

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **PLANNING & HIGHWAYS COMMITTEE** held on **Monday 19th July 2021** at 7.30 pm.

COMMITTEE MEMBERS PRESENT: Councillors D Brindley *Vice Chairman*, C Gallagher, J Harris & A Selby

Also Present: Bianca Buss, Amenities Officer (*minutes*)
Cllr L O'Connor

The meeting was adjourned to take questions.

2835. PUBLIC QUESTION TIME

Cllr O'Connor was present to discuss the proposed bus shelter at the northern end of Bannings Vale. He was aware that an agenda item will be taken to the next Full Council meeting on Wednesday for agreement by full Council and the remaining monies to be paid from the Town Council's CIL monies. Cllr O'Connor gave an outline of the history, confirming that the Saltdean Residents Association initially made a request a few years ago and Cllr Robinson first raised the request to the Town Council in 2018. This bus stop is at the start of a bus route and a lot of secondary school children use it to travel to the two local schools. If there is bad weather, the children can spend all day at school in their wet clothes. The nearest bus shelter is an approximate 5 minute walk away, longer for elderly or disabled residents. Cllr O'Connor finalised that the proposals would sit in line with the benefit that CIL monies bring, as the bus shelter is supporting the infrastructure for the area which is also currently seeing many flats being built. He finished by thanking the Committee for their time.

Cllr Gallagher asked if the shelter would be DDA complaint. The Amenities Officer advised that East Sussex Highways had viewed the location and they had confirmed that to make the location suitable for disabled users, footway and kerbstone works would need to be carried out. Prices have been obtained for these works and this is set out in the agenda item to Full Council on Wednesday.

Cllr Harris requested that the Amenities Officer re-investigates a bus shelter for the bus stop on the South Coast Road, next to the glass shop. He confirmed that the Town Council looked at this a few years ago but when consulted, the houses behind the bus stop advised that they did not want a shelter being added. The Amenities Officer advised that the housing development opposite this particular bus stop were initially investigating placing a shelter following comments from East Sussex Highways who raised this suggestion to encourage residents of the development to use public transport. She confirmed she would investigate this further and respond back to the Committee.

The meeting reconvened at 7.45pm and Cllr O'Connor left.

2836. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr Judd and Sharkey, who are attending a Mayoral event, Cllr Clarkson who was away with work and Cllr Robinson who was unwell. These reasons were accepted by the Committee.

TELSCOMBE TOWN COUNCIL



2837. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

2838. TO APPROVE & SIGN MINUTES OF THE MEETING HELD ON MONDAY 28th JUNE 2021

The Committee considered the minutes of the meeting and it was proposed by Cllr Selby, seconded by Cllr Harris and **RESOLVED** that they were a true record of the proceedings and were signed as correct by the Vice Chairman, Cllr Brindley.

2839. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

LW/21/0370 56 Stanley Road, Peacehaven, East Sussex, BN10 7SP

Case Officer: James Emery

Replacement of roof and walls on existing conservatory to include increase on total height

The Committee considered the application and it was proposed by Cllr Gallagher, seconded by Cllr Selby and unanimously recommended to **SUPPORT** the application.

LW/21/0392 73A Bevendean Avenue, Saltdean, East Sussex, BN2 8PF

Case Officer: James Emery

Raising the ridge of an existing bungalow by 550mm to form rooms in the roof and side dormer. Extension of balcony to the front elevation, extension of porch on side elevation and provision of additional driveway area

The Committee considered the application and it was proposed by Cllr Gallagher, seconded by Cllr Selby and unanimously recommended to **SUPPORT** the application.

LW/21/0398 18 Ifield Close, Saltdean, East Sussex, BN2 8DL

Case Officer: James Emery

Proposed single storey rear extension and loft conversion

The Committee considered the application and it was proposed by Cllr Gallagher, seconded by Cllr Harris and unanimously recommended to **SUPPORT** the application.

LW/21/0428 1 Park Avenue, Telscombe Cliffs, East Sussex BN10 7ND

Case Officer: Tom Bagshaw

Retrospective application for the erection of new front brick wall fencing, bin store, cycle store and associated works

The Committee considered the application and it was proposed by Cllr Gallagher, seconded by Cllr Selby and unanimously recommended to **OBJECT** to the application as it is out of keeping with the street scene and it goes against the Peacehaven & Telscombe Design Guide.

