

TELSCOMBE TOWN COUNCIL

BUSINESS PLAN PART 1 – The below is the statement of intent that goes hand in hand with Telscombe Town Business Plan Part 2. This document is intended as an overview and is not an exhaustive list of the Council's plans. For more detail please refer to Business Plan PART 2.

Delivery of these objectives including responsible person, milestones, reviews and budget implications are outlined in PART 2 (I – III).

A Business Plan is a flexible collection of ideas, projects and ambitions for implementation during a 4 year administration. It is also an opportunity to coordinate a forward plan between groups and staff which is easy to understand and monitor.

The business plan was agreed by a working group of Council members who will work collaboratively to deliver these priorities over the next four years.

Each Committee with its members, staff and relevant residents' questions has a part to play in progressing these ideas. In some cases additional working groups are formed with or without delegated authority to spend money to deliver specific projects contained within the adopted plan.

Amenities and Civic Centre Committee - ACC (PART I)

Year 1

- Increase income from the Civic Centre, consider short term leasing to 'start up' business for rooms hard to rent such room 6.
- Review presentation and meeting equipment offered to make rental more attractive. Businesses may need to be surveyed to find out what other facilities may encourage them to come to us for their meetings.
- Look at new ways of proactively bringing new business to TTC for room hire. This would include targeted activity by our staff and reducing room rates to incentivise customers.
- Maintaining and looking after our parks and play spaces.
- Ensure daily weekday inspections and litter clearance of our play spaces and structure litter picks for Chatsworth and Robert Kingan missing from the contract something needed for the next two years.
- Business friendly and well-equipped conferencing/meeting room offer. Investigate possibly using rooms to support volunteers working with youth activities etc.
- Investigate a park and toilet for Chatsworth Park
- Climate Emergency Activity under ACC.
 - (i) Audit all Council trees through the tree survey work and aim to increase tree planting as well as replacing any trees having to be cut down in our parks.

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- (ii) Encourage and adopt a tree in the neighbourhood's idea
- (iii) Becoming a plastic free Council
- (iv) Advertise the saving in CO2 footprint from generating our clean energy with the solar panels on the Civic Centre.
- (v) Exploring paperless alternatives to printing and postage forming part of any governance review.
- (vi) Improving our commercial waste recycling by re tendering our existing contract with LDC.
- (vii) Installation of Charging Points for EVs on Council owned land and car parks.

Year 2

- Grounds maintenance contract review 2020 adopting principle of quality over price.
- On-going tree planting policy of replace any tree cut down in our parks and open spaces.
- Encourage and grow the tree in our neighbourhood.
- Exploring the possibility of adding cycle routes in Chatsworth Park possibly with grant funding.
- Some discussion on how we could increase our provision of youth facilities.

Year 4

- Solar panels budget to replace inverter.

Policy and Resources Committee - P&R (PART II)

Year 1

- Tye continuous repair program review.
- Consider talking to other larger more experienced local land owners to achieve a more collaborative approach to managing and protecting Telscombe Tye some possibilities to consider;
 - (i) The Gorhams Trust BHCC
 - (ii) The National Trust and
 - (iii) The South Downs National Park
- Tye user's feedback and policy adoption to Full Council via P&R.
- Councillor's allowances review - these have remained static for more than 10 years.
- Scope and devise an income generation policy to help to steer any future investment opportunities for the Council. To include a possible project to bring profits from green energy using land assets (see also Full Council climate

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change policy and work being done in the Amenities and Civic Centre Committee).

- Refresh the Coastal erosion £10K per year into reserves policy decision taken in 2017.
- Maximise the Higher Level and Entry Level Stewardship (HLS/ELS) grant by clearing and grazing the E Piece.

Year 2

- Governance review of the existing committee system to make it more effective and efficient (see also reducing printing).
- Implement policy derived from year one.
- Wider review of Council procedures and processes to maximise efficiencies if identified.
- Develop policy and procedures around sharing services with neighbouring Town Councils.

Year 3

- Re apply for the Natural England (HLS/ELS) grant if it is still available.
- Implement policy derived from year two.

Planning & Highways Committee (PART III)

Ongoing

- Progress the Neighbourhood Plan subject to the refresh decision by both PHTC and ourselves.
- Review of all street assets and agree maintenance/replacement program.
- Set up Active monitoring and reporting procedures of pot holes in our Towns and Village paying specific attention to the bus routes. Lobby for a bigger share of the patching and resurfacing work undertaken locally from the County Council's roads budget.
- Exploring a wild flower verge policy which is left to grow through the spring and summer to re seed in the autumn and winter months.
- Explore street tree planting in the Towns.
- Better linking our land assets with existing and planned cycle routes.
- Providing additional cycle routes on Telscombe Tye and parts of Chatsworth Park.

Full Council Committee - (PART III)

- Adopt a new business plan.
- Set a balanced budget each year.
- To refresh the decision on the Neighbourhood Plan going forward this will need to be done by PHTC also. If supported it would be suggested that this will fall into the Planning and Highways Committee to consider with regular updates being provided at Full Council.
- Review 'roll over' plan objectives and if necessary, refresh decision to continue.
- Declare and agree a Town Council Climate Emergency Policy and signpost the activities within this new plan. This would also include a reduction on the use of plastics, becoming Carbon Neutral by 2030, Council tree planting and moving through modernisation to less paper dependant systems.

Year 2 onwards

- Review of Standing Orders to ensure the Council governance and meeting procedures are as efficient and effective as possible. This will include any findings from the work to introduce technology alongside a review of the committee system and ways of streamlining and speeding up decision making.