REGISTERED CHARITY: YES / NO  
Charity Registration No: ....1022490.....

5. DATE ORGANISATION ESTABLISHED: 1968

6. DESCRIPTION OF ORGANISATION:

Number of Employees .....6..... Number of Volunteers .....10.....

**7. MEMBERSHIP** 72

**Total Membership:**

**Membership Resident in Telscombe Town:** 43

**8. REASON FOR GRANT REQUEST:**

(eg. details of project together with numbers of those involved in the project, members and/or others, equipment, event)

WE NEED TO REPLACE OUR WATER HEATER THAT OUR CLUBS AND SCOUTS TAKE CAMPING AS OURS IS FAULTY. IT IS AN ESSENTIAL PART OF THEIR CAMPING EQUIPMENT AND IS USED REGULARLY.

PLEASE WOULD YOU BE ABLE TO CONTRIBUTE TOWARD THE COST OF THIS FOR US?

\* I HAVE ENCLOSED A COPY OF THE QUOTE TO REPLACE.

**9. AMOUNT OF GRANT REQUESTED:** £250.00.....

**10. DETAILS OF PREVIOUS GRANT APPLICATIONS TO THE TOWN COUNCIL:**

(Please enter year and if successful amount of grant received)

SEPT 2015 £250.

GRANTS AND FUNDRAISING FOR THE REBUILDING OF THE HUT WHICH WE ARE HOPING TO DO NEXT YEAR, SO WE AREN'T ALLOWED TO USE IT FOR CAMPING EQUIPMENT.

# 11. FINANCIAL INFORMATION:

(Please complete details below and either **attach last year's accounts or summary of accounts for your organisation**).

	Now	One Year Ago
<b>Current Assets</b>	HUT - BUILDING.....	HUT - BUILDING.....
<b>Current Cash Balance</b>	£28,371 *	£26,412
<b>Annual Income</b>	£10,431	£11,210
<b>Annual Expenditure</b>	£11,742	£12,471

**Signature** ..... *OS EAMMAK* ..... **Date** ..... 5/6/2018 .....

(person authorised to apply for and on behalf of the organisation named in Item 1)

## Notes:

The Town Council considers grant applications from local organisations each year and successful applications do not imply an automatic future success – each is considered on its merits and against availability of funds.

Depending on circumstances, organisations that are successful in their grant application may be invited to attend a presentation ceremony for publicity purposes.

To be eligible to apply for a grant from Telscombe Town Council, the applicant must be able to provide and/or meet all of the following criteria:

- Voluntary/community group or registered charity which provides a service or activity for the benefit of the residents of Telscombe Town.
- A bank account held in the name of the group.
- A copy of their latest annual accounts.

Applications without the necessary supporting documentation will not be considered.

Please do not leave any boxes on the application form blank.

The following **are not** eligible:- businesses, individuals, political parties or religious groups.

## How the information you provide will be used

General Data Protection Regulations - Any personal information such as name, postal address, telephone number, and email address given via this website/form will only be used to provide a requested service, kept for as long as necessary to provide that service and will not be disclosed to any other third party without your prior permission or unless we are required to do so by law


# Your Basket

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COMMERCIAL

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**AL FILL WATER**

**BOILER DELUXE 20LTR GAS**  
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**Code: CE869**  
**★★★★★**  
**In Stock**

£196.99

1



[UPDATE](#)

Total:  
£196.99

Sub total (excl. VAT)	£196.99	Delivery:
		Free delivery
*Terms apply ( <a href="/termsandconditions">/termsandconditions</a> )	Total VAT £39.39	<b>Total: £236.38</b>

## Vouchers

If you have a promotional code please enter it below

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# TELSCOMBE TOWN COUNCIL

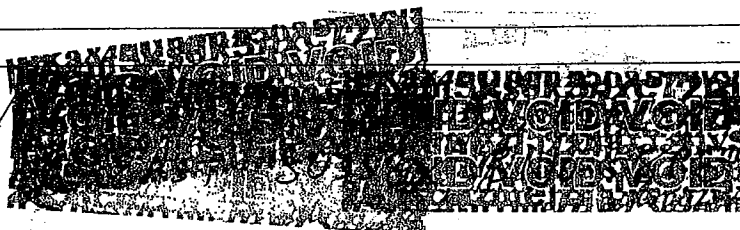
Telscombe Civic Centre, 360 South Coast Road, Telscombe Cliffs, E Sussex, BN10 7ES. Tel: 01273 589777

## GRANT APPLICATION FORM

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1. NAME OF ORGANISATION: *PEACEHAVEN PLAYERS THEATRE GROUP*  
If application granted, cheque to be made payable to: (if different from above)

2. ADDRESS:



CONTACT NAME: *LYNN ENEVER*

3. VAT REGISTERED: ~~YES~~/ NO

4. REGISTERED CHARITY: ~~YES~~/ NO  
Charity Registration No: .....

5. DATE ORGANISATION ESTABLISHED: *c. 1998*

6. DESCRIPTION OF ORGANISATION:

Number of Employees ..... Number of Volunteers *19* .....

