

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **AMENITIES & CIVIC CENTRE COMMITTEE** held on **Monday 26th July 2021** in Telscombe Civic Centre at 7.30 pm.

COMMITTEE MEMBERS PRESENT: - Councillors C Clarkson, C Gallagher *Chairman*, D Judd *Mayor & Vice-Chairman*, L O'Connor, B Page, C Robinson *Deputy Mayor*, A Selby, I Sharkey and A Smith

Also Present: Stella Newman, Town Clerk & RFO
Bianca Buss, Amenities Officer (*minutes*)
2 members of the public
Cllr J Harris

The meeting was adjourned for public question time.

1422. PUBLIC QUESTION TIME

Two members of the public were present to discuss the negative impact the pine trees in Chatsworth Park are having to their properties. Mr John Moore and Mr Adrian Gill, who were both happy to have their names recorded in the minutes, had previously provided the Town Council with photos showing excessive pine needles coming into their garden, drains and guttering. These pictures were displayed on a screen to the Committee via a PowerPoint presentation created by the Town Clerk.

Mr Moore advised that he had lived in his property since 1987 and seen Chatsworth Park evolve from fields behind his property, to the trees being planted and finally up to the size they are now. He has had to remove his decking due to the amount of pine needles falling into the garden. Mr Moore confirmed that the Town Council had previously removed two pine trees adjacent to his property a few years ago and is requesting that the nearest trees to his property are removed, or at least have the nearest branches cut away. The Amenities Officer informed Mr Moore that the Town Council had asked an Arborist to visit the location for an assessment of the group of pine trees, as well as the impact of removing those closest to the property. This is hoped to be completed very shortly.

Cllr Sharkey arrived at the meeting at 7.44pm.

Mr Gill stated that a fire had occurred in the park a few years ago and was concerned this could happen again. The pine trees are very close to this residential area and it would only take a little spark for a fire to spread quickly.

Cllr Gallagher advised that she met with the two residents in question and one other to discuss their responses from the consultation forms they completed last year. Mr Moore advised that the third resident was not in attendance as they had raised issues with general tree branches and vegetation encroaching their property and that a particular tree branch bangs on their conservatory. This was now being resolved by the Town Council. Cllr Gallagher asked the Amenities Officer how the complaint was progressing and the Amenities Officer advised she had visited the location, observed encroaching tree branches and vegetation, obtained quotations, and a purchase order had been issued by the Town Clerk under her delegated powers for the tree branches and vegetation to be cut back 1 metre from the property fence line.

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1422. Public Question Time (Contd)

Mr Moore finalised by advising that the park had changed so much and he felt there had been times when Chatsworth Park had not been looked after. Residents had helped by clearing the vegetation where they could. Mr Gill advised that the park is a wonderful amenity on our doorstep, but a balance must be struck. He felt it had not been managed well and the Council need to take a more proactive approach. Cllr Gallagher confirmed that the Town Council are putting a management plan together and she will keep both residents informed of any updates.

The meeting reconvened at 7.54pm and the two residents left the meeting.

1423. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

There were no apologies. Cllr Sharkey apologised for her arriving late, which was due to a local emergency road closure and no buses running, so she had to walk.

1424. TO RECEIVE MEMBERS DECLARATIONS OF INTEREST IN RELATION TO MATTERS ON THE AGENDA

There were no declarations of interest.

1425. TO APPROVE MINUTES OF THE MEETING HELD ON 24th MAY 2021

Cllr Smith reported that the Action List on the previous minutes were not clear, as some items were shown as completed, but there was still work to be undertaken. The Amenities Officer advised that the items show as completed if a new agenda item has been raised. Cllr Gallagher had also raised this as an issue and the Amenities Officer confirmed that all future Action Lists, as had been done for this meeting, will state ‘Please see new agenda item’ to clear any uncertainty.

It was proposed by Cllr Page, seconded by Cllr Sharkey and unanimously **RESOLVED** that the minutes of the meeting held on Monday 24th May 2021 were a true record of the proceedings and were signed as correct by the Chairman, Cllr Gallagher.

