

TELSCOMBE TOWN COUNCIL



Minutes of a remote meeting of the **PLANNING & HIGHWAYS COMMITTEE** held on Monday 20th July 2020 at 7.30 pm.

PRESENT: Councillors C Cheta, J Harris *Chairman*, D Judd, L Mills & I Sharkey *Mayor*

Also Present: Bianca Buss, Amenities Officer (*minutes*)

2603. PUBLIC QUESTION TIME

There were no members of the public present.

2604. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr Clarkson due to work commitments and Cllr Robinson who was attending a full Council meeting at Lewes District Council. These reasons were accepted by the Committee. Cllr Brindley was not present but had not given apologies.

2605. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

2606. TO APPROVE & SIGN MINUTES OF THE MEETING HELD ON MONDAY 29th JUNE 2020

The Committee considered the minutes of the meeting and it was proposed by Cllr Judd, seconded by Cllr Cheta and unanimously **RESOLVED** that they were a true record of the proceedings and were signed by the Chairman, Cllr Harris.

2607. PLANNING APPLICATIONS

LW/20/0384 46 Fairlight Avenue, Telscombe Cliffs, East Sussex BN10 7BS

Case Officer: Anna Clare

Provision of self-contained accommodation rear garden

The Committee considered the application and it was proposed by Cllr Judd, seconded Sharkey and recommended to **OBJECT** to the application as it falls within back garden development and will include the removal of 5 trees. Cllr Cheta abstained.

LW/20/0386 Flat 1, Martlet House, 10 Bannings Vale, Saltdean, East Sussex BN2 8DX

Case Officer: William De-haviland-Reid

Installation of a scooter store

The Committee considered the application and it was proposed by Cllr Judd, seconded by Cllr Mills and unanimously recommended to **OBJECT** to the application as it is out of keeping with the street scene and too close to a busy footpath, causing safety concerns. The Committee also highlighted that this land appears to be part of the grass verge and therefore owned by the Council.

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2607. Planning Applications (Contd)

LW/20/0392 20 Ifield Close, Saltdean, East Sussex BN2 8DL

Case Officer: Sarah Sullivan

Roof conversion with single storey rear extension

The Committee considered the application and it was proposed by Cllr Cheta, seconded by Cllr Sharkey and unanimously recommended to **SUPPORT** the application.

2608. NEIGHBOURHOOD PLAN UPDATE

Cllr Gallagher was unable to attend the meeting so Cllr Judd, as part of the steering group committee, updated the Committee in her absence. Cllr Judd informed the Committee that there was no full update following the meeting of Full Council the previous week, but confirmed that the Senior Projects Officer at Peacehaven will be in place shortly to help provide a clear vision on the future of the Neighbourhood Plan, before the Community Planner takes annual leave for August.

2609. TO CONSIDER INSTALLING A BUS SHELTER IN BANNINGS VALE

The Committee considered the report from the Amenities Officer highlighting that formal bidding for Community Infrastructure Levy (CIL) applications will go ahead in late August. The expressions of interest process will close on Monday 10th August 2020 and the Committee need to decide if they would like to start the application process. 24 responses have now been received following consultation of residents in the proposed area of the bus shelter, with 23 being a yes vote. Cllr Judd informed the Committee that he had received an email from a resident who had heard that the buses in this location were reducing down from one an hour to four buses in a 24 hour period. He felt that the Town Council would need to research the concerns before the expression of interest form is filled in. It was proposed by Cllr Sharkey, seconded by Cllr Judd and unanimously **RECOMMENDED** that the Amenities Officer investigates the bus time table changes and brings the results back to a future meeting, as well as filling out the expressions of interest form as this can be withdrawn at a later stage.

2610. ACTION LIST

The action list was noted as follows:

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
28.10.2019	Min 2474, p 3065 – Urgent Matters (Overgrown hedges Bannings Vale and Hamsey Road)	BB	Bannings Vale now cut back. ESH confirmed letter sent to residents at Hamsey Road. BB continuing to chase (last chased 02/07/2020). Case ref 00467554.	Aug 2020
13.01.2020	Min 2518, p 3112 – Urgent Matters (request for parking signs at Kirby Drive)	BB	Steve O’Connell visited site and has provisionally confirmed safety signs can be placed in location. He will advise further details shortly.	Aug 2020

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2610. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
03.02.2020	Min 2529, p 3133 – To consider a tree scheme for Telscombe residents	BB	Scanning will take place by ESCC late summer.	Sept 2020
16.03.2020	Min 2552, p 3153 – Planning application comparison report	BB	Report comparing LDC's decisions against TTC's to be compiled & placed on agenda for September.	Sept 2020
16.03.2020	Min 2555, p 3155 – Urgent Matters (shed at Martlet House, 10 Bannings Vale)	BB	A retrospective planning application has been issued and added to this agenda for consideration.	Completed
18.05.2020	Min 2567, p 3179 – To ratify decision for a wildflower grass verge at Crowborough Road, East Saltdean	BB	Cllr Robinson requested all locations are marked on a map alongside trees planted on the verges for the Committee to note. To be actioned in conjunction with tree scheme in September.	Sept 2020
08.06.2020	Min 2588, p 3203 – Urgent Matters (Cattle Grid next to Bridleway 8)	BB	This item was taken to a P&R Committee meeting - agreed not to clear cattle grids subject to legal advice.	Completed
29.06.2020	Min 2596, p 3206 – Street Column Structural Testing	BB	A Purchase Order has been issued for the structural testing to take place in Oct.	Oct 2020
29.06.2020	Min 2597, p 3206 – Wildflower Verges and Risk Assessment	BB	Bianca passed on thanks from Cllrs to volunteer and asked to meet again to carry out next baseline survey, go through agreed Risk Assessment and provide hi-vis vest.	Aug 2020
29.06.2020	Min 2598, p 3207 – To consider a proposed bus shelter in Bannings Vale	BB	An agenda item has been added to this meeting.	Completed

Urgent Matters (overgrown hedges Hamsey Road) – Cllr Judd suggested that the works may not be completed until after nesting season.

Wildflower Verges – Cllr Judd offered to provide the Amenities Officer with a copy of his own Risk Assessment for Wildflower Verges, which is Council approved. The Amenities Officer thanked him for the support and it was arranged for Cllr Judd to send this following the meeting.

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2611. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR ADDING ON A FUTURE AGENDA

There were no urgent matters.

There being no further business the meeting closed at 8.16pm.

Signed, Chairman

Next meeting of the Committee – Monday 10th August 2020