

TELSCOMBE TOWN COUNCIL



Minutes of a remote meeting of the **PLANNING & HIGHWAYS COMMITTEE** held on Monday 12th October 2020 at 7.30 pm.

PRESENT: Councillors C Cheta, C Clarkson, J Harris *Chairman*, D Judd, L Mills, C Robinson *Vice Chairman* & I Sharkey *Mayor*

Also Present: Bianca Buss, Amenities Officer (*minutes*)

2643. PUBLIC QUESTION TIME

There were no members of the public present.

2644. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr Brindley for family commitments and this reason was accepted by the Committee. It was noted that Cllr Judd and Cllr Robinson were running late.

2645. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

2646. TO APPROVE & SIGN MINUTES OF THE MEETING HELD ON MONDAY 21st SEPTEMBER 2020

Cllr Sharkey reported that Cllr Judd was shown as Chairman under Councillors present at the top of the previous minutes and the Amenities Officer amended this to show Cllr Harris as Chairman of the Committee. The Committee considered the minutes of the meeting and it was proposed by Cllr Clarkson, seconded by Cllr Cheta and unanimously **RESOLVED** that they were a true record of the proceedings and were signed including the amendment, by the Chairman, Cllr Harris.

2647. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

LW/20/0584 53 Oaklands Avenue, Saltdean, East Sussex BN2 8PB

Case Officer: William De-haviland-Reid

Installation of 2no dormers to the side elevations

The Committee considered the application and it was proposed by Cllr Clarkson, seconded by Cllr Cheta and unanimously recommended to **SUPPORT** the application.

Cllrs Judd and Robinson joined the meeting at 7.36pm.

LW/20/0604 64 Rodmell Avenue, Saltdean, East Sussex BN2 8PG

Case Officer: William De-haviland-Reid

Extension and alterations including remodelling of roof to the existing dwelling

The Committee considered the application and it was proposed by Cllr Cheta, seconded by Cllr Sharkey and unanimously recommended to **OBJECT** to the application for the following reasons:

- i. Loss of light
- ii. Gross overdevelopment
- iii. Overlooking
- iv. Out of keeping with the street scene

TELSCOMBE TOWN COUNCIL



2647. Planning Applications (Contd)

LW/20/0612 75 Ashurst Avenue, Saltdean, East Sussex BN2 8DR

Case Officer: Julie Cattell

Retrospective application for enlargement of decking

The Committee considered the application and it was proposed by Cllr Robinson, seconded by Cllr Judd and recommend to **SUPPORT** the application on the condition that established trees are planted to offer more privacy to the neighbouring properties.

2648. TO NOTE THE FOLLOWING PLANNING APPLICATION DECISIONS

LW/20/0488 11a Nutley Avenue, Saltdean, East Sussex BN2 8ED

Demolition of existing single garage and formation of two storey, two bedroom house

Lewes DC **REFUSES PERMISSION**

Telscombe's Planning & Highways Committee **OBJECTED** to the application

The Committee noted the planning decision above.

2649. TO RECEIVE ACTION LIST

The Action List was noted as follows:

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
28.10.2019	Min 2474, p 3065 – Urgent Matters (Overgrown hedges Bannings Vale and Hamsey Road)	BB	Bannings Vale now cut back. BB visited Hamsey Road and area now passable. Emailed Cllr Judd with pics.	Completed
13.01.2020	Min 2518, p 3112 – Urgent Matters (request for parking signs at Kirby Drive)	BB	Bianca chased for update on safety sign. Community Speedwatch contact currently on annual leave.	Nov 2020
03.02.2020	Min 2529, p 3133 – To consider a tree scheme for Telscombe residents	BB	Verge details of 37 locations sent to ESCC, for scanning to take place this month.	Nov 2020
18.05.2020	Min 2567, p 3179 – To ratify decision for a wildflower grass verge at Crowborough Road, East Saltdean	BB	Cllr Robinson requested all locations are marked on a map alongside trees planted on the verges for the Committee to note. To be actioned in conjunction with tree scheme.	Nov 2020
29.06.2020	Min 2596, p 3206 – Street Column Structural Testing	BB	A Purchase Order issued for the structural testing to take place by end of October.	Nov 2020