*AMATEUR DRAMATICS*

**7. MEMBERSHIP**

Total Membership: 19

Membership Resident in Telscombe Town: 3

**8. REASON FOR GRANT REQUEST:**

(eg. details of project together with numbers of those involved in the project, members and/or others, equipment, event)

FINANCIAL HELP TO GO TOWARDS THE COST  
OF STORAGE OF COSTUMES, EQUIPMENT, ETC.

CURRENT COST £900 p.a.

**9. AMOUNT OF GRANT REQUESTED:**

£500—00

**10. DETAILS OF PREVIOUS GRANT APPLICATIONS TO THE TOWN COUNCIL:**

(Please enter year and if successful amount of grant received)

SEPT. 2017 £100

11.

**FINANCIAL INFORMATION:**

(Please complete details below and either **attach last year's accounts or summary of accounts for your organisation**).

	Now	One Year Ago
<b>Current Assets</b>	£ 4,195.40	£ 4,869.04
<b>Current Cash Balance</b>	NIL	NIL
<b>Annual Income</b>	VARIES	—
<b>Annual Expenditure</b>	VARIES	—

Signature

Lyn Enever.

Date

8-8-18

(person authorised to apply for and on behalf of the organisation named in Item 1)

**Notes:**

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- i. Voluntary/community group or registered charity which provides a service or activity for the benefit of the residents of Telscombe Town.
- ii. A bank account held in the name of the group.
- iii. A copy of their latest annual accounts.

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Please do not leave any boxes on the application form blank.

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**PEACEHAVEN PLAYERS**  
**PROFIT AND LOSS ACCOUNT**  
**FOR YEAR ENDED 31<sup>ST</sup> DECEMBER, 2017**

<b><u>INCOME</u></b>	£	£	£
Membership	380.00		
Show Fees	2,864.00		
Patrons	40.00		
Fundraising	1,183.99		
Ticket Sales	8,907.65		
Grants	200.00		
Front of house sales	1,446.18		
Sale of scripts	140.00		
Sale of adverts	<u>680.00</u>	15,841.82	

**EXPENDITURE**

Storage	1,200.00		
Fundraising provisions and hire costs	433.01		
Hall hire rehearsals	2,822.99		
Insurance/subscription	340.05		
MD rehearsals	1,110.00		
Notice board rental/banner display	90.00		
Rehearsal refreshments	49.65		
Stationery, etc.	41.09		
FOH provisions	655.18		
After show parties	78.00		
Choreographer	50.00		
Band	1,300.00		
Costumes	707.09		
Directors costs	50.07		
Hall hire show weeks	2,773.79		
Licences	300.00		
Lighting and sound	3,240.00		
Programmes	720.00		
Worldpay	263.34		
Streamline	53.63		
Flyers/banners	576.31		
Tech	1,053.17		
Thank yous	28.88		
Training	<u>30.00</u>	<u>17,971.25</u>	

Excess of expenditure over income (2,129.43)

Fund balances as at 1 <sup>st</sup> January, 2017	<u>7,782.21</u>	
Less: Excess of expenditure over income (from above)		(2,129.43)

Fund balances as at 31 <sup>st</sup> December, 2017		5,652.78
---	--	----------

# **RECONCILIATION**

Bank balance as at 31 <sup>st</sup> December, 2017	4,399.75	
Petty Cash in hand 31 <sup>st</sup> December, 2017	<u>23.03</u>	
		4,420.78

# **Transactions relating to Beauty and the Beast occurring after 31<sup>st</sup> December, 2017**

Receipt from programme ads	200.00	
Ticket receipts	<u>1,032.00</u>	
		5,652.78
		<u>          </u>



# TELSCOMBE TOWN COUNCIL

Telscombe Civic Centre, 360 South Coast Road, Telscombe Cliffs, E Sussex, BN10 7ES. Tel : 01273 589777

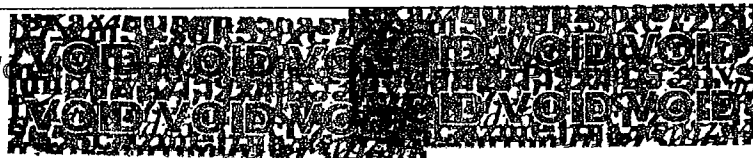
## GRANT APPLICATION FORM

The Town Council invites grant applications of **under £500**. The aim of the scheme is to help promote an active local community and support local organisations which directly benefit residents of the town as much as possible. Applications can be made for help towards a special project, or the everyday running costs of your organisation.

