

TELSCOMBE TOWN COUNCIL



Minutes of a remote meeting of the **PLANNING & HIGHWAYS COMMITTEE** held on Monday 23rd November 2020 at 7.30 pm.

PRESENT: Councillors D Brindley *Deputy Mayor*, C Clarkson, J Harris *Chairman*, L Mills & I Sharkey *Mayor*

Also Present: Bianca Buss, Amenities Officer (*minutes*)
Cllrs C Gallagher & O'Connor (*part-meeting*)

2673. PUBLIC QUESTION TIME

There were no members of the public present.

2674. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr Cheta due to work commitments, Cllr Judd due to family commitments and Cllr Robinson who was attending a full Council meeting at Lewes District Council. These reasons were accepted by the Committee. The Amenities Officer reported that Cllr O'Connor would attend later concerning Agenda Item 14 but was currently in another meeting and would enter as soon as he was able to. It was noted that Cllr Harris was unable to connect to the meeting due to server issues. It was **agreed** that Cllr Sharkey as the Town Council Mayor would chair the meeting, due to both the Chairman and Vice Chairman of the Committee being unavailable.

2675. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

Cllr Harris joined the meeting at 7.34pm and replaced Cllr Sharkey as Chair.

2676. TO APPROVE & SIGN MINUTES OF THE MEETING HELD ON MONDAY 2nd NOVEMBER 2020

The Committee considered the minutes of the meeting and it was proposed by Cllr Brindley, seconded by Cllr Mills and unanimously **RESOLVED** that they were a true record of the proceedings and were signed by the Chairman, Cllr Harris.

2677. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

LW/20/0583 – 17 Springfield Avenue, Telscombe Cliffs, East Sussex BN10 7AR

Case Officer: James Emery

Rear extension and loft conversion

The Committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Sharkey and unanimously recommended to **OBJECT** to the application as not enough information had been provided to be able to consider the application.

LW/20/0657 – 31 Central Avenue, Telscombe Cliffs, East Sussex BN10 7LY

Case Officer: James Emery

Erection of single storey infill rear extension

The Committee considered the application and it was proposed by Cllr Sharkey, seconded by Cllr Brindley and unanimously recommended to **SUPPORT** the application.

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2677. Planning Applications (Contd)

Cllr Harris lost connection at 7.42pm. Cllr Sharkey proceeded as Chair in his absence.

LW/20/0693 – 110 Rodmell Avenue, Saltdean, East Sussex BN2 8PJ

Case Officer: James Emery

Erection of rear two storey infill extension, with the existing first floor balcony extended across the new flat roof

The Committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Mills and recommended to **SUPPORT** the application.

Cllr Harris re-joined the meeting at 7.49pm and resumed as Chair.

LW/20/0714 – 16 The Esplanade, Telscombe Cliffs, East Sussex BN10 7HE

Case Officer: James Emery

Front facing balcony

The Committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Sharkey and unanimously recommended to **SUPPORT** the application.

LW/20/0718 – 379 South Coast Road, Telscombe Cliffs, East Sussex BN10 7EU

Case Officer: Andrew Hill

Erection of fire escape stairs and associated works

The Committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Sharkey and unanimously recommended to **SUPPORT** the application. The Committee additionally wanted to register their support to the restaurant as an important amenity in the town and asked that the planning use is not later converted to flats.

2678. TO CONSIDER THE FOLLOWING PLANNING APPEAL

APP/P1425/3259774 – Flat 1, Martlet House, 10 Bannings Vale, Saltdean, East Sussex BN2 8DX

Case Officer: William De-haviland-Reid

Installation of a scooter store

Telscombe's Planning & Highways Committee objected to the original application (LW/20/0386)

The committee considered the appeal and it was proposed by Cllr Brindley, seconded by Cllr Mills and **RECOMMENDED** to continue to **OBJECT** to the application, for the same reasons as originally specified, and for the Amenities Officer to write to the Planning Inspectorate re-confirming the reasons for objection.