TELSCOMBE TOWN COUNCIL



2649. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
02.09.2020	Min 2629, p 3237 – Urgent Matters (pot hole on A259 opp Broomfield Avenue)	BB	Large pot hole in this location has been repaired by ESH. No other areas of this road meet their criteria for repair.	Completed
21.09.2020	Min 2637, p 3255 – To consider the planning application results comparison report	BB	Report comparing LDC's decisions against TTC's to be compiled & placed on agenda for March.	Mar 2021
21.09.2020	Min 2640, p 3255 – To consider installing a bus shelter in Bannings Vale	BB	An agenda item has been added to this meeting.	Completed
21.09.2020	Min 2642, p 3257 – Urgent Matters (street sign Arundel Road)	BB	Broken street sign reported to LDC.	Nov 2020

2650. NEIGHBOURHOOD PLAN UPDATE

Cllr Gallagher was not present at the meeting to provide an update.

2651. TO DISCUSS THE GOVERNMENT'S CONSULTATIONS ON THE PLANNING SYSTEM AND AGREE WAY FORWARD

The Committee discussed the Amenities Officer's report concerning the consultations on reform of the planning system. The Town Council had been invited to attend the Surrey & Sussex Association of Local Councils briefing on 8th October. Cllr Sharkey advised she went as Chair of Planning at Peacehaven Town Council and had been provided a PowerPoint presentation after the meeting which she would be happy to forward to this Committee for information. The briefing highlighted concerns with the new proposals which included less enforcement and therefore less support for the current local community. Cllr Robinson confirmed that Lewes District Council (LDC) had also provided the County Councillors with a presentation on the proposals and she felt this would also have large implications to this Planning Committee. It was proposed by Cllr Judd, seconded by Cllr Sharkey and unanimously **RECOMMENDED** that the Committee comment on the consultation before 29th October deadline, that the Amenities Officer makes contact with the Committee to make arrangements and that Cllr O'Connor is also invited as he sits on the Planning Committee for LDC.

2652. TO REVIEW THE BUSINESS PLAN

The Committee **noted** the Business Plan. The Amenities Officer reported that the projects listed for Planning are all underway. There was some discussion if Councillors should be provided with tablets to save on printing costs in the long run but it was agreed that this would need to be taken to a budget meeting or Full Council as it affects all Committees.



TELSCOMBE TOWN COUNCIL

2653. TO RATIFY COMMUNITY INFRASTRUCTURE LEVY APPLICATION FOR A PROPOSED BUS SHELTER AT BANNINGS VALE

The Amenities Officer's report outlined that she had made contact with LDC, who confirmed that a Community Infrastructure Levy (CIL) application could be placed and cancelled further down the line if the bus shelter is not viable, and that monies will only be provided upon confirmation of work. This information was emailed to the Councillors due to the CIL deadline being before the next Committee meeting and Councillors were asked if they would like to continue with the application or temporarily cease the process and re-investigate for the next bidding round in spring 2021. Responses were received from a majority of 6 Committee members, all of which agreed to apply under the current bidding. This action was **RATIFIED**.

The Amenities Officer advised the Committee that she had received a response from the Big Lemon bus company, who had confirmed that all bus services have returned to the full service as of 5th October 2020. It was proposed by Cllr Robinson, seconded by Cllr Sharkey and unanimously **RECOMMENDED** that the monies for the proposed bus shelter are further discussed at the budget meeting next week, so that consideration could be made for a budget to be provided for this item in the next financial year.

