

# TELSCOMBE TOWN COUNCIL



To: Chairman and Members of the  
Grants Sub-Committee:-  
Cllr D Brindley **Deputy Mayor**, Cllr C Cheta  
Cllr C Gallagher, Cllr L O'Connor, Cllr B Page *Chairman*  
Cllr C Robinson, Cllr I Sharkey **Mayor**

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11<sup>th</sup> January 2021

Dear Sir/Madam

You are summoned to attend an online meeting of the of the **GRANTS SUB-COMMITTEE** which will be held on **Monday 18th January 2021** at 6.45 pm.

LOG IN DETAILS:- Meeting ID 992 8810 7045 Login Platform - Zoom  
Please email the Town Clerk for meeting password:- [stella.newman@telscombetowncouncil.org.uk](mailto:stella.newman@telscombetowncouncil.org.uk)

Yours faithfully



Stella Newman  
Town Clerk & RFO

## AGENDA

1. Apologies for absence and substitutions.
2. To receive members' declarations of interest.
3. To discuss and agree possible allocation of grant funds – *see attached*.
4. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda

*The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Clerk (in advance) who will instruct that they are not included in the filming.*

*Date of Next Meeting – Monday 6<sup>th</sup> September 2021*

# TELSCOMBE TOWN COUNCIL



<b><u>AGENDA ITEM</u></b>	3
<b><u>COMMITTEE</u></b>	Grants Sub-Committee
<b><u>REPORT FROM</u></b>	Stella Newman, Town Clerk/RFO
<b><u>MEETING DATE</u></b>	18th January 2021
<b><u>SUBJECT</u></b>	To discuss and agree possible allocation of grant funds

## **1. INTRODUCTION**

Despite advertising on our website and via social media, we have not received any grant applications for this meeting.

## **2. INFORMATION**

We are currently in exceptional circumstances due to Covid and finances will be difficult for many charities and voluntary organisations.

## **3. RECOMMENDATION**

In view of the circumstances committee members have asked that I put this on the agenda to consider allocation of grant funds locally, as long as the group meets our Policy criteria (attached).

## **4. FINANCIAL IMPLICATIONS**

Funds totalling £1,300 have been agreed and paid so far this financial year which leaves £1,200 of the budget remaining.

# TELSCOMBE TOWN COUNCIL



## Grants Policy

The Council is committed through this policy, to promote Telscombe Town as a vibrant, active and sustainable community and contribute to the development of projects and services that benefit that community. In so doing, the Council is aware of its responsibility for public funds and for the distribution of these funds to be managed in accordance with proper standards. A grant payment will only be made by the Council for the specific purpose for which it was granted.

Financial grants of up to £500 per financial year are awarded by the Grants Sub-Committee at meetings twice during a financial year in September and January. Each application will be judged on its individual merits and the final decision lies with the Grants Sub-Committee. If necessary, a grant application can also be considered by the Policy & Resources Committee. The Council will award a grant at a figure it considers suitable, not necessarily the figure requested.

To be eligible to apply for a grant from Telscombe Town Council, the applicant must be able to provide and/or meet all of the following criteria:

- i. Voluntary/community group or registered charity which provides a service or activity for the benefit of the residents of Telscombe Town.
- ii. A bank account held in the name of the group.
- iii. A copy of their latest annual accounts.

Applications without the necessary supporting documentation will not be considered.

Please do not leave any boxes on the application form blank.

The following **are not** eligible:- businesses, individuals, political parties or religious groups.

An application form is available from the Council office or can be printed from the website.

Grants will be paid by cheque or via an online transfer, addressed to the name specified on the application form. The Council will not make payments to individuals.

The Council will publicise the availability of grants through its newsletter and website and will detail in its Annual Report, website and through social media the grant payments it has made and to whom.

**The payment is made subject to the money being spent on the specific reason claimed for in the application form. We therefore request a report from the recipient at the end of the project.**