

TELSCOMBE TOWN COUNCIL



Minutes of a remote meeting of the **PLANNING & HIGHWAYS COMMITTEE** held on Monday 2nd November 2020 at 7.30 pm.

PRESENT: Councillors D Brindley *Deputy Mayor*, C Cheta, J Harris *Chairman*, D Judd, L Mills, C Robinson *Vice Chairman* & I Sharkey *Mayor*

Also Present: Bianca Buss, Amenities Officer (*minutes*)
Cllrs C Gallagher & A Smith

2660. PUBLIC QUESTION TIME

There were no members of the public present.

2661. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr Clarkson due to work commitments and this reason was accepted by the Committee.

2662. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

2663. TO APPROVE & SIGN MINUTES OF THE MEETING HELD ON MONDAY 12th OCTOBER 2020

The Committee considered the minutes of the meeting and it was proposed by Cllr Judd, seconded by Cllr Cheta and unanimously **RESOLVED** that they were a true record of the proceedings and were signed by the Chairman, Cllr Harris.

2664. TO DISCUSS PARKING ENFORCEMENT REFERRED FROM SLR MEETING

The Amenities Officer updated the Committee with the current situation in relation to a complaint from a resident concerning vehicles parking on the grass verge at Highview Road, Telscombe Cliffs. The verge outside this particular resident's property has been added to East Sussex County Council's list for verges to be scanned to check if a tree can be planted, but this may not be successful.

Cllr Andy Smith, who had been invited to this meeting to help discuss a way forward had investigated further options available with East Sussex Highways, Lewes District Council and the Parking Shop, to stop vehicles parking on the verges. Cllr Smith confirmed that Martin Duckworth, a previous Town Clerk, had managed to secure Traffic Regulation Orders (TRO's) along Central Avenue and Ambleside Avenue, Telscombe Cliffs, prohibiting vehicles to park on verges. Those vehicles that continue to park on the verges along these roads can be ticketed by the Parking Shop. Cllr Mills confirmed that the Government are currently consulting the public with options on tackling pavement parking and advised she would send the government website link to the Amenities Officer for further information.

TELSCOMBE TOWN COUNCIL



2664. To discuss parking enforcement referred from SLR Meeting (Contd)

Taking everything into consideration, it was proposed by Cllr Sharkey, seconded by Cllr Judd and unanimously **RECOMMENDED** that the Amenities Officer write to the residents in this street confirming that the Town Council had received complaints regarding vehicles parking on the grass verge and do they have any views on us investigating routes for enforcement. Cllr Robinson volunteered to hand deliver the letters.

Cllr Smith left the meeting at 7.54pm.

Cllr Harris as Chair, agreed to move forward Agenda Item No 9, Neighbourhood Plan Update, so that Cllr Gallagher could provide her update.

2665. NEIGHBOURHOOD PLAN UPDATE

Cllr Gallagher informed the Committee that the steering group had applied for a technical package provided by AECOM and selected the Meridian Centre as their focus. This had encouraged the Co-op and HDD to reveal their own plans 6 months earlier than planned. A four-page brochure including details of the survey, will be published shortly and copies will be posted to all households in Peacehaven and Telscombe Cliffs.

2666. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

LW/20/0539 – 422 South Coast Road, Telscombe Cliffs, East Sussex BN10 7BE

Case Officer: Julie Cattell

Conversion of existing ground floor unit from an A class retail shop unit to 1no one bedroom flat.

The Committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Robinson and recommended to **SUPPORT** the application. Cllr Mills objected to the application.

LW/20/0581 – 422 South Coast Road, Telscombe Cliffs, East Sussex BN10 7BE

Case Officer: Julie Cattell

Creation of new studio flat, erection of a rear dormer, internal alterations on First Floor flat (split level) to allow for new hallway and staircase for access.

