

# TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **PLANNING & HIGHWAYS COMMITTEE** held in Telscombe Civic Centre on **Monday 20th September 2021** at 7.30 pm.

**COMMITTEE MEMBERS PRESENT:** Councillors C Clarkson, C Gallagher, D Judd *Mayor*, C Robinson *Deputy Mayor* & A Selby

**Also Present:** Bianca Buss, Amenities Officer (*minutes*)  
Cllr L O'Connor

## **2876. PUBLIC QUESTION TIME**

Cllr O'Connor, Vice Chair of the Peacehaven and Telscombe Neighbourhood Plan, was present to discuss agenda item number 15.

## **2877. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies were received from Cllr Sharkey for health reasons and Cllr Brindley who was unwell, which were accepted by the Committee. As both the Chair and Vice Chair were unable to attend the meeting, it was agreed that Cllr Judd as Mayor would chair the meeting. Cllr Harris, who was also unwell, gave retrospective apologies after the meeting.

## **2878. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **2879. TO APPROVE & SIGN MINUTES OF THE MEETING HELD ON WEDNESDAY 1<sup>st</sup> SEPTEMBER 2021**

The Committee considered the minutes of the meeting on 1<sup>st</sup> September 2021 and it was proposed by Cllr Robinson, seconded by Cllr Gallagher and **RESOLVED** that they were a true record of the proceedings and were signed as correct by Cllr Judd.

## **2880. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

### **LW/21/0521 - 3 Telscombe Cliffs Way, Telscombe Cliffs, East Sussex BN10 7DX**

*Case Officer: Rita Burns*

Two-storey front extension, first-storey extension, single-storey side and rear extensions, associated internal alterations and erection of decking to rear (resubmission of LW/21/0106)

The Committee considered the application and it was proposed by Cllr Clarkson, seconded by Cllr Selby and unanimously recommended to **SUPPORT** the application on the condition that obscured glass is used to the windows on the north elevation.

### **LW/21/0563 - 10 Martlet House 10 Bannings Vale Saltdean East Sussex BN2 8DX**

*Case Officer: James Emery*

Replacement of existing roof coverings and cladding

The Committee considered the application and it was proposed by Cllr Judd, seconded by Cllr Gallagher and unanimously recommended to **SUPPORT** the application on the strict condition that the materials used are fire resistant, due to the present circumstances.

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## 2881. TO NOTE THE FOLLOWING PLANNING DECISIONS

**LW/21/0375 – 13 Broomfield Avenue, Telscombe Cliffs, East Sussex BN10 7AL**  
 Single Storey rear extension, front entrance porch and external facing materials changes  
 LewesDC **GRANTS PERMISSION**  
 Telscombe’s Planning & Highways Committee **SUPPORTED** the application

**LW/21/0458 – 12 Lewes Close, Saltdean, East Sussex BN2 8DN**  
 Single storey rear extension with two rooflights  
 LewesDC **GRANTS PERMISSION**  
 Telscombe’s Planning & Highways Committee **SUPPORTED** the application

**LW/21/0366 – 48 Rodmell Avenue, Saltdean, East Sussex BN2 8PG**  
 Variation to previously approved application LW/19/07076 to include the infill the courtyard section of the proposed development  
 LewesDC **GRANTS PERMISSION**  
 Telscombe’s Planning & Highways Committee **SUPPORTED** the application

**LW/21/0574 – 26 Grassmere Avenue, Telscombe Cliffs, East Sussex BN10 7BZ**  
 Single-storey outbuilding with pitched roof and roof lights, for use as a nursery to grow tropical indoor plants  
 LewesDC **GRANTS PERMISSION**  
 Telscombe’s Planning & Highways Committee **SUPPORTED** the application

## 2882. TO RECEIVE ACTION LIST

The Action List was noted as follows:

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
11.01.2021	Min 2712, p 3318 – To note the following Planning Appeal decision	BB	Scooter store removed at Flat 1, Martlets House, Bannings Vale. LDC checking if concrete base is within the planning breach and will come back to us.	Nov 2021
11.01.2021	Min 2720, p 3322 – To discuss parking enforcement at Highview Road	BB	Parking control request sent to ESCC who conf it takes approx. 14 months for parking reviews to be completed.	Mar 2022
15.03.2021	Min 2762, p 3371 – Planning application comparison report	BB	An agenda item has been added to this meeting to compare LDC’s planning decisions against TTC’s.	Please see new agenda item
07.04.2021	Min 2779, p 3393 – Update on proposed new bus shelter at northern end of Bannings Vale and to consider way forward	BB	Full Council agreed for the remaining monies to be paid through TTC CIL funds and Bianca now starting the application process.	Nov 2021

