

# TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **PLANNING & HIGHWAYS COMMITTEE** held on **Monday 17<sup>th</sup> May 2021** at 7.30 pm.

**COMMITTEE MEMBERS PRESENT:** Councillors D Brindley *Deputy Mayor*, C Cheta, J Harris *Chairman*, D Judd, L Mills, C Robinson *Vice Chairman* & I Sharkey *Mayor*

**Also Present:** Bianca Buss, Amenities Officer (*minutes*)

## **2799. PUBLIC QUESTION TIME**

There were no members of the public present.

## **2800. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies were received from Cllr Clarkson who was unable to attend due to work commitments and this reason was accepted by the Committee.

## **2801. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **2802. TO APPROVE & SIGN MINUTES OF THE MEETING HELD ON MONDAY 26<sup>th</sup> APRIL 2021**

The Committee considered the minutes of the meeting and it was proposed by Cllr Judd, seconded by Cllr Mills and **RESOLVED** that they were a true record of the proceedings and were signed by the Chairman, Cllr Harris.

## **2803. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

### **LW/21/0131 1 Tye View, Telscombe Cliffs, East Sussex, BN10 7DN**

*Case Officer: James Emery*

Demolish existing conservatory and replace with single storey rear extension to same footprint. Replace existing felt flat roofs with single ply membrane stepped warm roofs (reduces fascias). Infilling/adapting windows & doors to suit internal reconfigurations

The Committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Sharkey and unanimously recommended to **SUPPORT** the application.

### **LW/21/0145 64 Rodmell Avenue, Saltdean, East Sussex, BN2 8PG**

*Case Officer: Rita Burns*

Extension and alterations including remodelling of roof to the existing dwelling (Resubmission of Refusal LW/20/0604)

The Committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Cheta and unanimously recommended to **OBJECT** to the application for the following reasons:

- i. Loss of light
- ii. Gross overdevelopment
- iii. Overlooking
- iv. Out of keeping with the street scene

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## **2803. Planning Applications (Contd)**

### **LW/21/0173 8 Ashurst Avenue, Saltdean, East Sussex, BN2 8DR**

*Case Officer: Tom Bagshaw*

Removal of existing sheds and structures and creation of a new dwelling. Removal of shed to front elevation of host dwelling to create two parking spaces

The Committee considered the application and it was proposed by Cllr Brindley, seconded by Cllr Cheta and unanimously recommended to **SUPPORT** the application.

## **2804. TO NOTE THE FOLLOWING PLANNING DECISIONS**

### **LW/20/0581 422 South Coast Road, Telscombe Cliffs, East Sussex, BN10 7BE**

Creation of new studio flat, erection of a rear dormer, internal alternations on First Floor flat (split level) to allow for new hallway and staircase for access

Lewes DC **REFUSED PERMISSION**

Telscombe's Planning & Highways Committee **OBJECTED** to the application

### **LW/20/0582 424 South Coast Road, Telscombe Cliffs, East Sussex, BN10 7BE**

Erection of pair of semi-detached two storey two bedroom dwellings with access via Amhurst Road

Lewes DC **REFUSED PERMISSION**

Telscombe's Planning & Highways Committee **OBJECTED** to the application

### **LW/20/0835 65 Brambletyne Avenue, Saltdean, East Sussex, BN2 8EL**

Erection of front and rear dormers, hip to gable roof extension

Lewes DC **REFUSED PERMISSION**

Telscombe's Planning & Highways Committee **OBJECTED** to the application

The Committee **NOTED** the above decisions.

## **2805. TO NOTE THE FOLLOWING TREE WORKS DECISION**

### **SDNP/20/05864/TCA Telscombe Village Hall, Gorham's Lane, Telscombe Village**

Beech – High amenity tree planted in the grounds of the village hall. Lift crown over the village hall to provide 2m clearance. Formative prune crown by removing crossing, dead and dysfunctional branches.

