

# TELSCOMBE TOWN COUNCIL



Minutes of a remote meeting of the **PLANNING & HIGHWAYS COMMITTEE** held on Wednesday 26<sup>th</sup> April 2021 at 7.30 pm.

**COMMITTEE MEMBERS PRESENT:** Councillors C Clarkson, J Harris *Chairman*, D Judd, L Mills & I Sharkey *Mayor*

**Also Present:** Bianca Buss, Amenities Officer (*minutes*)

*The meeting was adjourned to take questions from members of the public.*

## **2785. PUBLIC QUESTION TIME**

Nancy Astley, who was happy for her name to be recorded in the minutes, was present as the agent for planning application LW/21/0163 35 Telscombe Cliffs Way, Telscombe Cliffs. Ms Astley confirmed that the proposed property had been carefully designed and neighbours had been consulted. The drawings show a 3 bed detached property to allow the residents of 21 St Peters Avenue to have direct evening sunlight into their kitchen window. She also stated that she would be happy for construction delivery hours to be away from the school hours. Cllr Sharkey asked if the proposed property would be the same size as the garage that currently hosts this location. Ms Astley confirmed that the current building is a workshop that is now no longer required as the resident of 35 Telscombe Cliffs Way is retiring.

*Cllr Judd joined the meeting at 7.36pm.*

Cllr Mills expressed concerns regarding buses being able to turn into the junction with a new property being added. Ms Astley advised that she had measured the bus stop and confirmed that the access would not be a concern. The proposal would widen the existing dropped kerb but it would not be going closer to the junction and would be extending the driveway sideward.

*The meeting reconvened at 7.39pm.*

## **2786. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies were received from Cllr Brindley who was unable to attend due to work commitments and Cllrs Robinson and Cheta who were unwell. These reasons were accepted by the Committee. Cllr Judd apologised for joining the meeting late as he had troubles logging in to the online meeting.

## **2787. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **2788. TO APPROVE & SIGN MINUTES OF THE MEETING HELD ON WEDNESDAY 7<sup>th</sup> APRIL 2021**

The Committee considered the minutes of the meeting and it was proposed by Cllr Clarkson, seconded by Cllr Judd and unanimously **RESOLVED** that they were a true record of the proceedings and were signed by the Chairman, Cllr Harris.

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## **2789. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

### **LW/21/0075 - 24b Ambleside Avenue, Telscombe Cliffs, East Sussex BN10 7LS**

*Case Officer: James Emery*

Proposed single storey rear extension (as approval ref: LW/18/0279) with the introduction of loft conversion with a new roof (resubmission scheme of refusal ref LW/20/0798)

The Committee considered the application and it was proposed by Cllr Clarkson, seconded by Cllr Mills and unanimously recommended to **OBJECT** to the application due to gross overdevelopment and out of keeping with the street scene.

### **LW/21/0106 - 3 Telscombe Cliffs Way, Telscombe Cliffs, East Sussex BN10 7DX**

*Case Officer: Rita Burns*

Erection of first storey extension, two-storey front extension, single storey side extension, single storey rear extension, rear decking area and internal alterations

The Committee considered the application and it was proposed by Cllr Clarkson, seconded by Cllr Sharkey and unanimously recommended to **SUPPORT** the application.

### **LW/21/0163 - 35 Telscombe Cliffs Way, Telscombe Cliffs, East Sussex BN10 7DX**

*Case Officer: Tom Bagshaw*

Demolition of existing garage and erection of detached no. 3 bedroom house

The Committee considered the application and it was proposed by Cllr Clarkson, seconded by Cllr Mills and unanimously recommended to **SUPPORT** the application on condition that delivery, parking and transit is between 9.30am – 2.30pm to avoid disturbance to drop off and pick up times of the primary school on the same road.