2679. TO NOTE THE FOLLOWING PLANNING APPLICATION DECISIONS

LW/20/0584 – 53 Oaklands Avenue, Saltdean, East Sussex BN2 8PB

Installation of 2no dormers to the side elevations

Lewes DC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **SUPPORTED** the application

The Committee noted the planning application decision.

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2680. TO RECEIVE ACTION LIST

The Action List was noted as follows:

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
13.01.2020	Min 2518, p 3112 – Urgent Matters (request for parking signs at Kirby Drive)	BB	Bianca chasing for update on safety sign but no response to date. Cllr Mills met with Speedwatch rep and BB last chased him on 10/11/2020.	Dec 2020
03.02.2020	Min 2529, p 3133 – To consider a tree scheme for Telscombe residents	BB	An agenda item has been added to this meeting.	Completed
18.05.2020	Min 2567, p 3179 – To ratify decision for a wildflower grass verge at Crowborough Rd, ES	BB	Cllr Robinson requested all locations are marked on a map alongside trees planted on the verges for the Committee to note. To be actioned in conjunction with tree scheme. <i>An agenda item has been added to this meeting for the tree scheme.</i>	Completed
29.06.2020	Min 2596, p 3206 – Street Column Structural Testing	BB	Chased ESH for report who confirmed testing to take place end November.	Dec 2020
21.09.2020	Min 2637, p 3255 – To consider the planning application results comparison report	BB	Report comparing LDC's decisions against TTC's to be compiled & placed on agenda for March.	Mar 2021
21.09.2020	Min 2642, p 3257 – Urgent Matters (street sign Arundel Road)	BB	Broken street sign reported to LDC who have ordered a replacement.	Dec 2020
12.10.2020	Min 2651, p 3267 – To discuss the government's consultations on the planning system and agree way forward	BB	An agenda item has been added to this meeting.	Completed
12.10.2020	Min 2653, p 3268 – To ratify community infrastructure levy application for a proposed bus shelter at Bannings Vale	BB	LDC have confirmed a final decision on bids will be made Dec 2020.	Dec 2020

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2680. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
12.10.2020	Min 2654, p 3268 – To consider applying to East Sussex County Council for formally designated wildflower verges	BB	Applications for current wildflower verges sent to ESCC. BB to make contact with Countrymans so that Bannings Vale is added back to the urban grass verge cutting for 2021.	Dec 2020
12.10.2020	Min 2655, p 3268 – To consider progressing a proposed wildflower verge in Telscombe Cliffs	BB	Letters have been sent to residents of Gorham Court with response deadline due 27.11.20.	Dec 2020
02.11.2020	Min 2664, p 3270 – To discuss parking enforcement referred from SLR Meeting	BB	Draft letter re: parking enforcement with Town Clerk before delivery to residents at Highway Road.	Dec 2020
02.11.2020	Min 2671, p 3275 – To consider progressing wildflower verges for 2021	BB	BB written to x3 residents in front of the proposed verge to consult for comments, with deadline of 11.12.20	Jan 2021

Cllr O'Connor joined the meeting at 8.03pm. Cllr Harris as Chair agreed to pull agenda item number 14 forward, after the Neighbourhood Plan update, so that Cllr O'Connor could speak on this item and leave thereafter.

2681. NEIGHBOURHOOD PLAN UPDATE

Cllr Gallagher advised that there had been a slight delay in getting the leaflet printed for the master planning scheme for the Meridian Centre. A Strategic Environment Assessment has also been received and consultation is currently being undertaken with Historic England, Environment Agency, Natural England and the South Downs National Park Authority. The steering group have also received the Housing Need Assessment, with the Design Guide and Character Assessment due soon. Cllr Gallagher finalised by confirming that the steering group are next meeting on Thursday 10th December at 7pm.