South Downs National Park Authority have determined that a **TREE PRESERVATION ORDER WILL NOT BE MADE ON THE TREE** and the works can therefore be undertaken as described within a 2 year period of the notification date.

Telscombe's Planning & Highways Committee were not asked for comments.

The Committee **NOTED** the above decision.

## **2806. TO RECEIVE ACTION LIST**

The Action List was noted as follows:

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## 2806. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
14.12.2020	Min 2704, p 3311 – To Consider Bridleway Gate 8 Applications	BB	Welding of lock to be actioned w/c 24/06/2021 & all applicants invited to arrange an appointment to collect new key and/or return old key between 7 <sup>th</sup> & 18 <sup>th</sup> June.	June 2021
11.01.2021	Min 2712, p 3318 – To note the following Planning Appeal decision	BB	Scooter store at Flat 1, Martlets House, BV, to be removed by end May.	June 2021
11.01.2021	Min 2720, p 3322 – To discuss parking enforcement at Highview Road	BB	Parking control request sent to ESCC who confirmed it takes 14 months on average for parking reviews to be completed.	Mar 2022
01.02.2021	Min 2739, p 3349 – Update on proposed tree scheme for Telscombe residents	BB	Progress has been delayed until May 2021, when ESCC will undertake the scanning of verges for proposed planting of hedges.	June 2021
15.03.2021	Min 2762, p 3371 – Planning application comparison report	BB	Report comparing LDC's decisions against TTC's and reasons why, to be compiled & placed on agenda for September.	Sept 2021
07.04.2021	Min 2778, p 3393 – Update on Telscombe Town Council wildflower sites	BB	ESCC to advise if Telscombe Road is included within their designated verges by mid-May. BB contacted local bee keeper in Peacehaven with regards to placing hives on unregistered land by Telscombe Grange. Awaiting reply.	June 2021 June 2021
07.04.2021	Min 2779, p 3393 – Update on proposed new bus shelter at northern end of Bannings Vale and to consider way forward	BB	New bus shelter to be purchased with GW Shelter Solutions. Awaiting reply from ESCC contractor concerning price for the ground works. Remaining monies to be taken to Full Council for consideration.	June 2021
07.04.2021	Min 2780, p 3394 – To ratify decision on replacement of 2 bus shelters following storm damage	BB	Replacement of the 2 bus shelters due w/c 07.06.2021 and each shelter will take approx. 2 days.	June 2021

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## 2806. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
07.04.2021	Min 2781, p 3394 – To note update on street signs at Kirby Drive	BB	ESH have confirmed that they will add our request for street signs to be moved nearer to park to their proposed works list for future consideration but it will not be carried out at this stage.	Completed
07.04.2021	Min 2782, p 3394 – Urgent Matters	BB	An agenda item has been added to this meeting concerning bus lane cameras & investigating a CSWT.	Completed
26.04.2021	Min 2794, p 3400 – To approve ESCC street lighting maintenance agreement	BB	The street lighting maintenance agreement has now been signed.	Completed
26.04.2021	Min 2796, p 3400 – To consider estimates for repairs on Town Council bus shelters	BB	A Purchase Order has been issued to GW Shelter Solutions for repairs to the Town Council bus shelters. To be repaired approx. end June.	July 2021
26.04.2021	Min 2798, p 3400 – Urgent Matters	BB	BB emailed meeting invitation details from SDNPA to the Committee & Cllr Gallagher.	Completed

Update on Telscombe Town Council wildflower sites – Cllr Robinson noted that as the proposed location for the bee hives is on the unregistered piece of land by Telscombe Grange, this item will need to be forwarded to the Policy & Resources Committee. The Amenities Officer advised the Committee that ESCC have now confirmed that Telscombe Road is included within their designated verges.

Proposed bus shelter at northern end of Bannings Vale – Cllr Robinson was disappointed to learn that the request to use Town Council CIL monies was not on the Full Council agenda for May. The Amenities Officer confirmed that it will be discussed alongside the proposal for new playground equipment from the Amenities & Civic Centre Committee in July. Cllr Robinson asked the Amenities Officer to investigate if it could be discussed earlier and email her with a response.