1426. TO RECEIVE ACTION LIST

The action list was noted as follows:

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
23.9.19	Min 1215, p 3053 – Proposals to increase Civic Centre revenue	SN	Cllrs Gallagher, Judd and Town Clerk to explore potential schemes and bring back to a future meeting. <i>On hold for time being due to current situation.</i>	Sept 2021
27.01.20	Min 1250, p 3129 – To agree estimate for new Mayors Board	SN/IS	Cllr Sharkey’s partner is currently painting a picture of the Civic Centre directly onto the Mayors Board.	Sept 2021
27.01.20	Min 1251, p 3129 – To consider disposal of pool table	SN	Second-hand value to be ascertained and table then advertised for sale. <i>On hold due to current situation</i>	Sept 2021

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1426. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
30.11.20	Min 1347, p 3302 – Update on invasive trees at Chatsworth Park & The Copse	BB	LDC approved works in Copse bordering a property but works to be undertaken following bird nesting season.	Sept 2021
30.11.20	Min 1351, p 3303 – To discuss updates and outcomes following the Chatsworth Park working group meetings	CCL	Cllr Clarkson has prepared a draft management plan & boundary policy to be considered alongside results from ecological survey and access report.	Sept 2021
25.01.21	Min 1365, p 3339 – Business Plan update	BB CR	An agenda item has been added to this meeting to note the recent annual playground inspection reports. The costs to run a rainwater harvesting system at the Civic Centre are too expensive so closed for time being.	Please see new agenda item Complete
25.01.21	Min 1369, p 3340 – To consider obtaining estimates to reduce the height and weight of a tree in Chatsworth Park following storm damage	BB	A purchase order has been issued to Aspen Treecare for works to the tree which will be completed after bird nesting season.	Sept 2021
22.03.21	Min 1386, p 3385 – To agree works in Chatsworth Park next to a property in Kirby Drive	BB	A purchase order has been issued for the works which will be completed after bird nesting season. Resident informed.	Sept 2021
22.03.21	Min 1389, p 3386 – To agree ongoing maintenance of the Memory Garden and review Memorial Policy	SN BB	Revised layout of the Memorial Policy taken to Full Council on 21.7.2021 for adoption. Memorial Policy to be reviewed at the end of the summer.	Complete Sept 2021
22.03.21	Min 1398, p 3389 – Urgent Matters	BB	An agenda item has been added to this meeting concerning adding locks to the gates at Chatsworth Park South Playground.	Please see new agenda item
24.05.21	Min 1401, p 3427 – To consider Wander Coffee's request to sell alcohol from Chatsworth Park	BB	An agenda item has been added to this meeting with an update on the progression of the concession, including the selling of Pimms.	Please see new agenda item
24.05.21	Min 1402, p 3428 – To consider the progression of the café concession at Chatsworth Park	SN/BB/ CCL	An agenda item has been added to this meeting with an update on the progression of the concession.	Please see new agenda item

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1426. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
24.05.21	Min 1408, p 3432 – To review the Business Plan	SN	The Business Plan has been updated with the new details confirmed for the café concession.	Please see new agenda item
24.05.21	Min 1409, p 3432 – To agree a way forward with litter bin issues	BB BB BB/SN	Agenda item added to this meeting regarding Civic Centre bin & details concerning the amount of waste in Chatsworth Park bins. Resident informed we will not add a bin at Fairlight Avenue twitten. Working group was formed to discuss drafting a litter bin policy & draft subsequently completed.	Please see new agenda item Complete Please see new agenda item
24.05.21	Min 1410, p 3432 – To discuss the outcome of the Access Report on Telscombe Town Council's green spaces	BB	An agenda item has been added to this meeting concerning high priority items from the report.	Please see new agenda item
24.05.21	Min 1412, p 3433 – Update on damaged section of footpath in Chatsworth Park	BB	Purchase Order issued to Countrymans Contractors Ltd.	Sept 2021
24.05.21	Min 1413, p 3433 – To agree a way forward for requests to run classes and groups in Chatsworth Park	BB SN	Informed groups they can use the park without a hire charge and requested ins details. SN drafted Park Use Policy.	Complete See new agenda item
24.05.21	Min 1415, p 3433 – To consider installing a new piece of playground equipment at Robert Kingan Playground	BB	An agenda item has been added to this meeting to ratify a consultation flyer.	Please see new agenda item
24.05.21	Min 1417, p 3434 – To ratify Fire Risk Assessment, note report and agree actions required at the Civic Centre	SN	SN to obtain estimates/progress work to be undertaken following receipt of the Fire Risk Assessment.	Please see new agenda item
24.05.21	Min 1418, p 3434 – To ratify Electrical Installation Inspection, note report and agree actions required	SN	Cobb Electrical undertook agreed works to the Civic Centre on 21-23 July 2021.	Complete
24.05.21	Min 1419, p 3434 – To agree a way forward for the opening of the Civic Centre following the lifting of lockdown restrictions	SN	Agreed for SN to make a decision on opening up of Civic Centre based on the current government guidelines.	Ongoing