2654. TO CONSIDER APPLYING TO EAST SUSSEX COUNTY COUNCIL FOR FORMALLY DESIGNATED WILDFLOWER VERGES

The Committee considered the Amenities Officer's report concerning the progression of three wildflower verges; the grass strip bordering the main Tye on the A259, the verge outside Robert Kingan playground and the verge behind Homeridge House up to the bus shelter at Crowborough Road. Baseline surveys had been carried out to see what was growing in these locations and unfortunately no wildflowers were visible on the verge at Bannings Vale outside Robert Kingan playground. In the other two locations there had been many findings, especially so on the A259. It was proposed by Cllr Judd, seconded by Cllr Sharkey and unanimously **RECOMMENDED** that the Amenities Officer completes East Sussex County Council's (ESCC) wildflower verge application form for the A259 central reservations, the verge bordering the main Tye and for Crowborough Road, East Saltdean; that the verge outside Robert Kingan playground in Bannings Vale is re-placed onto the urban grass cutting schedule for 2021 and that the Amenities Officers investigates other potential locations to be bought back to a future Planning & Highways Committee Meeting.

2655. TO CONSIDER PROGRESSING A PROPOSED WILDFLOWER VERGE IN TELSCOMBE CLIFFS

The Amenities Officer's report confirmed that the volunteer undertaking the wildflower baseline surveys had suggested progressing a new verge for 2021 at the junction of Highview Road and South Coast Road fronting Gorham Court in Telscombe Cliffs. He noted flowers growing in this particular location before the verge was cut and has potential with it being next to the current wildflower verge in front of Telscombe Tye. It was proposed by Cllr Sharkey, seconded by Cllr Judd and unanimously **RECOMMENDED** that residents in the flats in front of this area are consulted with regards to the proposed wildflower verge, with the results to be taken to a future Planning & Highways Committee Meeting. Cllr Robinson volunteered to deliver the letters to the residents in this location.

TELSCOMBE TOWN COUNCIL



2656. TO CONSIDER URBAN GRASS VERGE CUTTING OPTIONS FOR 2021

Cllr Judd, who was not present at the meeting when the declarations of interest were agreed, declared an interest in this agenda item.

The Amenities Officer’s report confirmed that ESCC had reviewed their grass verge cutting budget for 2021 and had offered three options. As we currently have a 3 year contract with Countrymans which will enter its final year in 2021, it was proposed by Cllr Robinson, seconded by Cllr Cheta and unanimously **RECOMMENDED** to accept option number 3; that Telscombe Town Council take responsibility for grass cutting in their area and ESCC provide us with a financial contribution of £3,456 per annum.

2657. TO CONSIDER PARTICIPATING IN LEWES DISTRICT COUNCIL’S LAND AVAILABILITY ASSESSMENT CONSULTATION

The Committee considered LDC’s invitation to participate in the Land Availability Assessment consultation, for submission of land to support future development. It was proposed by Cllr Judd, seconded by Cllr Mills and unanimously **RECOMMENDED** that we do not comment on any potential sites.

2658. TO CONSIDER COMMENTING ON SOUTH DOWNS NATIONAL PARK AUTHORITY’S PARKING SUPPLEMENTARY PLANNING DOCUMENT

The Committee considered South Downs National Park Authority’s (SDNPA) invitation to comment on their consultation on a draft Parking Supplementary Planning Document regarding the provision of cycle and vehicle parking for new development within the SDNPA. It was proposed by Cllr Judd, seconded by Cllr Cheta and unanimously **RECOMMENDED** not to comment on the consultation.

2659. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR ADDING ON A FUTURE AGENDA

Cllr Robinson confirmed she had spoken with ESCC’s Traffic and Safety Manager at the recent Strengthening Local Relationships meeting concerning a vehicle regularly parking on a grass verge that sits on double yellow lines on the A259 road. He recommended that this is taken to the Parking Shop for further investigation and she asked the Amenities Officer to take this up on behalf of the Council.

Cllr Mills reported piles of wood outside Yummies Pizza in Telscombe Cliffs. Cllr Robinson confirmed that this had now been removed.

There being no further business the meeting closed at 8.38 pm

Signed, Chairman

Next meeting of the Committee – Monday 2nd November 2020