

TELSCOMBE TOWN COUNCIL



To: Chairman and Members of the
Amenities & Civic Centre Committee:-
Cllr T Armour, D Brindley *Chairman & Deputy Mayor*,
Cllr J Harris, Cllr G Maskell *Vice-Chairman*, Cllr R Maskell,
Cllr B Page, Cllr A Smith, Cllr J Wilkins *Mayor*
Cllr D Wright

Telscombe Civic Centre
360 South Coast Road
Telscombe Cliffs
BN10 7ES
Tel: 01273 589777
www.telscombetowncouncil.gov.uk

20th March 2018

Dear Sir/Madam

You are summoned to attend a meeting of the **Amenities & Civic Centre Committee** which will be held on **Monday 26th March 2018** in Telscombe Civic Centre at 7.30 pm when it is proposed to transact the following business.

Yours faithfully

Stella Newman
Town Clerk/RFO

AGENDA

1. Public question time - members of the public are welcome to attend and may ask questions at the commencement of the meeting for a period of fifteen minutes.
2. Apologies for absence and substitutions
3. To receive Members' declarations of interest
4. To discuss and approve minutes of the meeting held on Monday 22nd January 2018 - *attached*
5. To receive action list – *attached*
6. To receive Income & Expenditure to 30th December 2017 – *attached*
7. To review fees and charges (room hire) – *see attached*
8. To consider hire charges for Telscombe Residents' Association events – *see attached*
9. Designated Premises Supervisor update – *see attached*
10. To agree estimate for stud partition works at Civic Centre – *see attached*
11. To consider estimate for automatic front door service – *see attached*
12. To consider car park control measures – *see attached*
13. To consider estimates for fencing replacement at The Copse – *see attached*
14. To consider request from Royal Society St George re tree planting – *see attached*
15. To renew small grounds maintenance works contract – *see attached*
16. To consider clifftop fencing replacement – *see attached*
17. To consider proposal for long distance walking route around the English Coast – *see attached*
18. Update on playground refurbishments
19. Business Plan update – *see attached*
20. Future events
21. Urgent matters at the discretion of the Chairman for noting

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Clerk (in advance) who will instruct that they are not included in the filming.

Date for next meeting of the Committee – Monday 21st May 2018

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **AMENITIES & CIVIC CENTRE COMMITTEE** held on **Monday 22nd January 2018** in Telscombe Civic Centre at 7.30 pm.

PRESENT Councillors: T Armour, D Brindley *Chairman & Deputy Mayor*, J Harris,
G Maskell *Vice-Chairman*, R Maskell, B Page, J Wilkins *Mayor*

Also Present: Stella Newman, Town Clerk (*minutes*)

1036. PUBLIC QUESTION TIME

There were no questions from the public present.

1037. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr A Smith due to family commitments and Cllr D Wright due to annual leave. These reasons for absence were accepted.

1038. TO RECEIVE MEMBERS DECLARATIONS OF INTEREST

None.

1039. TO DISCUSS AND APPROVE MINUTES OF THE MEETING HELD ON MONDAY 20th NOVEMBER 2017

Min 1022, p 2703 – Cllr Page asked if anything had been heard back from Moulands and the Town Clerk advised that they are not progressing with the hire as they want to hold their event earlier than we can let them.

Min 1026, p 2703, Forestry Outdoor School Sessions – it was noted that Telscombe School had submitted a risk assessment and litter pickers had been purchased and given to them. The Town Clerk will check to see if Peacehaven Heights School has submitted a risk assessment.

It was proposed by Cllr R Maskell, seconded by Cllr J Harris and unanimously **RESOLVED** that the minutes were a true record of the proceedings and were signed as correct by the Chairman, Cllr D Brindley.

7.35pm Cllr T Armour arrived and joined the meeting.

1040. TO RECEIVE ACTION LIST

Min 1006, p 2682, Update on playground refurbishments – The Town Clerk advised that the working party had agreed tenders obtained by LewesDC and they will be taken to Council in March for approval

Min 1018, p 2702, Temporary Forest Activity Club in Chatsworth Park – It was noted that Development Outdoors wanted to undertake further taster days in the February half-term break. Councillors, however, agreed that as the decision had been made at the last meeting that one taster day be held and a business plan subsequently submitted, that this decision be upheld.

The remainder of the action list was noted.

TELSCOMBE TOWN COUNCIL

1041. TO RECEIVE INCOME AND EXPENDITURE TO 30th OCTOBER 2017

It was proposed by Cllr B Page, seconded by Cllr R Maskell and **RECOMMENDED** that the following figures be accepted as correct – Amenities expenditure of £18,879 and income of £3,367 and Civic Centre expenditure of £22,842 and income of £20,276 up to 31st October 2017.

1042. TO AGREE SCHOOL FARM VISITS

Stud Farm have confirmed they are able to accommodate school visits on 18th, 19th and 20th April and Telscombe Cliffs School have also confirmed that these dates are acceptable. The CTLA were approached to provide transport and initially quoted £450. Cllr G Maskell went back to the CTLA regarding cost and they have now agreed to £300 as in previous years. It was therefore proposed by Cllr R Maskell, seconded by Cllr J Wilkins and **RECOMMENDED** that the visits go ahead and CTLA provide transport for the 3 days at a total cost of £300.

1043. TO AGREE ESTIMATES FOR TREE WORKS IN CHATSWORTH PARK AND THE COPSE

Following a report with recommendations from Richard Jackson Arboricultural Services, it was agreed at the last meeting to get quotes to carry out the recommended work. Quotations have been received and it was proposed by Cllr B Page, seconded by Cllr R Maskell and **RECOMMENDED** that EH Treecare be instructed to carry out the work in the sum of £3,480 plus VAT.

1044. TO APPOINT DESIGNATED PREMISES SUPERVISOR

As Cllr Botting, the current Designated Premises Supervisor, has resigned as a Councillor, it is necessary to appoint a replacement to enable the Council to sell alcohol at functions. Following discussion it was proposed by Cllr B Page, seconded by Cllr T Armour and **RECOMMENDED** that Cllr R Maskell be appointed as Designated Premises Supervisor.

1045. TO AGREE CENTRAL HEATING WORKS AT CIVIC CENTRE

Cllrs R Maskell and Brindley had recently checked the central heating system, radiators cleaned, a cleaner and corrosion inhibitor put in the system and a few minor parts replaced. This has totalled approximately £120 and Cllr Maskell advised that more work is required. It was proposed by Cllr G Maskell, seconded by Cllr J Wilkins and **RECOMMENDED** that payment be made for the costs so far of £120 and also a new radiator and other minor parts be purchased in the approximate sum of £300.

1046. TO CONSIDER MAINTENANCE PLAN FOR BOILER/CENTRAL HEATING SYSTEM

The report from the Town Clerk was considered and it was proposed by Cllr B Page, seconded by Cllr R Maskell and unanimously **RECOMMENDED** that a 24/7 maintenance plan for the two boilers and central heating system be taken out with British Gas at a cost of £1,002 inclusive of VAT and that it be paid by direct debit.

TELSCOMBE TOWN COUNCIL

1047. TO AGREE GAS TARIFF FOR CIVIC CENTRE

There was discussion whether to renew with British Gas on a 3 year fixed rate and it was proposed by Cllr J Harris, seconded by Cllr J Wilkins and **RECOMMENDED** that costings be obtained from other energy suppliers for a 3 year fixed rate and the Town Clerk proceed with renewal on the best price.

1048. TO AGREE ESTIMATE FOR STUD PARTITION WORKS AT CIVIC CENTRE

As only one estimate had been received so there were no comparable costs, it was unanimously **RECOMMENDED** that other quotations be obtained and brought back to the next meeting.

1049. FUTURE EVENTS UPDATE INCLUDING FIREWORKS, CHRISTMAS MORNING AND ANY NEW IDEAS

Halloween – it was noted that as agreed at the last meeting, Unique Kids Parties had been booked for the event on Saturday 27th October and their fee is £150 (tickets be charged at £3 each person).

Fireworks – The Town Clerk confirmed she had booked Frontier Fireworks for 8th September at 8.30pm as agreed at the last meeting and they had agreed to keep their cost at £3,000 for the display.

Mayor's sing along evening – The Mayor advised she had thought about holding an entertainment evening to include a sing along similar to the bingo half time session, a mini quiz, stand-up bingo round and raffle. Cllr B Page volunteered to do a guest appearance and sing. There was discussion regarding food, drink and cost and it was proposed by Cllr G Maskell, seconded by Cllr J Harris and **agreed** that the Mayor could go ahead with her evening and the Town Clerk will assist with arrangements.

Coffee morning – The suggestion of holding a monthly coffee morning was discussed and it was unanimously **agreed** to try holding one and see what the attendance was like, providing we can get volunteer help.

1050. BUSINESS PLAN UPDATE

The business plan still needs to be updated and it was suggested that the Town Clerk speak with Cllr Smith to see if he is happy for her to take over the updating now.