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1426. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
24.05.21	Min 1421, p 3435 – Urgent Matters	CCL	Monthly litter picks arranged and information added onto social media pages and website. CCL is drafting a plan to make the Town Council carbon neutral by 2030 and will take to the joint Climate Working Group for further discussion. Fly tipping signs placed next to bins in Chatsworth Park & an article added to the Town Crier newsletter asking people not to fly tip their green waste.	Complete
		CCL		Complete
		SN		Complete

Cllr O'Connor noted that some tree works will be carried out after bird nesting season and asked when this is likely to go ahead. The Amenities Officer advised it will be approximately early September.

1427. TO NOTE INCOME & EXPENDITURE TO 30th JUNE 2021

It was unanimously **agreed** that the income and expenditure figures for Amenities of £6,513 expenditure and income of £358 and Civic Centre expenditure of £10,747 and income of £4,186 at 30th June 2021 be accepted as correct.

1428. TO REVIEW THE BUSINESS PLAN

The updated plan was noted. Cllr Smith asked that the future work with the Park Management Plan is added to the Business Plan.

Cllr Robinson asked if the joint Climate Change Working Group should continue in its current format as many of the concerns raised are for Peacehaven Town Council only. Following discussion, it was proposed by Cllr O'Connor, seconded by Cllr Clarkson and **RECOMMENDED** that the meetings continue to take place with an agenda item specifically for Telscombe Town Council and that the continued participation is reviewed at the next Full Council meeting. Cllr Gallagher abstained and advised she would add a report and the working groups' minutes for Full Council.

1429. UPDATE ON HIGH PRIORITY ITEMS LISTED ON THE ACCESS REPORT FOR TELSCOMBE TOWN COUNCIL'S GREEN SPACES

The Amenities Officer's report was noted which provided an update on the 22 high priority recommendations from the Access Report via a spreadsheet. Cllr Clarkson thanked the Officers for all their work and highlighted the wonderful maps drawn up by the Admin Assistant for the website. Cllr Clarkson also asked that if any work is not carried forward, this should be updated on the spreadsheet so the public are aware that the Council have considered all suggestions.

One of the recommendations asked that the Town Council work with highways to explore the option of installing a controlled crossing from the housing side of Kirby Drive to the park side.

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1429. Update on high priority items listed on the Access Report for Telscombe Town Council's green spaces

East Sussex Highways (ESH) advised that they do not have the resources to install a controlled crossing at present, but encouraged the Town Council to apply for match funding to deliver additional projects relating to the highway. The Amenities Officer recommended that the Town Council do not investigate the crossing further as it comes under ESH's remit and the cost to us, even if successful with match funding, would be too high. Cllr Robinson asked that this item is in fact taken to the next Strengthening Local Relationships (SLR) meeting to obtain the point of view from the Traffic & Safety Manager. Cllr O'Connor agreed, citing that the crossing is beyond our scale and we need to pass responsibility to Highways. It was proposed by Cllr O'Connor, seconded by Cllr Clarkson and unanimously **RECOMMENDED** that the Amenities Officer writes a formal letter to ESH and ask they take the request forward as the Town Council do not have any financial resources and that it is also raised at the next SLR meeting.

1430. TO CONSIDER ADDING LECTERNS TO KEY POINTS OF ENTRY WITHIN CHATSWORTH PARK

The Committee considered the Amenities Officer's report, which provided prices and details for information boards, as recommended in the Access Report. The Committee also noted that the Access Report raised this same recommendation for Telscombe Tye. As the report was lengthy and there were lots of items to consider, it was proposed by Cllr Smith, seconded by Cllr Sharkey and unanimously **RECOMMENDED** that a working group is set up consisting of Cllr's Gallagher, Sharkey, Smith, the Amenities Officer and Town Clerk, to make a decision on what lectern and design option the Town Council will go forward with for both Chatsworth Park and Telscombe Tye and how many information boards are required for both locations. Cllr Clarkson also suggested that the information boards include a QR code so that members of the public are directed to our website, which can provide more information and updates.