**1. NAME OF ORGANISATION:** Seaford Community Events Committee

If application granted, cheque to be made payable to: *(if different from above)*

**2. ADDRESS:** c/o



**CONTACT NAME:** Ms Luella Rolph (0



**3. VAT REGISTERED**  
NO

**4. REGISTERED CHARITY:** NO  
Charity Registration No: .....

**5. DATE ORGANISATION ESTABLISHED:**  
May 2015

## 6. DESCRIPTION OF ORGANISATION:

**Number of Employees    0    Number of Volunteers    8**

Seaford Community Events Committee is a voluntary organisation set up to co-ordinate and run events initially within Seaford, but with Motorfest there is an opportunity to consider a rolling programme throughout the other towns in the Seahaven area, see note below. The biggest and most successful event organised by the committee is the annual Motorfest (now in its 4<sup>th</sup> year) which attracts huge crowds, exhibitors, voluntary organisations and stall holders from the whole of the Seahaven area including significant participation from Telscombe..

## 7. MEMBERSHIP

**Total Membership:**

**Membership Resident in Telscombe Town: 7,200 (Source: East Sussex in figures)**

## 8. REASON FOR GRANT REQUEST:

*(eg. details of project together with numbers of those involved in the project, members and/or others, equipment, event)*

As a non profit making organisation and, a committee run solely by volunteers, we rely heavily on local businesses, local bands and local people to help make this annual event the success it has become. Last year's event attracted over 3,000 visitors during the course of the day along with over 550 vehicles and motorcycles, 20 stall holders, 6 bands and 10 voluntary associations promoting their respective groups, including a considerable number of participants from Telscombe.

Access to the event for visitors is totally free and income is generated to offset costs by donations towards a 40 page programme produced for the day.

The cost of organising an event of this nature is significant, approaching £ 6,000. Most of the costs are as a result of the professional event management team hired to ensure public safety, road closures, risk assessments, traffic control, security, portable loos, and provision for public liability insurance.

The aim of the Committee is at least a cost neutral financial situation as the Committees Reserves are minimal. Income is received in the form of contributions from the Fair Ground ride provider, corporate advertising such and larger car sales organisations and the resulting donations from programmes and free car parking provided on site.

Many residents from Telscombe already either visit participate display their vehicles or play in the bands on the day anyway.

**9. AMOUNT OF GRANT REQUESTED:      £ 200**

**10. DETAILS OF PREVIOUS GRANT APPLICATIONS TO THE TOWN COUNCIL:**

*(Please enter year and if successful amount of grant received)*

None

**11. FINANCIAL INFORMATION:**

*(Please complete details below and either **attach last year's accounts or summary of accounts for your organisation**).*

	Now	One Year Ago
<b>Current Assets</b>	£0	£0
<b>Current Cash Balance</b>	£400	£1,265
<b>Annual Income</b>	£6,000 (Motorfest)	£6,000 (Motorfest)
<b>Annual Expenditure</b>	£6,000 (Motorfest)	£6,000 (Motorfest)

**Signature** *Luella Rolph* **Date** 26<sup>th</sup> March 2018

*(person authorised to apply for and on behalf of the organisation named in Item 1)*

**Notes:**

*The Town Council considers grant applications from local organisations each year and successful applications do not imply an automatic future success – each is considered on its merits and against availability of funds.*

*Depending on circumstances, organisations that are successful in their grant application may be invited to attend a presentation ceremony for publicity purposes.*

*To be eligible to apply for a grant from Telscombe Town Council, the applicant must be able to provide and/or meet all of the following criteria:*

- i. Voluntary/community group or registered charity which provides a service or activity for the benefit of the residents of Telscombe Town.*
- ii. A bank account held in the name of the group.*
- iii. A copy of their latest annual accounts.*

*Applications without the necessary supporting documentation will not be considered.*

*Please do not leave any boxes on the application form blank.*

*The following **are not** eligible:- businesses, individuals, political parties or religious groups.*



**Seaford**

**Motorfest**

**Sunday 24th June**  
**11am - 5pm**

**Martello Field Seaford**

**American/Classic/Vintage/Custom**  
**Cars, Bikes, Trikes & Scooters**  
**Live Bands Beer Tent Funfair**  
**Business & Community Stalls**  
**Hot & Cold Food**