1051. TO CONSIDER TELSCOMBE RESIDENTS' ASSOCIATION MAINTAINING COUNCIL'S BOAT PLANTER

The report from the Town Clerk was discussed and it was proposed by Cllr R Maskell, seconded by Cllr T Armour and unanimously **RECOMMENDED** that the Telcombe Residents' Association maintain planting of the boat planter at the Civic Centre, but they consult the Council re plant matter and that they can put up a plaque to that effect with the wording to be approved by the Council. It was noted that the boat itself needs some maintenance in the way of painting and this is to be carried out by the Council.



TELSCOMBE TOWN COUNCIL

1052. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING

The Mayor advised of a proposed tree planting scheme that had been discussed at Planning & Highways and Councillors were happy for her to continue with the scheme and a full proposal to be brought to Council for approval.

Cllr R Maskell enquired about costs relating to the Council bar which had been run at previous functions and the Town Clerk is to look into this.

There were no other urgent matters.

There being no further business the meeting closed at 9 pm.

Signed.....
CHAIRMAN

NB Next meeting of the Committee - Monday 26th March 2018 at 7.30 pm

Amenities and Civic Centre Action List for 26th March 2018

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
27.3.17	Min 952, p 2604 Radiator/heating works	RM/DB	Cllrs R Maskell & D Brindley attended the Civic Centre on 6 th January – system now appears to be working well. Further minor work necessary & new radiator installation. ALL WORKS NOW COMPLETE	Spring 2018
02.10.17	Min 1006, p 2682 Update on playground refurbishments	SN	Tenders have been received & opened by LewesDC. The working party have also seen the tenders and a contractor agreed. In view of the amount involved, this will be taken to full Council in March for ratification. TAKEN TO COUNCIL ON 21.3.18	Spring 2018
20.11.17	Min 1018, p 2702 Temporary Forest Activity Club in Chatsworth Park	SN	The taster day took place on 21 st December and Development Outdoors are in the process of putting together a business plan NOTHING FURTHER HEARD TO DATE	Spring 2018
20.11.17	Min 1027, p 2704 – actions on Tree Survey Report for Chatsworth Park & The Copse	SN	Estimates have been obtained for the necessary works and have been placed on the agenda for tonight's meeting for consideration THE COPSE WORKS HAVE BEEN UNDERTAKEN AND CHATSWORTH PARK ARE DUE TO START SHORTLY	Spring 2018
20.11.17	Min 1029, p 2704 – room 6 use	SN	Only one estimate has been obtained for a partition wall in room 6 and this item has been placed on the agenda for tonight's meeting OTHER ESTIMATES OBTAINED AND PLACED ON AGENDA FOR 26.3.18	Spring 2018
22.1.18	Min 1046, p 2733 – maintenance plan for boiler/central heating system	SN	British Gas have been instructed as agreed and carried out check of system last week and all ok.	n/a
22.1.18	Min 1047, p 2734 – agree gas tariff for Civic Centre	SN	Trouble getting through to SSE to sign up. Will keep trying	Summer 2018

Month No : 9

Committee Report

Agenda Item 6.

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Amenities							
105 Town Events							
4362	Fireworks & Town Entertainment	218	4,390	4,600	210	210	95.4 %
4365	Entertainment consumables	0	0	375	375	375	0.0 %
4366	Wave Leisure	0	1,500	1,500	0	0	100.0 %
	Town Events :- Expenditure	218	5,890	6,475	585	0	91.0 %
1054	Income entertainment	0	1,525	375	1,150		406.7 %
	Town Events :- Income	0	1,525	375	1,150		406.7 %
201 Parks, Open Spaces/Playgrounds							
4098	PlayEquipment Replacement	0	-2,000	12,500	14,500	6,000	32.0 %
4100	Playgrounds Spare Parts	0	58	2,250	2,192	2,192	2.6 %
4101	Grounds Maintenance	3,813	15,803	28,000	12,197	12,197	56.4 %
4103	Playground Inspections+ROSPA	0	1,560	2,600	1,040	1,040	60.0 %
4120	Community Capital Projects	0	0	250	250	250	0.0 %
4325	Dog Bins Emptying	0	0	2,000	2,000	2,000	0.0 %
4326	Litter Bin Emptying	0	0	200	200	200	0.0 %
	Parks, Open Spaces/Playgrounds :- Expenditure	3,813	15,421	47,800	32,379	6,000	44.8 %
1061	Income miscellaneous	0	1,842	0	1,842		0.0 %
	Parks, Open Spaces/Playgrounds :- Income	0	1,842	0	1,842		
	Net Expenditure over Income	3,813	13,578	47,800	34,222		
202 Amenities General							
4351	Seats and Notice Boards	0	0	2,000	2,000	2,000	0.0 %
	Amenities General :- Expenditure	0	0	2,000	2,000	0	2,000
	Amenities :- Expenditure	4,031	21,311	56,275	34,965		48.5 %
	Income	0	3,367	375	2,992		897.9 %

Month No : 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
Civic Centre								
301 Civic Building								
4401	General Repairs	21	2,195	3,000	805	805	73.2 %	
4402	Consumable Supplies	146	675	900	225	225	75.0 %	
4403	Equipment Maintenance	0	906	1,800	894	894	50.3 %	
4404	External/Internal Decorating	0	581	1,000	419	419	58.1 %	
4406	Refuse collection	0	638	900	262	262	70.8 %	
4407	Equipment	18	1,511	1,500	-11	-11	100.8 %	
4411	Rates	1,105	10,199	14,500	4,301	4,301	70.3 %	
4412	Water and Sewage	0	1,624	1,670	46	46	97.3 %	
4413	Electricity	318	1,024	2,300	1,276	1,276	44.5 %	
4414	Gas	0	387	2,000	1,613	1,613	19.4 %	
4417	Internal Works	0	1,409	3,500	2,091	2,091	40.3 %	
	Civic Building :- Expenditure	1,608	21,150	33,070	11,920	0	11,920	64.0 %
1000	Income Civic Centre	4,197	25,800	35,000	-9,200		73.7 %	
	Civic Building :- Income	4,197	25,800	35,000	-9,200		73.7 %	
302 Civic Building Loan								
4060	Loan Accounts	0	11,049	11,500	451	451	96.1 %	
	Civic Building Loan :- Expenditure	0	11,049	11,500	451	0	451	96.1 %
	Net Expenditure over Income	0	11,049	11,500	451			
	Civic Centre :- Expenditure	1,608	32,199	44,570	12,371		72.2 %	
	Income	4,197	25,800	35,000	-9,200		73.7 %	

COMMITTEE	Amenities & Civic Centre Committee
AGENDA ITEM	7
REPORT FROM	Town Clerk/RFO
MEETING DATE	26th March 2018
SUBJECT	Review fees and charges (room hire)

1. INTRODUCTION

Paragraph 9.3 of our Financial Regulations requires the Council to review all fees and charges at least annually.

2. INFORMATION

Following last year's review, room hire charges and equipment charges were not increased. The last time charges were increased was in 2014.

The budget for the 2018/19 financial year has been set based on current hire charges.

In view of the increasing reduction in the Council Tax Support Grant we receive and the possibility that we may receive none in 2019/20, we cannot continue to absorb the reduction and need to find ways of increasing income.

3. RECOMMENDATION

It is therefore recommended that no increase be implemented for the 2018/19 financial year for general room and equipment hire, but that an increase be applied for the 2019/20 financial year.

COMMITTEE	Amenities & Civic Centre Committee
AGENDA ITEM	8
REPORT FROM	Town Clerk/RFO
MEETING DATE	26th March 2018
SUBJECT	To consider hire charges for Telscombe Residents' Association events

1. INTRODUCTION

The Telscombe Residents Association are holding an event regarding cliff erosion at the Civic Centre on 25th April and also a Race Night to raise funds in November.

2. INFORMATION

The Association have asked the following:-

- i. If the Council will consider letting them have use of the Council Chamber on 25th April free of charge
- ii. Regarding the Race Night they have said *'It would be a helpful gesture on behalf of the Town Council if the booking could be arranged as a booking by the current Mayor, so that the Telscombe Residents Association pays the reduced booking cost. This ultimately helps the Mayor's Charity Fund. It would also be helpful if this could be a standing arrangement so that we do not need to make a yearly request.'*

There are several factors to consider:-

- The Association are only charged the reduced charity rate for hire.
- It was the Association's decision to hold the event on cliff erosion.
- It was the Association's decision to hold the fundraising event in November (they do donate 50% of the net profit to the Mayor's fund).
- We have to bear in mind that if we grant one group use of rooms at a discounted rate or free of charge, others may want the same - how do you differentiate between groups.

3. RECOMMENDATION

That consideration be given to their request. However, it is recommended that the Race Night event should not be booked in the Mayor or any other Councillor's name. It is not their event, they are not responsible for the organisation and they do not personally hold insurance cover for the event. A booking should be made in the name of the person or group that is holding the event. If Councillors want to grant a discount, then this could be applied to the Association's booking.