1431. TO NOTE THE ANNUAL PLAYGROUND INSPECTION REPORTS

The annual playground inspection reports were discussed by the Committee. The reports highlighted that most items were deemed low risk, although there were several highlighted as grade 10, which are on the cusp of being moderate. These were in relation to trampolines in Chatsworth Park South Playground and Robert Kingan Playground and the climbing frame at Chatsworth Park South Playground. The Amenities Officer advised she would investigate prices for these items first, as well as other equipment and bring back to future meetings for consideration. A further report will also be provided in 6 months' time, to include the two most recent weekly playground inspection reports, for the Committee to consider. This was **noted** by the Committee.

Cllr Gallagher raised concerns with the play value inspections, which recorded serious weaknesses under play opportunities for disabled children and inclusion of disabled children for all three playgrounds, toilet/changing facilities for the two playgrounds in Chatsworth Park and ball games for Chatsworth Park North Playground. Cllr Robinson asked that toilet and changing facilities are further investigated to see if they are a legal requirement. Cllr Smith confirmed that the Chatsworth Park Café Concession working group met that morning and discussions had taken place concerning adding a toilet to the park as a priority. Cllr Gallagher advised she would check the legislations on adding toilet facilities with the Senior Project Officer at Peacehaven Town Council who is investigating something similar.

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1432. UPDATE ON CHATSWORTH PARK SOUTH PLAYGROUND GATES AND CONSIDER WAY FORWARD

The Amenities Officer's report highlighted the investigations with regards to the complaint about the gates at Chatsworth Park South playground. Advice had been sought with the Senior Specialist Advisor at Lewes District Council (LDC) who confirmed that the gates met the relevant standards and he would not recommend adding a latch. Prices had been obtained for new gates with latches to be fitted from three companies, but these started at a minimum cost of £2,335 plus VAT, plus installation costs.

Further enquiries had been undertaken for placing barriers on the grass verge outside the playground opposite the northern gate. ESH confirmed the Town Council would need to apply for two licences at a minimum cost of £459.75. In addition, the work would need to be carried out by an ESH approved contractor who had not provided their costs as yet. Barrier prices range from £115 to £150 plus VAT for one barrier 2000mm in length. It was proposed by Cllr Smith, seconded by Cllr O'Connor and unanimously **RECOMMENDED** that the Town Council place safety barriers in front of the gate at the northern entrance. Cllr Smith thanked Cllr Gallagher for her work in ensuring the safety of the children in the playground.

1433. TO CONSIDER A TREE SURVEY FOR CHATSWORTH PARK AND THE COPSE

The Amenities Officer's report was considered by the Committee. Four arboriculturists had quoted for the proposed annual tree survey and provided recommendations within their estimates. The Committee agreed that a more intensive report should be provided for the investment of the two locations and to carry forward for the future. It was proposed by Cllr Judd, seconded by Cllr O'Connor and unanimously **RECOMMENDED** that the quotation from Aspen Treecare be accepted, which included a visual tree assessment of all trees over 75mm diameter at 1.5m from ground level, a short written report on the sites, highlighting trees with defects, a detailed survey for zoned areas on approximately 130 trees in the two locations, suggestions for maintenance including next to property boundaries and specification for reduction, at a cost no higher than £1,500 plus VAT.

1434. TO AGREE THE DRAFT PARK USE POLICY

The Committee considered the draft Park Use Policy from the Town Clerk and it was proposed by Cllr Clarkson, seconded by Cllr Sharkey and unanimously **RECOMMENDED** to agree the content and take the policy to Full Council for adoption.

1435. TO AGREE THE DRAFT LITTER BIN POLICY

A working group had been formed to create a policy for litter bins and the Town Clerk had since drafted a document for consideration. It was proposed by Cllr Smith, seconded by Cllr Robinson and unanimously **RECOMMENDED** to agree the policy and take it to Full Council for adoption.

1436. UPDATE ON LITTER BIN ISSUES

At the previous Amenities & Civic Centre meeting, it was agreed to reinstall the litter bin outside the Civic Centre and that the contractor be asked to empty the bin twice a week based on the cost of emptying the park bins at a cost of £2 per empty. The contractor was contacted, however, they quoted £5 per empty, which is more expensive.