The Committee considered the application and it was proposed by Cllr Mills, seconded by Cllr Robinson and unanimously recommended to **OBJECT** to the application for the following reasons:

- i. Overdevelopment
- ii. No car parking available
- iii. Out of keeping with the street scene
- iv. Lack of information provided on application, including room measurements

LW/20/0582 – 424 South Coast Road, Telscombe Cliffs, East Sussex BN10 7BE

Case Officer: Julie Cattell

Erection of pair of semi-detached two storey two bedroom dwellings accessed via Amhurst Road

TELSCOMBE TOWN COUNCIL



2666. Planning Applications (Contd)

LW/20/0582 – 424 South Coast Road, Telscombe Cliffs, East Sussex BN10 7BE (Contd)

The Committee considered the application and it was proposed by Cllr Robinson, seconded by Cllr Brindley and unanimously recommended to **OBJECT** to the application for the following reasons:

- i. Gross overdevelopment
- ii. No car parking and no electric vehicle charging points available
- iii. Out of keeping with the street scene,
- iv. Unclear/insufficient information
- v. Potential of flooding
- vi. No disabled access
- vii. Noise disturbance with proposed ground heat pump

LW/20/0680 – 45 Cliff Gardens, Telscombe Cliffs, East Sussex BN10 7BX

Case Officer: William De-haviland-Reid

Variation of condition 1 to alter the 2nd floor fenestration and materials in relation to planning application LW/19/0065

The Committee considered the application and it was proposed by Cllr Robinson, seconded by Cllr Judd and unanimously recommended to **SUPPORT** the application

LW/20/0685 – 83 Cissbury Crescent, Saltdean, East Sussex BN2 8RH

Case Officer: James Emery

Proposed single storey rear extension

The Committee considered the application and it was proposed by Cllr Sharkey, seconded by Cllr Judd and unanimously recommended to **SUPPORT** the application

SDNP/20/04283/LIS – K6 Telephone Kiosk, Gorham's Lane, Telscombe Village, East Sussex

Case Officer: Jenny Martin

Conversion of listed telephone box to a defibrillator

The Committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Judd and unanimously recommended to **SUPPORT** the application.

2667. TO NOTE THE FOLLOWING PLANNING APPLICATION DECISIONS

LW/20/0501 – 1 Berry Close, Telscombe Cliffs, East Sussex BN10 7DW

Section 73a retrospective application for retention of a porch and balcony on east elevation

Lewes DC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **SUPPORTED** the application

LW/20/0546 – 6 The Ridings, Telscombe Cliffs, East Sussex BN10 7EF

Proposed flat roof rear / side extension

Lewes DC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **SUPPORTED** the application

TELSCOMBE TOWN COUNCIL



2668. TO RECEIVE ACTION LIST

The Action List was noted as follows:

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
13.01.20	Min 2518, p 3112 – Urgent Matters (request for parking signs at Kirby Drive)	BB	Bianca chasing for update on safety sign but no response to date. Suggest this item is closed as relies on signs from Community Speedwatch team at Sussex Police	Nov 2020
03.02.20	Min 2529, p 3133 – To consider a tree scheme for Telscombe residents	BB	Details of 37 verge locations sent to ESCC, for scanning to take place w/c 28/10/2020.	Nov 2020
18.05.20	Min 2567, p 3179 – To ratify decision for a wildflower grass verge at Crowborough Rd, ES	BB	Cllr Robinson requested all locations are marked on a map alongside trees planted on the verges for the Committee to note. To be actioned in conjunction with tree scheme.	Nov 2020
29.06.20	Min 2596, p 3206 – Street Column Structural Testing	BB	A Purchase Order has been issued for the structural testing to take place by the end of October.	Nov 2020
21.09.20	Min 2637, p 3255 – To consider the planning application results comparison report	BB	Report comparing LDC's decisions against TTC's to be compiled & placed on agenda for March	Mar 2021
21.09.20	Min 2642, p 3257 – Urgent Matters (street sign Arundel Road)	BB	Broken street sign reported to LDC who have ordered a replacement.	Dec 2020
12.10.20	Min 2651, p 3267 – To discuss the government's consultations on the planning system and agree way forward	BB	A meeting has been set up for 28.10.20 & TTC responses to the consultation will be reported back at the next P&H meeting.	Nov 2020
12.10.20	Min 2653, p 3268 – To ratify community infrastructure levy application for a proposed bus shelter at Bannings Vale	BB	LDC have confirmed a final decision on bids will be made Dec 2020. Consideration for funds to be put in ER for bus shelters made at budget meeting.	Dec 2020 Completed
12.10.20	Min 2654, p 3268 – To consider applying to East Sussex County Council for formally designated wildflower verges	BB	Applications for current verges drafted. BB to make contact with Countrymans so that Bannings Vale is added back to the urban grass verge cutting for 2021. An agenda item has been added to this meeting concerning other potential locations.	Dec 2020 Completed