LW/21/0458 12 Lewes Close, Saltdean, East Sussex BN2 8DN

Case Officer: Rita Burns

Single-storey rear extension with two rooflights

The Committee considered the application and it was proposed by Cllr Selby, seconded by Cllr Harris and unanimously recommended to **SUPPORT** the application.

TELSCOMBE TOWN COUNCIL



2840. TO CONSIDER A REQUEST FOR A ROAD CLOSURE FOR A STREET EVENT TO BE HELD AT CLIFF GARDENS

The Committee considered the request for a local residents' social event to be held on Saturday 29th August 2021 between the hours of 1200-1600 and for Sunday 5th July 2022 for an event for the Queen's Platinum Jubilee for the same times. Lewes District Council asked for the Town Council's comments and it was proposed by Cllr Harris, seconded by Cllr Gallagher and unanimously agreed to **SUPPORT** both applications.

2841. TO RECEIVE ACTION LIST

The Action List was noted as follows:

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
11.01.2021	Min 2712, p 3318 – To note the following Planning Appeal decision	BB	Scooter store not yet removed at Flat 1, Martlets House, Bannings Vale. LDC issued a notice to the Housing Association, who conf removing asap	Aug 2021
11.01.2021	Min 2720, p 3322 – To discuss parking enforcement at Highview Road	BB	Parking control request sent to ESCC who conf it takes approx. 14 months for parking reviews to be completed.	Mar 2022
01.02.2021	Min 2739, p 3349 – Update on proposed tree scheme for Telscombe residents	BB	ESCC were unable to undertake scanning of verges for proposed planting of hedges in June – extended until mid-July.	Aug 2021
15.03.2021	Min 2762, p 3371 – Planning application comparison report	BB	Report comparing LDC's decisions against TTC's and reasons why, to be compiled & placed on agenda for September.	Sept 2021
07.04.2021	Min 2779, p 3393 – Update on proposed new bus shelter at northern end of Bannings Vale and to consider way forward	BB	An agenda item has been taken to Full Council on 21.7.21 for agreement and consideration for remaining monies to be paid from TTC CIL funds.	Aug 2021
07.04.2021	Min 2780, p 3394 – To ratify decision on replacement of 2 bus shelters following storm damage	BB	Both bus shelters have now been replaced.	Complete
26.04.2021	Min 2796, p 3400 – To consider estimates for repairs on Town Council bus shelters	BB	Repairs to the bus shelters have now been completed.	Complete

TELSCOMBE TOWN COUNCIL



2841. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
17.05.2021	Min 2809, p 3412 – To consider investigating a community speed watch team in Telscombe Cliffs	BB	No responses from Town Crier article asking for volunteers to contact the Town Council. Requests will also be added on Facebook.	Aug 2021
17.05.2021	Min 2812, p 3412 – Urgent Matters	BB	BB to request wildflower verge on SCR at junction of Highview Road (where public bench sits) for 2021/22 in autumn. LDC investigating potential planning breach at Cliff Gardens (ref EN/21/0119) and awaiting planning statement from planning agent.	Oct 2021 Aug 2021
07.06.2021	Min 2820, p 3439 – Urgent Matters	BB	LDC have taken the damaged street sign at Gorham Way to their contractor to be fixed.	Aug 2021
28.06.2021	Min 2832, p 3445 – Urgent Matters	BB	BB reported overgrowing tree at Buckhurst Road/Cliff Gardens twitten to ESCC ROW Team.	Sept 2021
28.06.2021	Min 2834, p 3445 – To consider an application for an additional key to the gate at Bridleway 8	BB	BB has informed resident they can have a second key to the gate at Bridleway 8. BB to investigate purchasing a new lock, keys & welding and costs for placing a concrete or metal bollard to stop vehicles from using the Bridleway. Contact made with the Rural Crime Team at Sussex Police and SDNPA Planning Officers for advice. Awaiting their reply.	Completed Aug 2021

Min 2712 Planning appeal decision (scooter store) – The Amenities Officer advised that Lewes District Council have now proposed prosecution action and Martlets have responded confirming they will dismantle the store on 20th July 2021.