**Motorbike Procession Meeting Point 11:15am**  
**(McDonald's Newhaven) Leaving 11:30am escorted**  
**along seafront to the Martello Field BN251JH**

**seafordmotorfest@hotmail.com**

Acknowledged  
2/8



06 AUG 2018

**Committee:**

Pat Bowman (Chair) 01273 583213; Joan Traill (Vice- Chair) 01273 588355; Chris Bowman (Secretary) 01273 583213; Peter White (Treasurer) 01273 584696; Roy Dudley 01273 586081; Brenda Sawyers 01273 584785; Tom Rose 01273 581115, Linda Paddock 01273 587853; Peter Knight 01273 583529; Iain Cunningham 01273 588324

Mrs S Newman  
Town Clerk  
Telscombe Town Council  
Telscombe Civic Centre  
360 South Coast Road  
Telscombe Cliffs  
East Sussex  
BN10 7ES

3 August 2018

Dear Stella

**GRANT APPLICATION FORM**

Please find enclosed our completed Grant Application Form for presentation to the Grants Committee at their next meeting.

I would be grateful if it could be pointed out that although in Section 10, it appears that we <sup>already</sup> received a grant in 2018, this was because due to an administrative error, we failed to submit an application in time for the September 2017 round of grants (we have historically submitted these applications for September each year), and we thus had to delay this until the January 2018 round.

We are now trying to get back to submitting our grant application in readiness for the September round of grants for 2018 onwards.

I trust this will meet with the approval of the Grants Committee

Yours Sincerely

A handwritten signature in black ink, appearing to be "PRB".

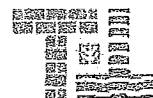
Mr P R B Bowman (Chair) & Mrs C M Bowman (Secretary)  
Telscombe Residents Association





# TELSCOMBE TOWN COUNCIL

Telscombe Civic Centre, 360 South Coast Road, Telscombe Cliffs, E Sussex, BN10 7ES. Tel: 01273 589777



## GRANT APPLICATION FORM

The Town Council invites grant applications of under £500, which primarily intend to support local organisations and which directly benefit residents of the town as much as possible.

1. NAME OF ORGANISATION: Telscombe Residents Association

If application granted, cheque to be made payable to: (if different from above)

2. ADDRESS:



CONTACT NAME: Mr P White

3. VAT REGISTERED: YES / NO

4. REGISTERED CHARITY: YES / NO

Charity Registration No: .....

5. DATE ORGANISATION ESTABLISHED: March 1956

6. DESCRIPTION OF ORGANISATION:

Number of Employees .....0..... Number of Volunteers .....10.....

**7. MEMBERSHIP** 10 Committee, about 30 active

**Total Membership:** 65 registered

**Membership Resident in Telscombe Town:** 61

**8. REASON FOR GRANT REQUEST:**

*(eg. details of project together with numbers of those involved in the project, members and/or others, equipment, event)*

To enable the Telscombe Residents Association to cover the annual costs of hiring the meeting room currently at £201.60 per annum (12 meetings, 2 hours @ £8.40ph)

**9. AMOUNT OF GRANT REQUESTED:** £ 200.00 .....

**10. DETAILS OF PREVIOUS GRANT APPLICATIONS TO THE TOWN COUNCIL:**

*(Please enter year and if successful amount of grant received)*

2013 - £50	2014 - £100
2012 - £150	2015 - £190
2011 - £150	2016 - £200
2010 - £150	2018 - £150

11.

**FINANCIAL INFORMATION:**

(Please complete details below and either attach last year's audited accounts or audited summary of accounts for your organisation).

	Now	One Year Ago
<b>Current Assets</b>	One Gazebo, one Game, one banner and 1st Aid kit	One Gazebo, one game, one banner
<b>Current Cash Balance</b>	£ 2151.12 to 31/7/18	£2348.23 to y/e 5/10/17
<b>Annual Income</b>	£ 1187.20 to 31/7/18	£3541.12 to y/e 5/10/17
<b>Annual Expenditure</b>	£ 3232.76 to 31/7/18	£1192.89 to y/e 5/10/17

Signature  .....

Date 2 August 2018 .....

(person authorised to apply for and on behalf of the organisation named in Item 1)

**Notes:**

The Town Council considers grant applications from local organisations each year and successful applications do not imply an automatic future success – each is considered on its merits and against availability of funds.

Depending on circumstances, organisations that are successful in their grant application may be invited to attend a presentation ceremony for publicity purposes.