### **LW/21/0254 - 66 Bevendean Avenue, Saltdean, East Sussex BN2 8PF**

*Case Officer: James Emery*

Removal of existing garage and erection of single storey side extension

The Committee considered the application and it was proposed by Cllr Judd, seconded by Cllr Clarkson and unanimously recommended to **SUPPORT** the application.

## **2790. TO NOTE THE FOLLOWING PLANNING DECISION**

### **LW/21/0027 - 4 Rustic Park, Rustic Road, Peacehaven, East Sussex**

Single storey extension and conversion of existing garage

Lewes DC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **SUPPORTED** the application

The Committee **NOTED** the above decision.

## **2791. TO RECEIVE ACTION LIST**

The Action List was noted as follows:-

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## 2791. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
14.12.2020	Min 2704, p 3311 – To Consider Bridleway Gate 8 Applications	BB	Padlock and keys received by TTC. Welding of lock price obtained. Keys to be provided to applicants when Civic Centre reception is re-opened.	May 2021
11.01.2021	Min 2712, p 3318 – To note the following Planning Appeal decision	BB	Scooter store at Flat 1, Martlets House, Bannings Vale to be removed following dismissal of appeal. <i>LDC to serve notice for removal by end April.</i>	May 2021
11.01.2021	Min 2720, p 3322 – To discuss parking enforcement at Highview Road	BB	Parking control request sent to ESCC who conf it takes 14 months on average for parking reviews to be completed.	Mar 2022
01.02.2021	Min 2739, p 3349 – Update on proposed tree scheme for Telscombe residents	BB	Progress has been delayed until May 2021, when ESCC will undertake the scanning of verges for proposed planting of hedges.	June 2021
15.03.2021	Min 2762, p 3371 – Planning application comparison report	BB	Report comparing LDC's decisions against TTC's and reasons why, to be compiled & placed on agenda for September.	Sept 2021
15.03.2021	Min 2766, p 3372 – To discuss report on Town Council owned bus shelters	BB	An agenda item has been added to this meeting.	Completed
07.04.2021	Min 2778, p 3393 – Update on Telscombe Town Council wildflower sites	BB	ESCC to advise if Telscombe Road is inc within their designated verges by end April. BB to investigate placing hives on the unregistered land by Telscombe Grange. Cllr Mills has provided contact details of a local bee keeper and Bianca to now make contact.	May 2021  May 2021
07.04.2021	Min 2779, p 3393 – Update on proposed new bus shelter at northern end of Bannings Vale and to consider way forward	BB	New bus shelter to be purchased with GW Shelter Solutions, BB to investigate ground works with ESH contractor & request for remaining monies to be taken to Full Council for consideration.	May 2021

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## 2791. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
07.04.2021	Min 2780, p 3394 – To ratify decision on replacement of 2 bus shelters following storm damage	BB	Replacement of the 2 bus shelters due w/c 07.06.2021 and each shelter will take approx. 2 days to instal.	June 2021
07.04.2021	Min 2781, p 3394 – To note update on street signs at Kirby Drive	BB	ESH are investigating request for street signs to be moved nearer to park.	May 2021
07.04.2021	Min 2782, p 3394 – Urgent Matters	BB	<p>BB has contacted local PCSO to see if cameras in the bus lane are in use, awaiting reply following their leave. Once received, P&amp;H Committee to consider resident request for volunteer speed watch in local area.</p> <p>BB has reported pot holes in St. Peters Avenue, outside Civic Centre and Grassmere Avenue. ESH conf Grassmere Avenue raised for repairs and others have been completed.</p> <p>BB contacted number on street signs at Ambleside Avenue, who confirmed the work is to be actioned in small area. Road fully closed at junctions of A259 and St. Peters Avenue, except for local residents.</p> <p>Cables sticking out of ground by light column at Telscombe Tye have been reported to ESH.</p>	<p>May 2021</p> <p>Completed</p> <p>Completed</p> <p>Completed</p>
07.04.2021	Min 2784, p 3395 – To consider applications for keys to Bridleway 8 Gate	BB	Both applicants have been informed of the Committee's decision by letter.	Completed

*It was noted at 7.56pm that the member of the public had left the meeting.*

## 2792. BUSINESS PLAN UPDATE

The Committee **noted** the Business Plan.