2682. TO CONSIDER PARTICIPATING IN EAST SUSSEX COUNTY COUNCIL'S LOCAL CYCLING & WALKING INFRASTRUCTURE PLAN

East Sussex County Council (ESCC) have invited Telscombe Town Council to participate in their Local Cycling & Walking Infrastructure Plan consultation, which sets out proposed cycling and walking networks within the County, one of which includes a route between Seaford, Newhaven, Peacehaven and Telscombe Cliffs.

Cllr O'Connor spoke about how residents should be encouraged to ride bikes across the towns but that some on the route includes the busy A259 road, which he felt was unsafe for cyclists.

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2682. ESCC's Local Cycling & Walking Infrastructure Plan (Contd)

Cllr O'Connor advised he had spoken with several Councillors at Peacehaven Town Council (PHTC) and asked the Committee if they would consider two or three Councillors joining a working group with PHTC, to draft up a joint response to the consultation. It was proposed by Cllr Brindley, seconded by Cllr Sharkey and unanimously **RECOMMENDED** that Cllrs Harris, Sharkey and O'Connor represent Telscombe Town Council in a working group with PHTC concerning a joint response, with the results being taken to a future Planning & Highways Committee.

Cllr O'Connor left the meeting at 8.15pm.

2683. TO RATIFY TELSCOMBE TOWN COUNCIL'S RESPONSES TO THE GOVERNMENT'S CONSULTATION ON THE PLANNING SYSTEM

The Amenities Officer advised the Committee that as agreed at the Planning & Highways Committee meeting on 12th October, a meeting with herself and Cllrs Harris, Mills, O'Connor & Robinson had been set up to draft a response to the governments consultation on the planning system. A copy of the responses were provided with the agenda and it was proposed by Cllr Sharkey, seconded by Cllr Mills and unanimously **RATIFIED** that the responses be sent to the Ministry of Housing, Communities and Local Government.

2684. TO DISCUSS THE PROPOSED TREE SCHEME FOR TELSCOMBE RESIDENTS

The Committee discussed the Amenities Officer's report confirming that ESCC had finalised the scanning of the verges and unfortunately no verges were able to host a tree due to the amount of service cables running through them. Cllr Mills suggested that the Council investigate the potential for adopting wildflower verges instead for those residents and Cllr Gallagher also advised that she knew of a resident who would be very interested in such a scheme. It was proposed by Cllr Brindley, seconded by Cllr Sharkey and unanimously **RECOMMENDED** that the Amenities Officers investigates such a scheme with ESCC, the grass cutting contractors and makes contact with residents to inform them of the outcome.

2685. TO NOTE RESPONSE FROM EAST SUSSEX HIGHWAYS CONCERNING PILOTING A SCHEME AS SUGGESTED AT THE RECENT STRENGTHENING LOCAL RELATIONSHIPS MEETING

The Amenities Officer's report was discussed by the Committee, confirming that East Sussex Highways Customer Service Manager had investigated the Town Council's request to pilot a scheme asking residents to maintain the area outside the house. Unfortunately the County Council were not willing to promote the concept and it was therefore proposed by Cllr Brindley, seconded by Cllr Clarkson and unanimously **RECOMMENDED** not to take the request further.

2686. TO CONSIDER COMMENTING ON BRIGHTON & HOVE COUNCIL'S DRAFT URBAN DESIGN FRAMEWORK SUPPLEMENTARY PLANNING DOCUMENT

The Committee considered the Amenities Officer's report and it was proposed by Councillor

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2686. To Consider Commenting on Brighton & Hove Council’s Draft Urban Design Framework Supplementary Planning Document (Contd)

Sharkey, seconded by Cllr Mills and unanimously **RECOMMENDED** that the Committee do not comment.

2687. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR ADDING ON A FUTURE AGENDA

Cllr Brindley informed the Committee that the cover by the Toyota Garage had once again come apart and he had tripped over this gap. The Amenities Officer advised it had been repaired only two weeks earlier but would highlight this again with East Sussex Highways.

There being no further business the meeting closed at 8.26 pm

Signed, Chairman

Next meeting of the Committee – Monday 14th December 2020