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## 2882. To receive Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
17.05.2021	Min 2812, p 3412 – Urgent Matters	BB	BB to consult with residents and request wildflower verge on SCR at junction of Highview Road to 14 Amhurst Road (where public bench sits) for 2021/22 in autumn. BB to also investigate damaged bench in same location. LDC have approved the discharge of conditions statement for 15 Cliff Gardens (ref EN/21/0119). BB updated Cllr Robinson so she can inform residents who queried this.	Oct 2021  Completed
07.06.2021	Min 2820, p 3439 – Urgent Matters	BB	LDC have added a new street sign at top of Gorham Way. BB reported damaged street sign bottom of Gorham Way.	Dec 2021
19.07.2021	Min 2845, p 3456 – To consider participating in LDC’s consultation on the Lewes Local Plan – Issues & Options	BB	An agenda item has been added to this meeting to ratify the response from the working group.	Please see new agenda item
09.08.2021	Min 2855, p 3478 – To review the Business Plan	SN	SN has arranged a climate change working group for TTC Councillors.	Completed
09.08.2021	Min 2856, p 3478 – Update on verge scanning results from East Sussex County Council and agree way forward	BB	BB has written to residents who had requested trees to see if they would consider the verge being adopted by ESCC as a wildflower verge as an alternative to planting of a tree or shrub.	Oct 2021
09.08.2021	Min 2859, p 3479 – Update on Gate at Bridleway 8	BB	Gate to be left open for 6 months and the Committee to then make a final decision on way forward.	Feb 2022
09.08.2021	Min 2860, p 3479 – Urgent Matters	BB	The cover outside the Toyota Garage has been replaced. This item will be taken to the next SLR Meeting – date to be confirmed imminently.	Oct 2021
09.08.2021	Min 2862, p 3479 – To consider an application for an additional key to the gate at Bridleway 8	SN	SN has informed applicant of the situation and that it will be reviewed in 6 months’ time.	Feb 2022
01.09.2021	Min 2872, p 3487 – To consider whether to respond to ESCC’s Bus Service Improvement Plan Survey	BB	An agenda item has been added to this meeting to ratify the response from the working group	Please see new agenda item

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## 2882. To receive Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
01.09.2021	Min 2873, p 3487 – To consider placing a Bus Shelter on A259, Telscombe Cliffs	BB	BB requested that ESH visit the location to see if a bus shelter is a viable option. Awaiting reply.	Oct 2021
01.09.2021	Min 2874, p 3488 – Update on proposed speedwatch team in Telscombe Cliffs	BB	BB has contacted the interested resident to advise we have not had any uptake on a proposed speedwatch team.	Completed

## 2883. TO REVIEW THE BUSINESS PLAN

The Committee **noted** the Business Plan.

## 2884. PLANNING APPLICATION COMPARISON REPORT

The Committee considered the report from the Admin Assistant highlighting planning applications which compared Telscombe Town Council's comments alongside Lewes District Council's decisions. It was proposed by Cllr Robinson, seconded by Cllr Gallagher and unanimously **RECOMMENDED** that the analysis is provided again in 6 months' time, with specific applications highlighted in the report that were supported by the District Council and objected to by the Committee. Cllr Robinson asked that the Committee's thanks are passed onto the Admin Assistant for her work in providing this information

## 2885. TO RATIFY RESPONSE TO LEWES DISTRICT COUNCIL'S CONSULTATION ON THE LEWES LOCAL PLAN – ISSUES & OPTIONS

The Committee discussed the report from the Amenities Officer, confirming the comments provided by the working group to Lewes District Council's consultation on the Lewes Local Plan – Issues & Options. Cllr Selby noted that the report listed the working group as including Cllrs O'Connor, Selby and Sharkey, but it should have shown Cllrs O'Connor, Robinson and Selby.

Cllr Gallagher asked for further clarification on the response to question 1.5 which stated that the Local Plan should allocate land for large scale renewable energy generation, and not the Neighbourhood Plans. Cllr Judd as Chair agreed that Cllr O'Connor could respond, who advised that the Local Plan would carry more weight than a Neighbourhood Plan on this important issue. Taking this into consideration, it was proposed by Cllr Judd, seconded by Cllr Clarkson and unanimously agreed to **RATIFY** the responses.

## 2886. TO RATIFY RESPONSE TO EAST SUSSEX COUNTY COUNCIL'S BUS SERVICE IMPROVEMENT PLAN

The report from the Amenities Officer confirmed that Cllr's Gallagher, Robinson and Sharkey met to comment on East Sussex County Council's consultation on the Bus Service Improvement Plan Survey. A copy of the email was provided to the Committee and it was proposed by Cllr Selby, seconded by Cllr Clarkson and unanimously agreed to **RATIFY** the responses. Cllr Gallagher thanked the Amenities Officer for putting the email together.

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**2887. TO CONSIDER COMMENTING ON THE PROPOSED COLDEAN NEIGHBOURHOOD AREA AND FORUM**

The Committee considered the invitation from Brighton and Hove City Council to comment on the proposed Coldean Neighbourhood Area and Forum and it was proposed by Cllr Robinson, seconded by Cllr Clarkson and unanimously **RECOMMENDED** not to comment.

**2888. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR ADDING ON A FUTURE AGENDA**

There were no urgent matters.

**2889. EXCLUSION OF PRESS AND PUBLIC**

It was **RESOLVED** to exclude the press and public during consideration of the following items pursuant to section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

Signed, Chairman .....

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## **2890. TO COMMENT ON THE FIRST DRAFT OF THE NEIGHBOURHOOD PLAN**

*Confidential minutes.*

There being no further business the meeting closed at 8.55 pm

Signed, Chairman .....

*Next meeting of the Committee – Monday 11<sup>th</sup> October 2021*