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1436. Update on litter bin issues (Contd)

They explained the cost of £2 was based on them obtaining the grounds maintenance contract. Other contractors were also asked to quote, but they came in at a more expensive price. The Committee were emailed and asked if they would be happy for the bin outside the Civic Centre to be emptied once a week at a cost of £5 per empty. Six Councillors replied yes and 1 replied no. As this was a majority response, Countrymans Contractors Ltd were instructed to carry out the Civic Centre litter bin empty as of 2nd August. It was proposed by Cllr Smith, seconded by Cllr Clarkson and unanimously agreed to **RATIFY** this decision.

Countrymans Contractors Ltd also undertook a report for two weeks at the end of June to see how much rubbish was placed in the Town Council bins at Chatsworth Park. The report confirmed that bin number 3, south of Chatsworth Park North playground, was recorded as half full. All other bins were recorded as full and three bins also had household waste fly tipped next to them. This was **noted** by the Committee.

1437. UPDATE ON THE CHATSWORTH PARK CAFÉ CONCESSION

The report from the Amenities Officer provided an update on the progression of the café concession in Chatsworth Park. Cllrs Gallagher and Judd, the Town Clerk and the Amenities Officer had joined the working group and a meeting had taken place that morning. Cllr Clarkson informed the Committee that the first meeting had been productive. A feasibility study had been provided from Chris Bibb at LDC for the café at Shinewater Park, Eastbourne, but the group decided they did not want to proceed with a similar study and for the Town Council to gain more information. They will, however, undertake a site visit and have invited Chris Bibb to attend. Cllr O'Connor will obtain information from LDC concerning the shipping containers for the community hub at Newhaven and Cllr Gallagher will investigate account costs for the Gateway Café at Peacehaven.

Cllr Clarkson confirmed that LDC had advised they could provide a report for each area of the park to see if there are restrictive covenants preventing building. The Town Clerk and Committee Chair had agreed a cost of £480 under their delegated spending authority for a report to be issued on the southern section as this is the favoured position for the café. It was proposed by Cllr Robinson, seconded by Cllr Sharkey and unanimously agreed to **RATIFY** this cost of the report.

Cllr Clarkson also re-raised the request from Wander Coffee, who asked if they could fix signs to the playground railings advertising the concession opening hours, location and items for sale. This had been taken to the Committee for consideration via email, where the majority were against the request. Cllr Clarkson asked the Committee to reconsider the request and advised that the proposed signs will be A2 size in correx, with a line at the bottom advising that the sign has been agreed by Telscombe Town Council. Cllr Judd did not agree to this request, stating that he thought the signs would be unsightly and that the decision had already been made via email. Following discussion, it was proposed by Cllr Clarkson, seconded by Cllr Smith and **RECOMMENDED** by a majority that signs be allowed on the railings; Cllrs Gallagher, Judd, Page and Sharkey were against the decision.

The Amenities Officer confirmed that at the last meeting it was recommended not to charge a licence fee to Wander Coffee but to review it at this meeting instead. Cllr Clarkson asked that the licence fee is considered once more is known concerning Wander Coffee's accounting details.



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1437. Update on the Chatsworth Park Café Concession (Contd)

The Committee also reviewed the selling of Pimms by the concession. Due to poor weather, only two weekends had previously been arranged and take up was not high. Wander Coffee have five additional licences available for Pimms weekends and they have asked if they could continue with these additional events during the summer holidays. It was proposed by Cllr Clarkson, seconded by Cllr Selby and **RECOMMENDED** by a majority that Wander Coffee be allowed to use their additional five licences over the summer holidays. Cllrs Judd, Page and Smith abstained.

1438. TO CONSIDER PLACING BEE HIVES ON TELSCOMBE TOWN COUNCIL LAND

The Committee considered the Amenities Officer's report concerning placing bee hives on Telscombe Town Council land. The Brighton and Lewes Beekeepers group advised that they could visit specific locations and check suitability, as well as supplying the bees and maintaining the hives free of charge. Cllr Selby raised concerns on the environmental impact; that honey bees can compete with native bees for nectar and pollen and asked that this is factored in when choosing a site. It was proposed by Cllr Clarkson, seconded by Cllr Smith and unanimously **RECOMMENDED** that the Amenities Officer carries out a site visit with the Brighton and Lewes Beekeepers group for potential locations in the Copse and the old car park at Chatsworth Park (north of Kirby Drive), taking into consideration the environmental impact and the outcomes be provided at the next meeting.