<u>AGENDA ITEM</u>	9
<u>COMMITTEE</u>	Amenities & Civic Centre
<u>REPORT FROM</u>	Town Clerk/RFO
<u>MEETING DATE</u>	26th March 2018
<u>SUBJECT</u>	Designated Premises Supervisor Update

1. INTRODUCTION

Wayne Botting was the Council's Designated Premises Supervisor and following his resignation a replacement had to be appointed.

2. INFORMATION

It was agreed at the last meeting to appoint Cllr Ron Maskell. However, when I investigated further I found out the following:-

The replacement DPS must be a personal licence holder.

To apply for a personal licence (£37) you must first obtain a 'personal licence qualification' – (course cost £150)

Once you have obtained the personal licence you must then apply for the DPS to be added to the Council's licence (£23)

As Councillors only have approximately one year left in office, the total cost implication of £210 has to be considered, as there is a possibility that Cllr R Maskell may not become a Councillor after the May 2019 elections. The cost for a Temporary Event Notice is £21 and the amount of functions where we sell alcohol is limited.

3. RECOMMENDATION

It is therefore recommended that we do not progress with replacement of a Designated Premises Supervisor, but we apply for a 'TEN' when required.

4. FINANCIAL IMPLICATIONS

As mentioned earlier.

<u>AGENDA ITEM</u>	10
<u>COMMITTEE</u>	Amenities & Civic Centre
<u>REPORT FROM</u>	Town Clerk/RFO
<u>MEETING DATE</u>	26th March 2018
<u>SUBJECT</u>	To agree estimate for stud partition wall works

1. INTRODUCTION

It was agreed at the meeting in November to divide room 6 into two separate rooms and estimates were sought for the work.

2. INFORMATION

At the time of the last meeting, only one estimate had been received and it was agreed to obtain more estimates for comparison. I have now received estimates as follows:-

Sussex Design and Construction £725.00 (doesn't include painting – awaiting cost)
Drew Stevenson £1,458.00
Jace Home Improvements £1,782.00

3. RECOMMENDATION

It would appear that the cheapest estimate does not include for painting the wall. I am awaiting a price for the painting aspect which will hopefully be received before the meeting, at which time a decision can be made as to the best value estimate.

SUSSEX DESIGN AND CONSTRUCTION

Proud members of
Checkatrade.com
Where reputation matters

. Loft Conversions/Extensions .Roofing .Building Work .Carpentry

Office; 01273 590925, Mobile; 07798748299

Sussex-design-and-construction@outlook.com

Telscombe Civic Centre

360 South Coast Road

Telscombe Cliffs

Bn10 7ES

24/12/17

To whom it may concern,

Thank you for your enquiry for works to be carried out on the above named property.

Separating Partition/Wall

Build new dividing partition wall to room in property using 47m x 100m Timber and 12.5m plaster board either side, packing wall with IS over 100mm roll insulation in between to help with travelling sound. Both sides of wall to be multi finished plaster on both sides to ensure a smooth finish and add new skirting to match original skirting to room.

Total cost of material and labour £725.00

Please note: Full decoration of both rooms to be discussed with client as stated on visit that may use a handy man.

Any queries please do not hesitate to contact me.

Kind regards

Aaron

DREW STEVENSON

30 January 2017

Telscombe Civic Centre
360 South Coast Road
Telscombe Cliffs
BN10 7ES

RECEIVED

31 JAN 2017

Q U O T A T I O N

Construction of Partition Wall

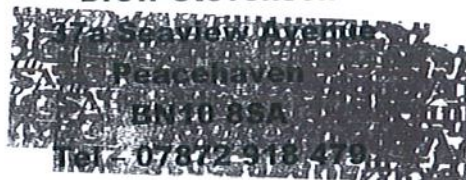
Construct stud wall between doors to divide the room into two as discussed. Build stud wall using C16 (47 x 100mm) timbers, with structural noggins for added support. Insulate wall with acoustic 100mm insulation. Board wall with sound block plaster boards (12.5mm) on both sides and then multi finish plaster. Fit new skirting boards to match existing room. Plaster-seal new plaster and then paint with 2 coats of emulsion to match existing paintwork. Undercoat and gloss new skirting boards.

This price includes all materials, labour (approximately 5 days work) and the removal of all rubbish.

TOTAL **£1458***

*If double sound block plasterboard is required, it will cost an additional £70 making the total £1528.

Drew Stevenson



ESTIMATE



JACE HOME IMPROVEMENTS

Tel: 01273 587676 Mobile: 07970116559

(All Work Fully Insured)



Job
Stella
360 south coast road
Telcombe cliffs
Civic centre

RECEIVED

30 JAN 2018

Build new partition wall in room with acoustic sound insulation in wall

Plaster wall both sides

Put new skirting both sides

Paint wall both sides

Labour&matirals £1782.00

MANY THANKS JASON

<u>AGENDA ITEM</u>	11
<u>COMMITTEE</u>	Amenities & Civic Centre
<u>REPORT FROM</u>	Town Clerk/RFO
<u>MEETING DATE</u>	26th March 2018
<u>SUBJECT</u>	To agree estimate for automatic front door service

1. INTRODUCTION

The automatic front door at the Civic Centre is in need of servicing.

2. INFORMATION

There are not many local companies who carry this out, but we were advised of one in Brighton, Thomas door & Window Controls. I approached them and they will charge £112 for the service. They recommend a service is carried out twice a year. I did ask them for details regarding a service contract and I received the following reply:-

Please note that the PPM agreement does not include for reactive repairs;
current rates detailed below:

Same Day Response: £165.00 ex. vat

24 Hour Response: £120.00 ex. vat

Three to Five Day Response: £95.00 ex. vat

Hourly Rate: £55.00 ex. vat

3. RECOMMENDATION

It is recommended that for the time being a one-off service for £112 by Thomas Door & Window Controls is carried out.

<u>AGENDA ITEM</u>	12
<u>COMMITTEE</u>	Amenities & Civic Centre
<u>REPORT FROM</u>	Town Clerk/RFO
<u>MEETING DATE</u>	26th March 2018
<u>SUBJECT</u>	To consider car park control measures

1. INTRODUCTION

Members of the public using our car park that are not coming to the Civic Centre is beginning to cause an issue with hirers.

2. INFORMATION

We have recently lost one hirer due to lack of parking and a weekend party hirer complained regarding lack of parking as several cars were parked for the duration of their hire that were not theirs. Also our Insurers are currently considering a claim from someone who fell over a car park sign that had blown over, despite the fact that the person was going to the shops and not using the Civic Centre.

There are many options available to us, but the most sensible one would be a barrier, either manual or automatic. If an automatic barrier was installed it would allow access to the car park and exit could be via a token obtainable from the office, and/or via a release button in the office. Hirers would need to sign in and out and give their vehicle registration number and be given an exit token when signing out. We would need to erect a prominent permanent sign explaining that exit is via a token from the office for authorised parking only and that unauthorised parking will render a fee of say £100 for an exit token charge. A re-programmable key pad exit is an alternative.

Another alternative is to use the services of a private parking enforcer who would issue a Parking Charge Notice. All we would have to do is take photos and send them to the company who would do the rest.

3. RECOMMENDATION

It is recommended that consideration of the options be given. I have attached details of a manual barrier, automatic barrier and a private parking enforcement company.

4. FINANCIAL IMPLICATIONS

- i. A manual barrier would be in the region of £1,100 plus fitting,
- ii. An automatic barrier is in the region of £2,200 depending on what type of means of exit you have plus fitting and
- iii. The private parking enforcement company fee would be £160 for the rental of x5 signs for the car park. They would take all the funds from the penalty charge notice.

We will shortly be entering a new financial year with new budgets. The new Ear Marked Reserve for Civic Centre maintenance maintenance will be just over £8,000 and general repairs £3,250.

Barriers Direct

Manual Arm Barrier - Heavy Duty (3m - 8.5m)



This Manual Arm Barrier - Heavy Duty (3m - 8.5m) is made with high quality steel. This barrier boasts a sturdy arms. Counterbalanced with a well...