## 2807. NEIGHBOURHOOD PLAN UPDATE

Cllr Judd provided an update from Cllr Gallagher, stating that the steering group were increasing community awareness. Further documents had been added to the website and entries have been included within the monthly publication of the Peacehaven Directory. Emphasis on the unique marine and land biosphere will determine how much development can take place. Cllr Gallagher's report also asked that the Committee read the documents found on the Peacehaven and Telscombe Neighbourhood Plan Steering Group website.

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## **2808. TO CONSIDER CANCELLING THE PLANNING & HIGHWAYS COMMITTEE MEETING ON 7<sup>th</sup> JUNE 2021**

The Committee considered the report from the Amenities Officer, which recommended cancelling the next Planning & Highways Committee meeting in order to limit the number of meetings being held before the lockdown restrictions are lifted. The Committee felt that it would be important to meet so that planning applications can be discussed easily between the members. It was therefore proposed by Cllr Robinson, seconded by Cllr Judd and unanimously **RECOMMENDED** that the meeting on 7<sup>th</sup> June is still held at the Civic Centre, but that the agenda should be kept short with only current planning applications considered.

## **2809. TO CONSIDER INVESTIGATING A COMMUNITY SPEEDWATCH TEAM IN TELSCOMBE CLIFFS**

The Committee discussed the Amenities Officer's report with regards to setting up a Community Speedwatch (CSW) team following a request to Cllr Robinson from a member of the public. Cllr Mills confirmed that this was also discussed at a recent JAG meeting and had provided the Town Clerk with some information via email that morning. Following discussion, it was proposed by Cllr Robinson, seconded by Cllr Judd and unanimously **RECOMMENDED** for Cllr Robinson to forward the Amenities Officer's contact details to the interested resident for them to make contact, and that an article is added to the next Town Crier in July/August, asking for volunteers.

## **2810. TO NOTE CIL MONIES RECEIVED FROM LEWES DISTRICT COUNCIL**

The Committee **noted** the report from the Amenities Officer, which confirmed that £560.36 had been received in April 2021 from CIL payments on the planning application at 26a Broomfield Avenue, Telscombe Cliffs, reference LW/20/0512.

## **2811. TO CONSIDER PARTICIPATING IN MHCLG's ELECTRONIC COMMUNICATIONS INFRASTRUCTURE CONSULTATION THROUGH NALC**

The National Association of Local Council's (NALC) had invited us to participate in the consultation from the Ministry of Housing, Communities and Local Government (MHCLG) into electronic communications infrastructure. Following consideration, it was proposed by Cllr Robinson, seconded by Cllr Mills and unanimously **RECOMMENDED** not to participate as the Committee did not have enough knowledge concerning this important proposal.

## **2812. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR ADDING ON A FUTURE AGENDA**

Cllr Robinson asked the Amenities Officer to contact Countrymans, who undertake the grass verge cutting for the Town Council, and ask them not to cut the verge on the South Coast Road opposite Broomfield Avenue as this location has been recently reseeded following road works.

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**2812. Urgent Matters (Contd)**

Cllr Robinson advised that she had been contacted by a resident to ask if the Town Council would consider a wildflower verge being included to the verge at Highview Road, Telscombe Cliffs, where it meets the A259. The Amenities Officer advised that this could not be included for the current year as grass cutting has already taken place but will investigate for 2022.

Cllr Robinson further reported that works to a property at Cliff Gardens (planning application LW/18/0773) were taking place outside of the hours of operation as stated by Lewes District Council. She asked that the Amenities Officer go and visit the site and report to both Lewes District Council and East Sussex County Council via email, including Cllr Robinson in any correspondence.

There being no further business the meeting closed at 8.22 pm

Signed, Chairman .....

*Next meeting of the Committee – Monday 7<sup>th</sup> June 2021*