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## **2793. NEIGHBOURHOOD PLAN UPDATE**

Cllr Judd confirmed that Cllr Gallagher had been having troubles accessing the meeting so was unable to attend, but confirmed that there were no updates for the Committee to note.

## **2794. TO APPROVE ESCC STREET LIGHTING MAINTENANCE AGREEMENT**

The Amenities Officer confirmed that East Sussex Highways (ESH) had sent the Town Council a new maintenance agreement for street lighting. The agreement is renewed annually each April and covers general faults at a cost of £25 per street light x 26 street lights. It was noted that the rate had not increased in the last 3 years. It was proposed by Cllr Judd, seconded by Cllr Clarkson and unanimously **RECOMMENDED** that the agreement is signed by the Town Clerk for the continued maintenance of the Town Council owned street lights.

## **2795. TO CONSIDER SWITCHING OFF TTC OWNED STREET LIGHTS IN EARLY HOURS**

East Sussex County Council (ESCC) switch off their lights in the early hours and the Committee considered if Telscombe Town Council should turn off the 26 Town Council owned street lights in line with the County Council. The East Sussex Highways (ESH) electrical supervisor confirmed that their roads have partial night lighting, which switch off from approximately 0030 to 0530 and as a very rough guide if we were to switch off our lights over this period, it would provide a saving of approximately £200 per annum. In addition, the cost to convert the lanterns to part night will cost approximately £2,000 plus VAT, assuming the lanterns are in a condition where ESH can just replace the cell. Taking the above into consideration, as well as consultation with neighbouring properties, it was proposed by Cllr Judd, seconded by Cllr Clarkson and unanimously **RECOMMENDED** not to switch of the lights in the early hours.

## **2796. TO CONSIDER ESTIMATES FOR REPAIRS ON TOWN COUNCIL BUS SHELTERS**

The Committee considered the estimates provided for repairs to the Town Council owned bus shelters. Six contractors had been contacted and only two had provided prices. The initial report confirmed that 8 shelters needed rubbing down and repainting, to supply a new enclosed roof, post and roof dropper at the shelter opposite Telscombe Tavern, Telscombe Cliffs and to replace the roof for the shelter outside 4 Telscombe Cliffs Way. The Committee agreed that it was important for the work to be undertaken and it was therefore proposed by Cllr Sharkey, seconded by Cllr Clarkson and unanimously **RECOMMENDED** that the quotation from GW Shelter Solutions for the total sum of £7,332 plus VAT of all the above works be accepted. Cllr Clarkson asked that the bus shelters are inspected following completion of the work.

## **2797. TO NOTE MINUTES FROM THE RECENT STRENGTHENING LOCAL RELATIONSHIP MEETING**

The Committee **noted** the minutes from the Strengthening Local Relationship meeting.

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**2798. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR ADDING ON A FUTURE AGENDA**

Cllr Mills reported that there had been an increase of properties and cars being broken into and wanted to remind everyone to lock their houses and keep keys hidden in a secure place.

The Amenities Officer confirmed that the South Downs National Park Authority (SDNPA) were inviting local Parish and Town Councils to attend a virtual meeting with their Planning Enforcement Team on Wednesday 18<sup>th</sup> May between 4-5.30pm. This meeting will cover a 30 minute presentation on permitted development rights as well as enforcement context, outcomes and priorities. It was agreed that the Amenities Officer would share this invitation via email to the Committee. Cllr Sharkey asked that Cllr Gallagher is also invited due to her work with the Neighbourhood Plan.

There being no further business the meeting closed at 8.10pm

Signed, Chairman .....

*Next meeting of the Committee – Monday 17<sup>th</sup> May 2021*