[view product info »](#)

Please select from the options below ▼

length of boom




















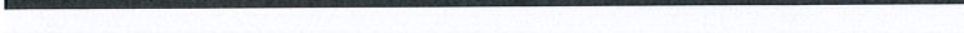
3 Metres	£ 977.90
3.5 Metres	£ 977.90
4 Metres	£ 1,008.70
4.5 Metres	£ 1,039.50
5 Metres	£ 1,070.30
5.5 Metres	£ 1,101.10
6 Metres	£ 1,309.00 ✖
6.5 Metres	£ 1,370.60
6.6 Metres	£ 1,370.60

<input type="radio"/>	7 Metres	£ 1,401.40
<input type="radio"/>	7.3 Metres	£ 2,017.40
<input type="radio"/>	7.5 Metres	£ 2,017.40
<input type="radio"/>	8 Metres	£ 2,094.40
<input type="radio"/>	8.5 Metres	£ 2,248.40

finish option

Painted - Standard Red

Painted only - any RAL colour

	Light Ivory
	Cadmium Yellow
	Flame Red
	Purple Red
	Ultramarine Blue
	Dark Sapphire Blue
	Signal Blue
	Gentian Blue
	Steel Blue
	Dark Cobalt Blue
	Traffic Blue
	Light Moss Green
	Lilac Green
	Black Green
	Turquoise Green
	Traffic Green
	Pine Green
	Basalt Grey
	Slate Grey
	Jet Black
	Pure White

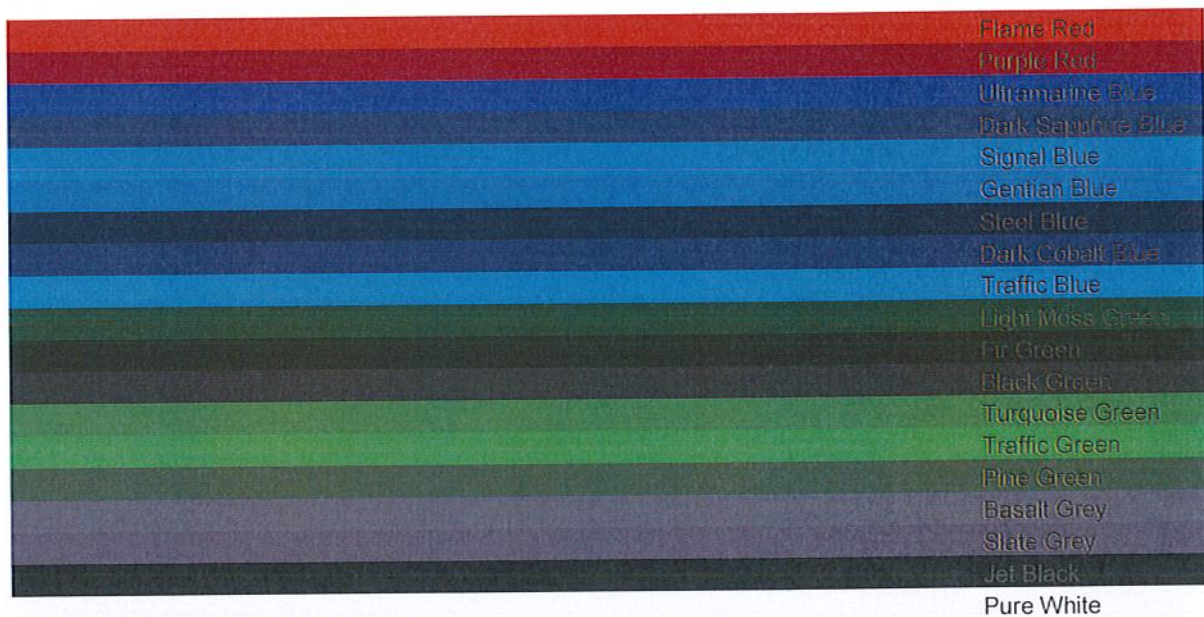
Choose a colour above

+ £ 123.20

NB: Colour coating may increase delivery time. If you need further confirmation please [contact us](#).

Zinc Coated & Painted - any RAL colour

	Light Ivory
	Cadmium Yellow



Choose a colour above

Product Description

This Manual Arm Barrier - Heavy Duty (3m - 8.5m) is made with high quality steel. This barrier boasts a sturdy arms. Counterbalanced with a well-placed handle means opening r can be done with ease. Strong steel main construction, Aluminium Boom, Lockable Tip Support (included), Lockable by Padlock (included). For bolting down only (4 x M20 160mm fixing bolts - Included) Available in sizes from 3m to 8.5m

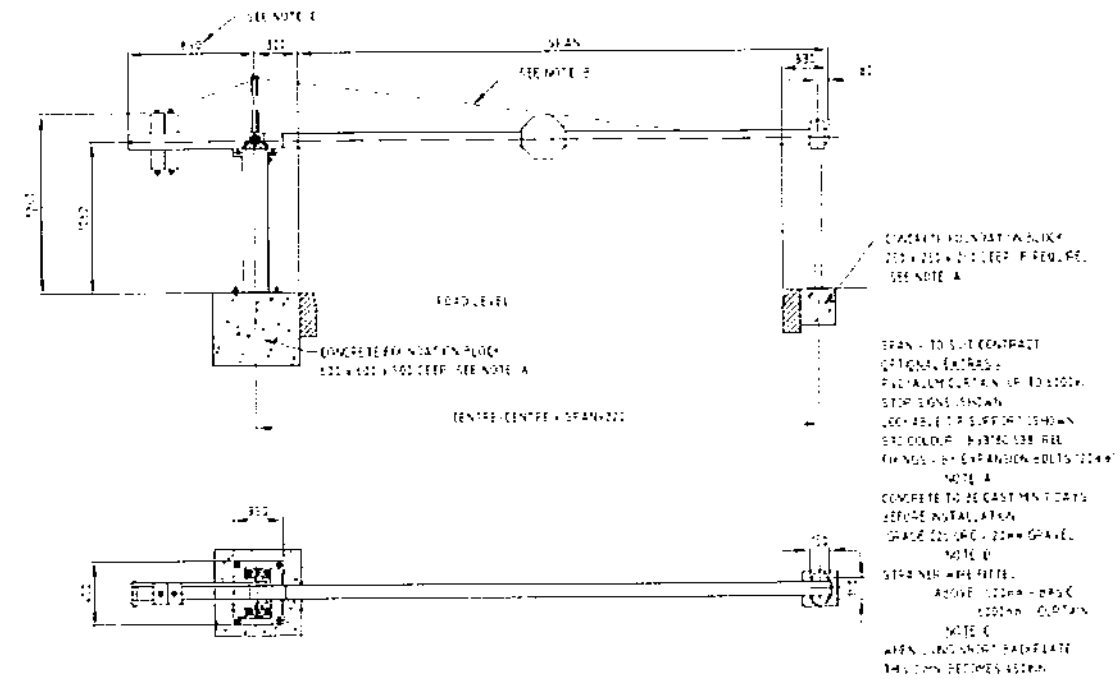
Warranty Information

This product comes with a 1 year warranty as standard

Technical Information

Specifications

- Length - 3m to 8.5m
- Pole Diameter for 3.0m to 7.0m - 76mm
- Pole Diameter for 7.5m to 8.5m - 100mm
- Frame construction - regular hollow section 200x100mm
- Pole construction - aluminium 16swg x 76mm or 10swg x 100mm
- Pedestal Finish - Red Paint
- Pole Finish -Red/White gloss vinyl film



02/12/2009 15:28

The Barriers web site uses cookies to improve the shopping experience - find out more ([/info/use_of_cookies](#)) [close](#) [x](#) ([/cookies](#))

[Home \(/\)](#) [My Account \(/customers/sign_in\)](#) [Help \(/help_centre\)](#) [Call Us \(tel:0203 7307658\)](#) [Basket \(/basket/show\)](#)

My Order ([/order_checks/new](#))
barriersdirect ([/](#))
safety & control equipment for every environment

Shop by Category [Search](#)

Search for products, categories or brands

Automatic Rising Arm Barrier

Price exc. VAT: £ **1,425.35**



([/assets/0002/2746/S_Barrier.jpg](#))

([/assets/0002/2749/automatic_arm_barriers2.jpg](#))

[product info](#) [installation](#)

Automatic Rising Arm Barrier



These Automatic Raise Arm Barriers are designed to offer long-term reliability, efficient operation and durability. Providing a smooth consistent o...

Specialist Arm Barrier
Advice Line
☎ **0203 7307658**

Free UK Delivery
([/info/delivery_info](#))

Price exc. VAT: £ **2201.43**

Price inc VAT: £ **2641.72**

[view product info »](#)

You could have this by
Thu 12 Apr

Please select from the options below ▼



overall length of pole (note - clear opening is approx 400mm shorter)

5.5m ▼

orientation of barrier (see barrier layout drawing in images)

To Be Confirmed ▼

cabinet colour

- Red Cabinet & White lid - Red/White Arm
- Yellow Cabinet & Black lid - Yellow/Black Arm
- Non Standard Colour - Please Provide RAL +£ 86.25

end rest

- None Required
- Floor Mounted (Bolt Down) - Adjustable +£ 92.40
- Pogo Stick (Pole Mounted) +£ 115.50
- Magnetic Lock Floor Mounted (Bolt Down) - Adjustable +£ 284.90

accessories (price per unit)

- 0 Pedestal (Car Height) £ 172.79
- 0 Pedestal (Car Height) XL Face Plate £ 235.62
- 0 Pedestal (Car & Lorry Height) £ 361.28
- 0 Bottom Skirt (only available for barriers up to 4.5m) per meter £ 47.12
- 0 Arm Mounted Stop Sign £ 18.85
- 0 Arm Mounted No Entry Sign £ 18.85
- 0 Arm Mounted LED Lights (Pair) £ 69.30
- 0 ACE Radio Receiver Board (for remote control fobs) £ 27.72
- 0 ACE Radio Transmitter Remote Control Fobs £ 12.32
- 1 Token Acceptor £ 300.30

Delivery times are approximate and may be significantly longer for orders with a bulk discount, or for some products with variations.

bulk discounts

2 + units get 5% off

£1354.08 exc. VAT

Discounts only apply to multiples of the same product.