1439. TO RATIFY DECISION TO HOLD A SUMMER HOLIDAY COMMUNITY PICNIC AT CHATSWORTH PARK

Helping Out CIC asked the Town Council's permission to hold a summer holiday community picnic in Chatsworth Park on Friday 6th August between 11am and 3pm. Due to timing restraints, Committee members were emailed to ask if they were in agreement for this event to take place. 7 out of 9 Committee members replied with a positive response and Helping Out CIC were advised that their request had been granted. It was proposed by Cllr Robinson, seconded by Cllr Page and unanimously agreed to **RATIFY** this decision.

1440. TO RATIFY CONSULTATION FLYER WITH REGARDS TO A NEW PIECE OF PLAYGROUND EQUIPMENT AT ROBERT KINGAN PLAYGROUND

At the last Amenities & Civic Centre Committee meeting, it was agreed that the Amenities Officer draft a consultation flyer to gain the views of local residents on what type of playground equipment they would like to see in Robert Kingan Playground. A copy of the drafted flyer was provided to the Committee, who were advised to inform the Amenities Officer if they required any changes by Friday 16th July 2021. It was proposed by Cllr Smith, seconded by Cllr Clarkson and unanimously agreed that the consultation flyer be **RATIFIED**. Cllr O'Connor thanked the Amenities Officer for her work on the flyer.

1441. UPDATE ON ACTIONS FOLLOWING THE FIRE RISK ASSESSMENT AND AGREE ESTIMATES

The Committee considered the Town Clerk's report, which provided an update on actions following the fire risk assessment. Following consideration, it was proposed by Cllr Clarkson, seconded by Cllr O'Connor and unanimously **RECOMMENDED** that the following actions



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1441. Update On Actions Following The Fire Risk Assessment And Agree Estimates (Contd)

be agreed; (i) further estimates are obtained for the escape route fire door works (ii) Securitel undertake the required work as suggested in the report at a cost of £690 plus VAT and that they quote for the additional detectors to ensure our system meets the requirements of a manual system and (iii) that once estimates are received for the emergency lighting in the report, that the Town Clerk proceeds with the best estimate if it is within her/the Committee Chairman's delegated spending authority.

1442. TO APPROVE USE OF CIVIC CENTRE AS A POLLING STATION

The report from the Town Clerk advised that LDC had requested use of the Civic Centre on a permanent basis as a polling station at a proposed fee of approximately £600. It was proposed by Cllr Connor, seconded by Cllr Selby and unanimously **RECOMMENDED** that the Civic Centre is used as a polling station.

1443. FUTURE EVENTS

The Town Clerk's report confirmed that a working group meeting had been set up for the end of July for consideration of future events. She asked that the Committee consider if the Mayor's bingo fundraising evening can recommence, and if agreed, that the format is amended slightly to take into consideration Covid measures. Following consideration, it was proposed by Cllr Robinson, seconded by Cllr Sharkey and unanimously **RECOMMENDED** that a decision on when to restart the bingo evenings be taken to the working group and that authorisation be given for the volunteer, Stan Newman, to continue to use the Council owned laptop and equipment so that he can undertake the bingo calling and any other events as required.

1444. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING

Cllr Clarkson confirmed that the future volunteer litter picks will take place on 8th August, 12th September and 10th October 2021.

Cllr Gallagher reported that two professional gardeners had been in contact with her to volunteer their services. One had offered to assist with the memory garden and another would like to carry out work within the Copse. Cllr Gallagher also hopes to make further contact with the Friends of Chatsworth Park volunteer group to see if they would be interested in undertaking any volunteer gardening of the green spaces.

Cllr Gallagher also confirmed that Saltdean Community Charity have asked Aspen Treecare to provide a report on where best to place blossom trees and other plants that can give Chatsworth Park a splash of colour. She confirmed that a lot is coming together quickly and they can hopefully have some volunteers helping with any works that need carrying out.

There being no further business the meeting closed at 9.25pm.

Signed.....
CHAIRMAN

NB Next meeting of the Committee - Monday 27th September 2021 at 7.30 pm