Min 2809 Community speed watch team – The Amenities Officer confirmed that a Councillor from Peacehaven Town Council (PTC) had informed us that they are carrying out a speed watch initiative and it was **agreed** that the Amenities Officer contacts the Officers at PTC, with the outcome bought to a future Committee meeting.

TELSCOMBE TOWN COUNCIL



2841. Action List (Contd)

Min 2834 Bridleway 8 – The Amenities Officer reported that she had received a response from the PCSO from Sussex Police’s Rural Crime Team, who had suggested the Town Council install CCTV. He also recommended that a meeting is arranged to discuss this further, but is currently on annual leave and arrangements can be made upon his return.

2842. NEIGHBOURHOOD PLAN UPDATE

Cllr Gallagher advised that an update for the Neighbourhood Plan would be provided at Full Council on Wednesday.

2843. TO CONSIDER INVESTIGATING USING DOG WASTE TO FUEL STREET LIGHTS

The Amenities Officer advised that a member of the public had made contact with the Town Clerk and Cllr O’Connor to ask if we would consider investigating using dog waste to fuel street lights. Cllr O’Connor contacted Lewes District Council who advised that the dog waste is taken to Newhaven Energy Recovery Facility and is contributing to renewable energy, so is not something they are currently considering. East Sussex Highways were also contacted and advised that the solution is not practical for street lighting as the costs would be high and could potentially produce a large carbon footprint. Following consideration, it was proposed by Cllr Gallagher, seconded by Cllr Harris and unanimously **RECOMMENDED** not to carry the request further. Cllr Selby asked the Amenities Officer to report back to Cllr O’Connor the decision agreed by this Committee.

2844. TO CONSIDER COMMENTING ON SDNPA’S DRAFT DESIGN GUIDE SUPPLEMENTARY PLANNING DOCUMENT

The Committee considered the invitation to comment on the SDNPA’s draft Design Guide Supplementary Planning Document and it was proposed by Cllr Gallagher, seconded by Cllr Harris and unanimously **RECOMMENDED** that the Amenities Officer contacts the Committee following this meeting for a working group to be arranged to respond and their responses taken to a future meeting for ratification.

2845. TO CONSIDER PARTICIPATING IN LDC’S CONSULTATION ON THE LEWES LOCAL PLAN – ISSUES & OPTIONS

The Committee considered the invitation to comment on LDC’s Lewes District Local Plan – Issues & Options consultation. Cllr Robinson had provided her comments prior to the meeting, advising that she thinks it is essential as a Council that we participate and would be happy to be on a working group if required. Following consideration, it was proposed by Cllr Gallagher, seconded by Cllr Harris and unanimously **RECOMMENDED** that the Amenities Officer contacts the Committee following this meeting so that a working group can be set up to formulate a response and it is ratified at a future Committee meeting.

2846. TO NOTE FINDINGS FROM SDNPA EAST SUSSEX WORKSHOP

Cllr Gallagher’s report discussed the findings from the SDNPA workshop she attended. Details included the number of visitors to the area and the demand for parking, which is causing damage to grass areas in the villages. Cllr Gallagher also raised an increase in pop up

TELSCOMBE TOWN COUNCIL



2846. To note findings from SDNPA East Sussex Workshop (Contd)

campsites and Temporary Event Licences (TEL), which can be granted by the District Council who have no obligation to consult with the local Parish and Town Councils. Pop up campsites could originally be placed in a location for a maximum of 28 days, but this has been increased to 56 days during the pandemic. TEL’s can hold up to 350 people in any one place. Cllr Gallagher also advised that vineyards are increasing within the local area, which means that farmland is decreasing to make way. This was **noted** by the Committee.

2847. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR ADDING ON A FUTURE AGENDA

Cllr Brindley reported that East Sussex Highways are parking their machinery at the bottom of Fairlight Avenue, Telscombe Cliffs, which is causing major visibility issues and asked if the Civic Centre car park could be offered to them. The Amenities Officer advised she would investigate and make contact with Highways.

There being no further business the meeting closed at 8.40 pm

Signed, Chairman

Next meeting of the Committee – Monday 9th August 2021