Summary

Quantity 1.0

Arm Length New Style - Automatic Rising Arm Barrier

Overall length of Pole (note - clear opening is approx 400mm shorter) 5.5m

Orientation of Barrier (see Barrier Layout Drawing in images) To Be Confirmed

Cabinet Colour Red Cabinet & White lid - Red/White Arm

End Rest Floor Mounted (Bolt Down) - Adjustable

Token Acceptor x1

Tokens (Metal) Single Slot 27mm diam x 2mm thick x1

Pedestal for Token Acceptor (car height) x1

Push Button Control (raise/stop/lower) x1

Key Switch on barrier cabinet (Auto-Hold Open) x1

Safety Pedestrian Photo Cells (Pair) - (requires end rest) x1

1	Tokens (Metal) Single Slot 27mm diam x 2mm thick	£ 0.69
1	Pedestal for Token Acceptor (car height)	£ 223.30
0	Cabinet-mounted Coin Acceptor Unit	£ 1,147.30
1	Push Button Control (raise/stop/lower)	£ 43.89
1	Key Switch on barrier cabinet (Auto-Hold Open)	£ 69.30
0	Safety Monitored Edge - (Not available with skirt)	£ 192.50
1	Safety Pedestrian Photo Cells (Pair) - (requires end rest)	£ 46.20
0	Safety Pedestrian Photo Cells Spare Batteries	£ 10.01
0	Safety Close/Auto Reverse Loop Detector	£ 84.70
0	Free Exit/Entry Loop Detector	£ 84.70
0	Loop Wire 100m drum	£ 69.30
0	Bracket Kits for Pedestrian Cells	£ 123.20
0	GSM Intercom (1 Button) Stainless Steel Vandal Resistant	£ 385.00
0	Competition Keypad & Proximity Card Reader SUITABLE FOR A MAXIMUM OF 200 CARDS ONLY	£ 84.70
0	ACE Proximity Cards (for use with Competition card reader)	£ 1.16
0	Bracket Kits for Pedestrian Cells	£ 123.20
0	Reader Pedestal with Bespoke Faceplate for Intercoms	£ 346.50
0	Mounting Post for Lights and RADAR	£ 115.50
0	Feig MWD Sonic (Radar) Sensor (Auto Exit)	£ 223.30
0	24/7 Timer	£ 73.46
0	GSM Opener	£ 92.40

<input type="text" value="0"/>	Ace Wired Audio Intercom (1-1) Max 100m Cabling	£ 58.14
<input type="text" value="0"/>	Articulated Arm	£ 231.00
<input type="text" value="0"/>	ANPR License Plate Reader (Camera) HD	£ 5,748.75
<input type="text" value="0"/>	ANPR Wiegand Interface Module	£ 1,541.32
<input type="text" value="0"/>	ANPR 2 Door 2 Reader Controller (Upto 65k User)	£ 361.88
<input type="text" value="0"/>	ANPR USB to RS485 Convertor + Software (PC not Inc)	£ 100.52
<input type="text" value="0"/>	ANPR Camera Mounting Post	£ 114.67
<input type="text" value="0"/>	Safety Close/Auto Reverse Loop (Preformed 3m x 2m)	£ 91.74

Quantity required:

[add to basket](#)

[or, get a quick quote](#)

other products you may be interested in



[\(/barriers-c1157/arm-barriers-c1117/automatic-rising-arm-barrier-lux-p6260\)](/barriers-c1157/arm-barriers-c1117/automatic-rising-arm-barrier-lux-p6260)

Automatic Rising Arm Barrier - Lux [\(/barriers-c1157/arm-barriers-c1117/automatic-rising-arm-barrier-lux-p6260\)](/barriers-c1157/arm-barriers-c1117/automatic-rising-arm-barrier-lux-p6260)
View more barriers and barrier luxes
from £1702.26



[\(/barriers-c1157/arm-barriers-c1117/automatic-arm-barrier-heavy-duty-p6306\)](/barriers-c1157/arm-barriers-c1117/automatic-arm-barrier-heavy-duty-p6306)

Automatic Arm Barrier - Heavy Duty [\(/barriers-c1157/arm-barriers-c1117/automatic-arm-barrier-heavy-duty-p6306\)](/barriers-c1157/arm-barriers-c1117/automatic-arm-barrier-heavy-duty-p6306)
View more barriers and barrier heavy duty
from £3351.6

Product Videos

Changing a pole arm adaptor

Automatic Barrier Pole Arm Adaptor Assem...



What is Flashpark?

Flashpark is the latest online facility that allows you to report unauthorised parked vehicles on private land. Fitting our warning notices in your car park has two effects:

- 1 It stops unauthorised parking.
- 2 It ensures that authorised vehicles park in designated spaces.

Once you report a vehicle to us, and send correct photo evidence, we will send the vehicle's registered keeper a parking charge notice - as quickly as two days later. When a vehicle is reported its registration is checked for accuracy and cross-checked against the police stolen vehicle register. At all times the driver is liable. [See press articles](#)

How does it work?

You create a legally enforced controlled parking zone around the area you want to protect. You do this by displaying our warning signs in clear and prominent places around the parking area and at the entrances. All our warning signs have been approved by the plain English organisation, the Word Centre. Once you have put up your signs, and sent us photographic evidence of where they are, you can start to report offenders. The set-up guide you receive with your signs tells you how to do this.

How many signs do I need?

The number of signs you need depends on the size of your parking area

MINIMUM THREE SIGNS REQUIRED FOR APPROVING A SMALL PARKING AREA.

If you have only one to three parking spaces we have a different solution - [please go to our FLASHPEEL site](#)

Up to 5 spaces (marked or unmarked) - you need to display 2 signs inside and 1 sign by the entrance (if you own the entrance)

Up to 15 spaces (marked or unmarked) - you need to display 4 signs inside and 1 sign by the entrance (if you own the entrance) *£32+VAT per sign per year **

Up to 30 spaces (marked or unmarked) - you need to display 6 signs inside and 1 sign by the entrance (if you own the entrance)

Up to 50 spaces (marked or unmarked) - you need to display 8 signs inside and 1 sign by the entrance (if you own the entrance)

Up to and over 100 spaces (marked or unmarked) - you need to display 12 signs inside and 1 sign by the entrance (if you own the entrance)

Where can I use FlashPark?

Any off-street parking: for example, forecourts, housing associations, commercial and residential property, private landlords, retail parks, shopping centres, colleges and universities, doctor's surgeries, property managing agents, pubs and offices.

** this pays for the service.*

What do I need to do?

Simply [create an account online](#). Then order your warning signs and display them in clear and prominent places around the parking area. We can customise the signs to suit your circumstances and your parking rules. As soon as the signs are displayed, and we have approved your photographic evidence of this, you can begin to issue tickets.

How do I issue tickets?

Take a picture of the vehicle in its offending position. Log in to our website and enter the vehicle registration number. Enter the date and time of the offence. Upload the photograph. That's it. We will then issue a parking charge notice by post to the vehicle's owner within two working days. The enforcement process will follow and we will pursue any unpaid tickets using an approved credit-control agency.

Will it solve my parking problem?

Our experience is that the signs themselves act as an excellent deterrent. If vehicles continue to park and break your parking rules, use our website and we will issue tickets and pursue payment. This will deter any persistent offenders.

Why is this unique?

Every ticket is backed up with strong photographic evidence of where the offence took place. This strong evidence is vital in our enforcement procedure and reduces the number of appeals. Our warning signs and parking charge notices do not mention you, our client. Our service is free to our clients, as we get our income from the paid parking charge notices and from renting out our warning signs.

The advantages of FlashPark's online service:

1. We get the evidence of the offence instantly (no postal delays).
2. A digital photo of the vehicle in its offending position is all the evidence we need.
3. Free service to landowner (except for the rental of the signs).
4. As a landowner you only have to sign up once. You can then register several car parking areas under one account which can be anywhere in the UK.
5. A parking charge notice takes seconds to issue and can be cancelled by yourself at any time.
6. No confrontation.
7. The landowner can cancel a ticket.
8. Drivers can view all the photo evidence online.
9. You can choose to issue a warning first with our easy to remove notices.

What does it cost?

FlashPark is a free service to use. We get our income when we recover parking charges and by renting out our warning signs.

How do I contact Flashpark?

If you are a potential customer and want to know how the service works we recommend that you watch the video on our homepage and download the Set up and support guide PDF

<http://www.flashpark.co.uk/siteusercontent/FlashparkSetUpGuide.pdf>

*£85 fee

If you have any questions you can send them to us using the 'contact us ' section, where you can leave your name and contact number with a brief note of your enquiry.

Warning signs

FlashPark charges a rental fee on the warning signs supplied. This pays for the service. You pay the year's rental in advance when you place an order online.

Replacement signs

You can order replacement warning signs at any time. We will charge 50% of the yearly rental fee as a one-off payment.