TELSCOMBE TOWN COUNCIL



2668. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
12.10.20	Min 2655, p 3268 – To consider progressing a proposed wildflower verge in Telscombe Cliffs	BB	Letters have been sent to residents of Gorham Court with response deadline due 27.11.20.	Dec 2020
12.10.20	Min 2659, p 3269 – Urgent Matters (parking on a verge next to double yellow lines)	BB	Bianca reported vehicle parking on verge behind double yellow lines to the Parking Shop.	Dec 2020

Urgent Matters (Parking signs) – Cllr Mills has a meeting with the Speedwatch representative and confirmed she would chase for a response.

To consider Tree Scheme for Telscombe residents – The Amenities Officer confirmed there had been a delay in scanning the verges and further information should be provided to the Town Council in December.

Formally designated wildflower verges – The Amenities Officer advised that the application forms have now been sent to East Sussex County Council.

Urgent Matters (parking on verge next to double yellow lines) – The Amenities Officer advised that the Parking Team have confirmed a Penalty Charge Notice (PCN) has been issued for the vehicle.

2669. TO REVIEW THE BUSINESS PLAN

The Committee **noted** the Business Plan and it was proposed by Cllr Judd, seconded by Cllr Cheta and unanimously **RECOMMENDED** that the review is placed on alternate meeting agendas as the Planning & Highways Committee meet more regularly compared to other Council meetings.

2670. TO NOTE THE MINUTES FROM THE RECENT STRENGTHENING LOCAL RELATIONSHIPS MEETING

The Amenities Officer provided the Committee with a copy of the minutes from the recent Strengthening Local Relationships (SLR) meeting held between Telscombe Town Council, Peacehaven Town Council, East Sussex Highways (ESH) and East Sussex County Council. Three items were due to be taken forward by Telscombe Town Council; a proposed pilot scheme to maintain the area outside residents' properties, parking on verges at Highview Road, Telscombe Cliffs and parking on a verge that sits in front of double yellow lines on the South Coast Road. The proposed pilot scheme is currently being investigated by the ESH Customer Service Manager and the other two items have been discussed earlier on at this meeting. This was **noted** by the Committee.

TELSCOMBE TOWN COUNCIL



2671. TO CONSIDER PROGRESSING WILDFLOWER VERGES FOR 2021

The Committee discussed the proposed location for a wildflower verge as suggested in the Amenities Officer’s report. It was proposed by Cllr Robinson, seconded by Cllr Brindley and unanimously **RECOMMENDED** that the verge at the corner of Kirby Drive, before it turns to Telscombe Road is progressed as a potential wildflower verge and the two properties next to this verge are consulted for their comments.

2672. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR ADDING ON A FUTURE AGENDA

Cllr Mills reported that there had been a number of antisocial behaviours in the local area and the Police had caught two suspects, which should hopefully resolve the issues.

Cllr Robinson confirmed that a sofa had been fly-tipped at the Fairlight Avenue car park and Lewes District Council had arranged to pick this up shortly.

There being no further business the meeting closed at 8.54pm

Signed, Chairman

Next meeting of the Committee – Monday 23rd November 2020