



TELSCOMBE TOWN COUNCIL

Minutes of a remote meeting of the **POLICY & RESOURCES COMMITTEE** held on Monday 6th July 2020 at 7.30 pm.

Present: Cllrs Cheta, Clarkson *Chairman*, Gallagher, Harris, Judd, Mills, O'Connor, Page, Robinson & Sharkey *Mayor*

Also Present: Stella Newman, Town Clerk & RFO (*minutes*)

1389. PUBLIC QUESTION TIME

There were no public present.

1390. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Cllr Brindley sent apologies due to work commitments and this reason for absence was accepted. Cllr Judd was running late.

1391. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RELATION TO MATTERS ON THE AGENDA

None.

1392. TO APPROVE AND SIGN MINUTES OF THE MEETING HELD ON 11th MAY 2020

The minutes of the meeting were proposed by Cllr O'Connor, seconded by Cllr Mills and unanimously **RESOLVED** that they were a true record of the proceedings and were signed as correct by the Chairman, Cllr Clarkson, who had been sent them in the post.

1393. TO NOTE ACTION LIST

The actions were noted as follows:-

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
11.11.19	Min 1325, p 3070 – Seating for Telscombe Tye	SN	Bench has been delivered and installed.	Complete
11.5.20	Min 1373, p 3173 – Unregistered Land on the Tye Update	BB	Due to Covid-19 HM Land Registry hours reduced and subsequent delay in registering land as agreed.	Sept 2020
11.5.20	Min 1374, P 3173 – Tye Management Consultant	SN	Update from Consultant placed on agenda for this meeting.	July 2020
11.5.20	Min 1376, p 3173 – TRA update on Tye Signs	SN	Working group members need to meet to finalise proposed factual and historically correct information to forward to TRA for their consideration.	Sept 2020



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11.5.20	Min 1384, P 3175 – To agree purchase of laptop	SN	Laptop purchased.	Complete
11.5.20	Min 1385, p 3175 – To agree purchase of mobile phone	SN	Mobile phone purchased with pay as you go Sim on 02 network.	Complete
11.5.20	Min 1387, p 3175 – To agree Draft Annual Report 2019/20	SN	Report put out on website and social media as agreed.	Complete
11.5.20	Min 1388, p 3176 – Urgent matters	SN	i. Request to set up amateur radio kit on Tye - placed on agenda for consideration at tonight's meeting. ii. Advice is that if this is temporary, assessment does not need to be carried out iii. Town Clerk has contact LDC re possible Government funding to Town Council's and is awaiting a response	i. July '20 ii. Complete iii. Sept 2020

1394. TO NOTE INCOME AND EXPENDITURE TO 31st MAY 2020

The Committee's income and expenditure figures to the 31st May 2020, of £24,185 expenditure and £120,913 income were unanimously **agreed**.

1395. TO CONSIDER ALLOWING RESIDENT TO SET UP AMATEUR RADIO ON TELSCOMBE TYE

Cllr Judd joined the meeting at 7.45pm.

There was discussion regarding what was entailed and the equipment that was required. There was concern as to what would happen if a member of the public was injured on the equipment when it was set up. It was proposed by Cllr Cheta, seconded by Cllr Harris and unanimously **RECOMMENDED** to allow the member of the public to set up their amateur radio on Telscombe Tye, with the proviso that they have personal liability insurance to cover the activity and that a copy is sent to the Town Clerk prior to commencement of such activities.

1396. TO CONSIDER CLEARANCE OF CATTLE GRIDS ON TELSCOMBE TYE

There was discussion as to whether the Council are liable to clear the cattle grids on the Tye. It was proposed by Cllr O'Connor, seconded by Cllr B Page and unanimously **RECOMMENDED** not to clear the grids subject to legal advice and that the Town Clerk obtain legal advice in this respect.

1397. TO CONSIDER RESUMING ISSUE OF TOWN CRIER NEWSLETTER

It was noted that the printer and delivery person are both now working again. It was therefore proposed by Cllr Robinson, seconded by Cllr Sharkey and unanimously **RECOMMENDED** to resume production of the newsletter, with an issue to be put together as soon as possible.



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1398. TO CONSIDER EMPLOYING L&N CONSULTANCY TO UNDERTAKE WORK ON NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Gallagher, Chair of the Neighbourhood Plan Steering Group, explained that the plan was at a very important stage and needed technical support. She explained that the Consultant we have employed is a project manager and does not have the necessary planning knowledge that is now required. Following deliberation it was proposed by Cllr O'Connor, seconded by Cllr Judd and unanimously **RECOMMENDED** to instruct L&N Consultancy to assist on the Neighbourhood Plan as per their quotation at a maximum total cost of £1,848 per month (TTC's third share £616) for 3 months and their appointment be reviewed at the next meeting in September. It was noted that we have to give 10 business days' notice to defer or suspend the service or terminate the appointment. It was noted that Peacehaven Town Council have also agreed.

1399. TO AGREE PAYMENT TO CTLA FOR 2020/21 FINANCIAL YEAR

An up-to-date report on the CTLA had been circulated and considered by the Committee. The Town Clerk advised she had a virtual meeting with representatives from CTLA and they are happy to bring the fare to be paid by Telscombe and East Saltdean residents in line with other towns if we can increase our contribution to £3,000 for the 2020/21 financial year. It was proposed by Cllr Robinson, seconded by Cllr Page and unanimously **RECOMMENDED** to increase our contribution to £3,000. Cllr Robinson thought consideration should be made to a possible additional donation at year end.

Cllr Gallagher felt the service needed more advertising, especially the fact that here is no age limit on use of the 4 towns service. It was subsequently proposed by Cllr O'Connor, seconded by Cllr Page and unanimously **RECOMMENDED** that we advertise the service in our next newsletter, we request an additional report from CTLA at year end and we review the service again in January 2021.

1400. UPDATE ON TYE MANAGEMENT CONSULTANT & ACTIONS

The update report from the Town Clerk was noted and Savills' invoice of £1,167.40 plus VAT **agreed**. Councillors were disappointed that the Town Clerk had not been supported by the consultant and it was agreed that our expectation of assistance was more than what we had received and more support was needed as we are not land managers and need expert advice. It was proposed by Cllr Gallagher, seconded by Cllr Sharkey and **RECOMMENDED** that we write to the consultant setting out what we expect/require and give a deadline for reply.

1401. TYE COMMONS COMMUNITY GROUP UPDATE

It was noted that no progress had been made due to Covid-19, but the Committee confirmed that the Council supports the group going forward. The suggestion for a Zoom meeting to progress the management plan was made.

1402. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR INCLUSION ON A FUTURE AGENDA

Cllr Robinson advised that gate 2 on the Tye at the far southern end by the South Coast Road was quite often left open. She suggested sturdy 'please shut the gate' signs be erected.



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1402. Urgent Matters at the Discretion of the Chairman for Noting or Inclusion on a Future Agenda

Cllr O'Connor advised that cycle racks for Chatsworth Park had been approved subject to a site survey and it was suggested this be mentioned in our newsletter.

Cllr Gallagher reminded everyone of the volunteer litter pick at Chatsworth Park on Sunday 12th July at 11am.

Cllr Mills asked if signs saying no dogs could be put up at the playgrounds.

There being no further business, the meeting closed at 8.45 pm.

Signed
Cllr C Clarkson, Chairman

Date for next meeting of the Committee – 7th September 2020