Cancelling a parking ticket

Parking charge notices can be cancelled at any time, but only by the customer-account holder. There is a £7 charge for this.

Closing an account

If you would like to stop using the service you can do so at any time by emailing us.

Commission

As of 1st October 2015 we are no longer allowed to pay commission on tickets. This is an industry wide standard, please refer to the BPA Code of Practice.

<u>AGENDA ITEM</u>	13
<u>COMMITTEE</u>	Amenities & Civic Centre
<u>REPORT FROM</u>	Town Clerk/RFO
<u>MEETING DATE</u>	26th March 2018
<u>SUBJECT</u>	To consider estimates for fencing at The Copse

1. INTRODUCTION

The majority of the fencing either side of the pathway leading through the The Copse is rotten and falling over.

2. INFORMATION

We have received several complaints from members of the public that walk through The Copse regarding the dangerous state of the fence. The fencing is 2 rail Chestnut cleft rail fencing, but also has 2 strands of wiring running through it. This wiring is sticking out now the fence has fallen over and is a dangerous condition.

We have obtained two estimates to replace the fencing as is but without the wiring as follows:-

EH Treecare £2,400 plus VAT

R J Meaker Fencing Ltd £2,584.90 plus VAT

GPD Fencing were also asked to quote, but nothing has been received.

3. RECOMMENDATION

It is recommended that replacement proceed based on the lowest estimate from EH Treecare for £2,400 plus VAT.

4. FINANCIAL IMPLICATIONS

We have funds in the grounds maintenance budget to cover this.

<u>AGENDA ITEM</u>	14
<u>COMMITTEE</u>	Amenities & Civic Centre
<u>REPORT FROM</u>	Town Clerk/RFO
<u>MEETING DATE</u>	26th March 2018
<u>SUBJECT</u>	To consider request from The Royal Society of St George re tree planting

1. INTRODUCTION

We have received a request from The Royal Society of St George – see attached.

2. INFORMATION

They are contemplating planting 3 English Oak trees and are looking at a potential site in Peacehaven/Telscombe.

3. RECOMMENDATION

It is recommended that a suitable location be considered.

4. FINANCIAL IMPLICATIONS

None.

RECEIVED

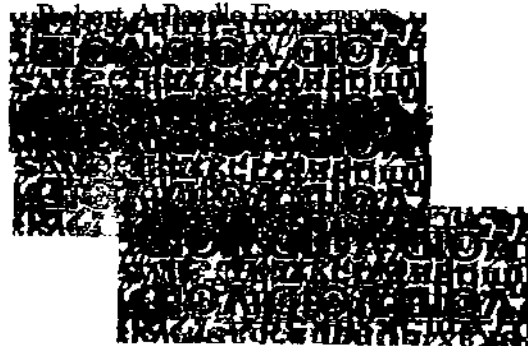
07 MAR 2018

THE ROYAL SOCIETY OF ST GEORGE
SEAHAVEN BRANCH

President: Mr Laurie Holland



From: The Chairman,



Cllr Joanna Wilkins
Mayor of Telscombe
Civic Centre
360 South Coast Road,
Telscombe Cliffs
BN10 7ES

4th March 2018.

Dear Madam Mayor

This branch of The Royal Society of St George is contemplating planting three English Oak Trees to commemorate the 100th anniversary of the Armistice, 11th November 1918.

It is hoped that we will be able to plant one each in Seaford, Newhaven and Peacehaven/Telscombe. Each will have a suitable plaque to identify the purpose of these Oaks. They will each be 10 year old trees.

Will your council be kind enough to contemplate a potential site for the planting so that we can start planning for this to happen.

I look forward to your kind comments on this respect, and in the meantime please find attached the details of this year's St George's Day commemoration at Alfriston. It is hoped that you will consider representing your town at this event. Also we will be happy if council colleagues may also like to support the event. Any replies to this should be forwarded to our branch Treasurer as indicated in the attached letter.

Yours

<u>AGENDA ITEM</u>	15
<u>COMMITTEE</u>	Amenities & Civic Centre
<u>REPORT FROM</u>	Town Clerk/RFO
<u>MEETING DATE</u>	26th March 2018
<u>SUBJECT</u>	Approval of small works grounds maintenance contract 2018-2021

1. INTRODUCTION

Telscombe Town Council operates 3 main grass/tree cutting contracts. These were split into 3 in 2015 and as it had worked well for the 3 year contract, it was agreed to proceed on the same basis for 2018-2021.

2. INFORMATION

Two of the contracts were renewed following tendering at the end of last year, which leaves the small works grounds maintenance contract. This covers:-

- grass/hedge cutting at the Civic Centre and boat planting/weeding
- litter picking, grass cutting and cutting back of deadwood/brambles at the twittens in East Saltdean and Telscombe Cliffs and pathways in East Saltdean leading to the Tye
- grass cutting in Gorham Way on the outside edge of the Tye fencing

As this is a small contract, none of the larger companies would submit an estimate.

3. RECOMMENDATION

For 2015-2018 it was awarded to Mick Evans and it is recommended that Mick Evans be appointed for 2018-2021.

4. FINANCIAL IMPLICATIONS

Mick's price for 2015-2018 was £3,750 and for 2018-2021 it is £4,100. There is no actual increase in his individual costs, but annual maintenance for one twitten which was omitted from the 2015-18 tender has been added.

<u>AGENDA ITEM</u>	16
<u>COMMITTEE</u>	Amenities & Civic Centre
<u>REPORT FROM</u>	Town Clerk/RFO
<u>MEETING DATE</u>	26th March 2018
<u>SUBJECT</u>	Cliff Top Fencing Replacement

1. INTRODUCTION

I have had a meeting with Tim Bartlett from LewesDC following a recent cliff fall along the stretch near to the Smugglers Rest public house.

2. INFORMATION

Tim has informed me of the necessity to replace fencing following the cliff fall as follows:-

'We are looking to relocate the fence about 10m inland - see sketch of works attached.

We are looking to remove the existing fence and cut off the concrete posts just below ground level and erect new fence of similar quality 10m inland. The fence crosses various parcels of land owned by you and Mitchells and Butlers.

Initial estimates suggest the works will cost in the region 20k -24k

I am suggesting one way to progress these works is to share the cost 1/3 each, albeit we are not a landowner at this location.

I am in communication with Mitchell's and Butler and will let you know their position.

However in the meantime I will be erecting a harris fence along the fence line where the cliff edge is closest, as a precautionary measure.'

I have attached a map and have marked out the approximate area of the proposed fencing. The red outline shows the approximate area that we own. This is very approximate and for indicative purposes only. The rest of the land to the west is owned by Mitchell and Butler (site of the Smugglers Rest public house).

3. RECOMMENDATION

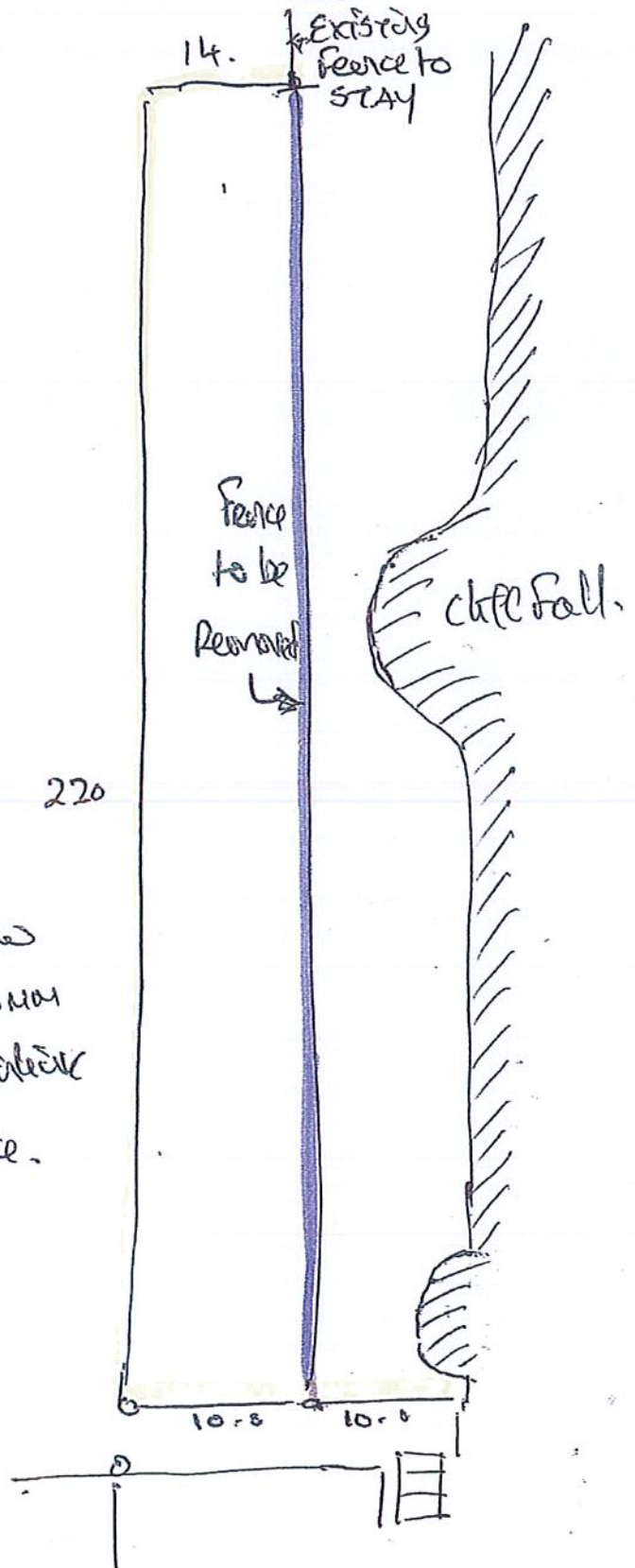
That consideration be given to LewesDC's request for a third contribution. They are not the landowner and do not have to contribute anything. Tim is currently waiting to hear from the other landowner if they will contribute a third.

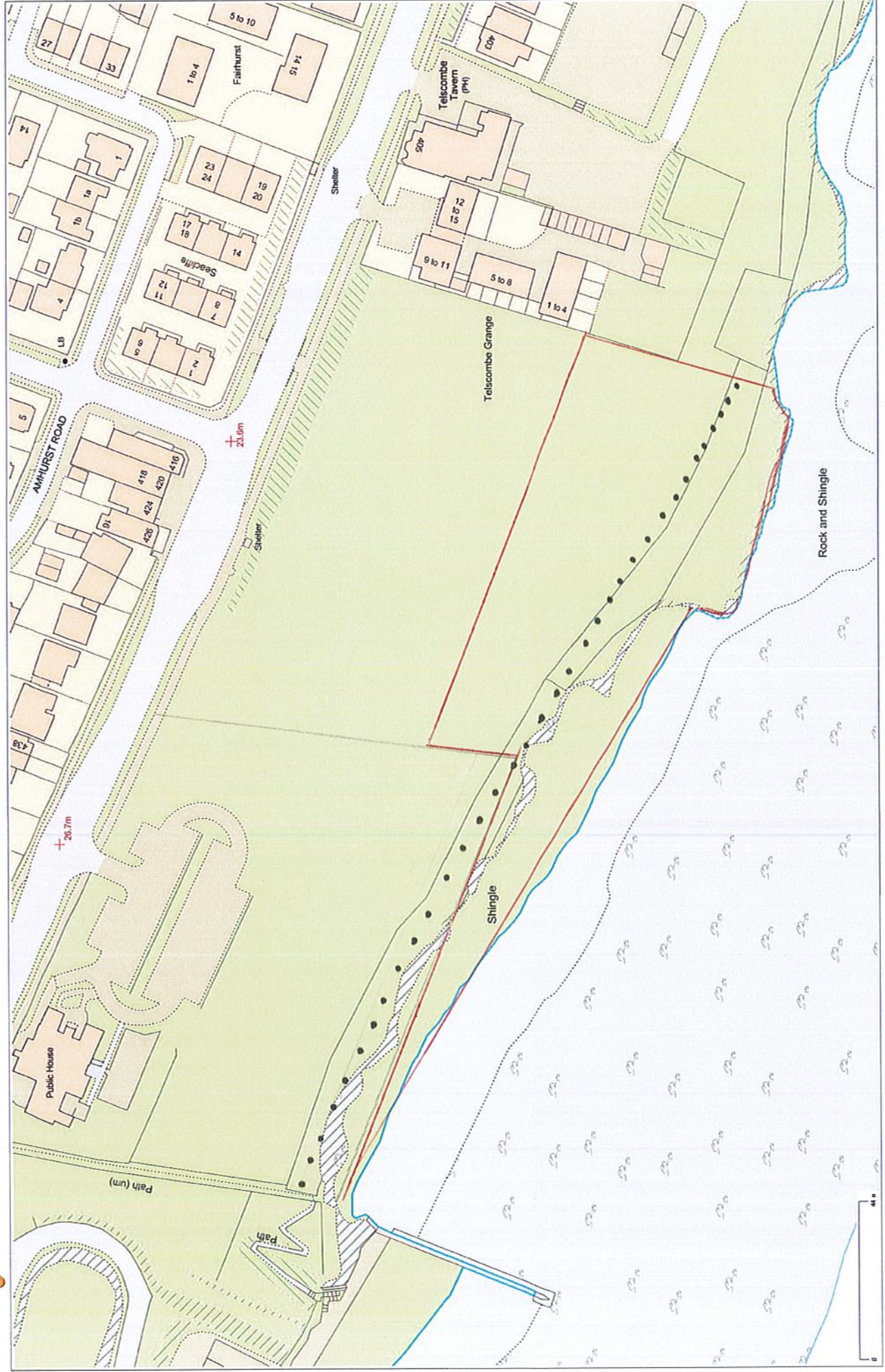
4. FINANCIAL IMPLICATIONS

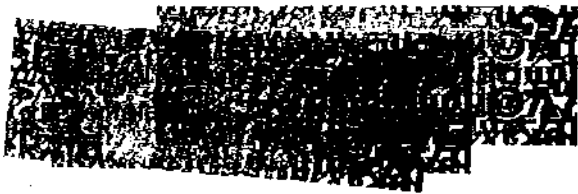
We currently have £10,000 in an earmarked reserve for grounds maintenance.

Lewis District Council.

THE SMUGGLERS, PEACEHAVEN.







10/02/2018
10:00 AM

**NATURAL
ENGLAND**

Telscombe Town Council
Telscombe Civic Centre
360 South Coast Road
Telscombe Cliffs
Peacehaven
East Sussex
BN10 7ES

RECEIVED

08 MAR 2018

Coastal Access Delivery team
South East Hub
Natural England
International House
Floor 9
Dover Place
Ashford
Kent
TN23 1HU

southeastcoastalaccess@naturalengland.org.uk
Telephone: 0208 026 8045
Date as posted

Dear Telscombe Town Council

You may recall that we wrote to you in March 2017 to discuss our plans under the Marine and Coastal Access Act 2009 to improve public access on foot along the coast from Shoreham by Sea to Eastbourne.

Our duty under this legislation is to make proposals to the Secretary of State for a long distance walking route around the English coast and for an adjoining margin of land ('the coastal margin') where the public will also have a right of access on foot.

This letter, and the accompanying map, set out our initial conclusions for how these new arrangements might work on coastal land which you own.

If you would like to comment on them, suggest alternatives, or meet with us to discuss them, please reply using the contact details at the top of the letter. Please do so before 9th April 2018 to ensure that we take your views into account in good time before we make our formal proposals to the Secretary of State later this year. Ideally in future we would like to use e mail as our method of contact with you, therefore please respond to us where possible by using the above e mail address. We would prefer to send you a link to the report of our proposals later this year by e mail, unless you specify that you require a printed copy.

It's important to note that there will be no new public access rights to the coast in this area until proposals have been approved by the Secretary of State. Prior to this you will be sent the relevant sections of final report that refer to the land owned or managed by you, with guidance on how you may submit an objection or representation if you so wish to do so.

Our initial conclusions for coastal access arrangements on your land (see also enclosed map)

The England Coast Path and proposed alternative route/s

Our preferred route for the England Coast Path is shown on the accompanying map.

Responsiveness to coastal change

We recognise that the coast on your land and/or adjacent properties is subject to occasional landslips and erosion events and so we intend to propose that the path is able to roll back in response to these events. Under this proposal, you would be consulted about any future changes to the route that become necessary for this reason, but there would be no further reference to the Secretary of State before implementing the changes.

The Coastal Margin

The map shows what land would be included in the coastal margin under our proposals if they were approved. The public would have a right of access on foot to all land within the margin unless it qualifies as excepted land such as buildings and their curtilage. Coastal access rights do not prevent any land from being developed or redeveloped in the future.

We intend to propose some additional land be included within the coastal margin landward of the trail, as shown on the map.

Reduced liability

Land subject to coastal access rights benefits from the lowest level of occupiers' liability known under English law – considerably lower than the duty of care owed towards trespassers on private land, and this applies to both natural and man-made features. This makes it extremely unlikely in normal circumstances that an occupier could successfully be sued in relation to injury on land with coastal access rights.

Infrastructure requirements

We do not expect that any large scale infrastructure will be required in this location, however it may be necessary to way-mark the route by placing small signs on existing infrastructure on your land e.g. fences, posts or gates. Any additional items of infrastructure necessary will be maintained by East Sussex County Council

Route overview

From west to east, the proposed line of the trail follows the existing clifftop path between Saltdean and Peacehaven. In places the landowner has agreed that some greenswards are within the landward coastal margin. The trail is able to roll back along this section whenever there are occasional cliff falls.

You will also find additional information at our website at www.naturalengland.org.uk/coastalaccess . The website includes a link to the revised Coastal Access Scheme, which sets out the approach we now must follow in preparing our coastal access proposals.

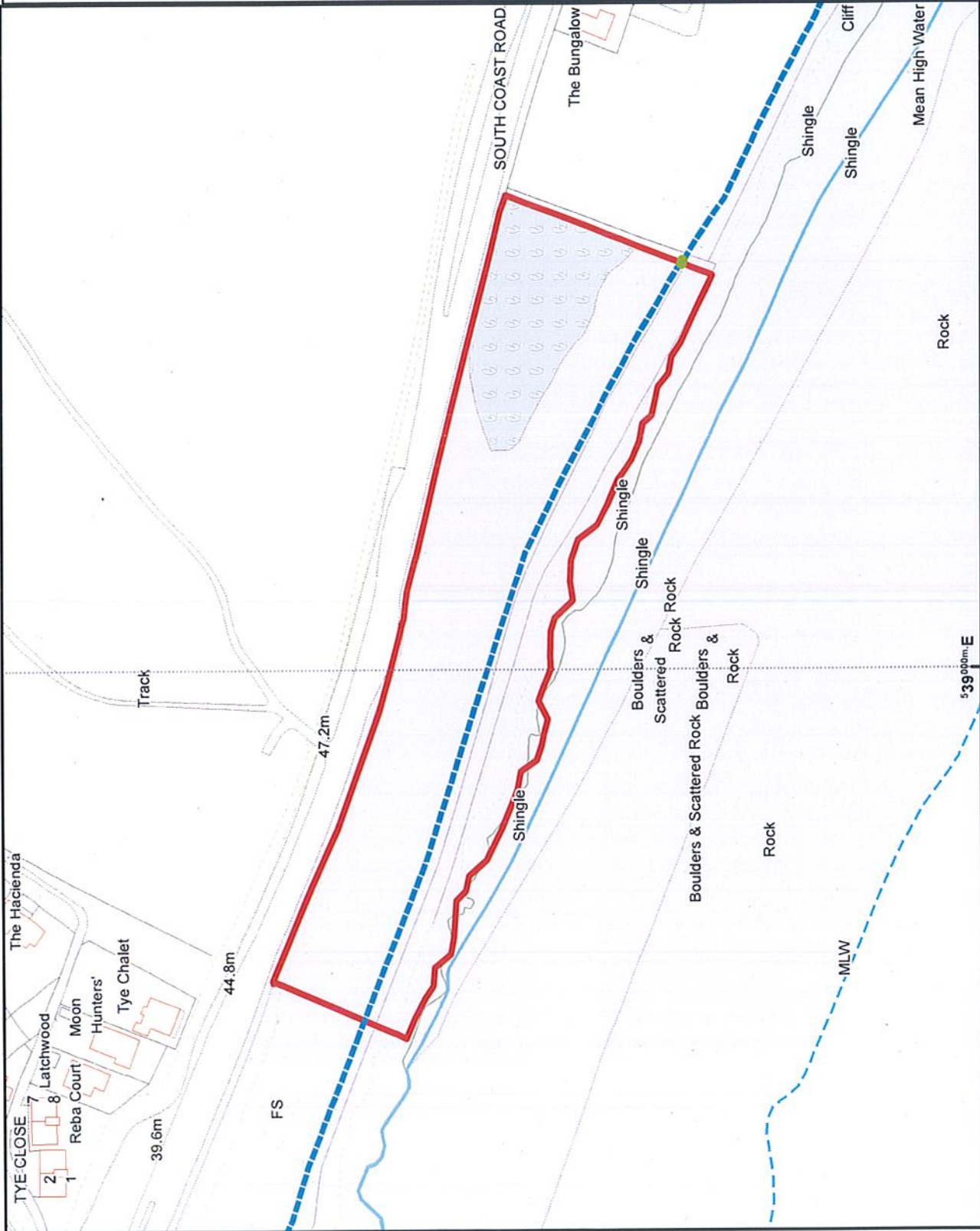
Yours sincerely,

David Pearce
Lead Adviser

Coastal Access - Shoreham to Eastbourne

Indicative coastal access proposals for land owned by SEB0211: March 2018

Indicative coastal access proposals on your land



England Coast Path

- Proposed route
- Proposed alternative route

Trail Infrastructure

- Proposed new or changed infrastructure

Coastal Margin

- Proposed coastal margin

Coastal access rights would apply within this margin, but on some maps significant parts of the shaded area would NOT be subject to these rights because they are excepted land or subject to local restrictions or exclusions.

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Land Ownership Information

- Land holding boundary from HM Land Registry June 2016

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Overview Map



Coastal Access - Shoreham to Eastbourne

Indicative coastal access proposals for land owned by SEBo211- March 2018

Indicative coastal access proposals on your land



England Coast Path

- Proposed route
- Proposed alternative route

Trail Infrastructure

- Proposed new or changed infrastructure

Coastal Margin

- Proposed coastal margin

Coastal access rights would apply within this margin, but on some maps significant parts of the shaded area would NOT be subject to these rights because they are excepted land or subject to local restrictions or exclusions.

Land Ownership Information

- Land holding boundary from HM Land Registry June 2016

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0 30 60 Meters

Overview Map

TELSCOMBE TOWN COUNCIL BUSINESS PLAN 2015 to 2019

This business plan sets out a programme of work to be carried out between the dates shown including intervals of review and projected delivery dates Adopted at Full Council 210916.

Part I- AMENITIES & CIVIC CENTRE COMMITTEE ACC – CP Chatsworth Park N and S – RK Robert Kingham – PF ICW Playing Fields Tels Cliffs Way ACC – Amenities and Civic Centre Committee - P&R – Policy and Resources Committee – FC Full Council TC – Town Clerk DTC – Deputy Town Clerk

Project	Objective	Activity	Responsible Person	Key Review Dates	Committee	Projected Delivery Date
<u>1</u> Tree Survey CP	To survey the trees in CPark and the Copse. Annual surveys to be undertaken	Tender Completed	TC	Summer 2016 Autumn 2016	FC 15/2/17	Autumn 2016 COMPLETED Autumn 2017 COMPLETED
<u>2</u> Tree Works	Tree Works Completed in CPark and The Copse		TC	Autumn annually Spring 2017	ACC & FC Agenda ACC 28/11 FC 13/2/17 ACC 22/1/18	Spring 2017 CPark & Copse COMPLETED Spring 2018 Copse & CPark soon to be completed Ongoing
<u>3</u> Establish a Maintenance Programme for Play equipment in the Play Spaces	Keep Play Equipment in safe and good condition	ACC resolved to keep maintenance in house and monitor	TC	Spring 2016	ACC & FC Agenda ACC 26/9 Agenda ACC 28/11	

2016 -2017

2017 -2018

2018 -2019

V2.0 MAR 2018

Agenda Item 19

TELSCOMBE TOWN COUNCIL BUSINESS PLAN 2015 to 2019

<u>4</u>	<p><u>Play Equipment Survey</u></p> <p>Survey Play Equipment condition Produce a costed plan for replacement/refurbishment.</p>	<p>Explore grant/match funding</p> <p>Apply for CIL funding</p> <p>Tenders returned & company agreed. Contract out for signature. Start date for refurbishments to be agreed.</p>	<p>TC</p> <p>TC</p> <p>TC/LDC</p>	<p>Summer 2016 Spring 2017</p> <p>Early 2018</p> <p>Spring 2018</p>	<p>ACC & FC Agenda ACC 26/9 Agenda ACC 28/11 ACC Agenda 27/3/17</p> <p>Agenda FC 21/3/18</p>	<p>Spring 2018 COMPLETED</p> <p>completed</p> <p>Summer 2018</p>
<u>5</u>	<p><u>LDC Devolution PI</u></p>	<p>LDC to be formally written to</p>	<p>TC</p>	<p>Winter 2016</p>	<p>FC Agenda ACC 21/12</p>	<p>Winter 2016 DISCONTINUED</p>
<u>6</u>	<p><u>Allotments PI</u></p>	<p>Options Paper to FC including any new information on surveys and explanation of the</p>	<p>TC</p>	<p>Summer 2016</p>	<p>ACC/FC AGENDA 15/3/17 & 17/5/17</p>	<p>Summer 2016 SUSPENDED</p>

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<u>7</u>	<u>Allotments P2</u>	<p>Councils legal duties. Part 1 suspended for time being so part 2 also suspended</p>	TC	Autumn 2016 Spring 2016	ACC	Spring 2017 SUSPENDED
<u>8</u>	<u>Introduce Combined Dog and General Waste Bins</u>	<p>Audit and Costs then refresh decision on whether a combined bin would be more economical for the Town.</p>	TC & DTC	Spring 2016	ACC	Summer 2016 COMPLETED Monitor Cost Savings at ACC
<u>9</u>	<u>Land plots A259</u>	<p>Examine viability of delivering a return on these two land plots found by TC</p>	TC	<u>Summer 2017</u> <u>Spring 2018</u>	ACC	<u>Spring 2019</u>
<u>10</u>	<u>Community Infrastructure Levy</u>	<p>Quantify and agree areas to be funded</p>	TC	<u>Spring 2017</u>	FC 15.2.17	Ongoing COMPLETED