

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of **TELSCOMBE TOWN COUNCIL** held on **Wednesday 17th November 2021** at 7.30pm at Telscombe Civic Centre.

Councillors Present:- Cllrs Brindley, Cheta, Clarkson, Gallagher, Harris, Judd *Mayor*, O'Connor, Page, Robinson, Selby

Also present: Stella Newman, Town Clerk & RFO (*minutes*)
1 member of the public

The Mayor, Cllr D Judd, welcomed everyone to the meeting and ran through safety procedures.

1869. PUBLIC QUESTION TIME

There were no questions from the public.

1870. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Sharkey for health reasons, Cllr Smith as he was self-isolating and Cllr Mills due to a prior engagement. These reasons for absence were accepted.

1871. TO RECEIVE MEMBERS DECLARATIONS OF INTEREST IN RELATION TO MATTERS ON THE AGENDA

None.

1872. TO APPROVE MINUTES OF THE MEETING HELD ON WEDNESDAY 15th SEPTEMBER 2021

It was proposed by Cllr Clarkson, seconded by Cllr O'Connor and unanimously **RESOLVED** that the minutes of the meeting on 15th September 2021 were correct and were signed by the Mayor, Cllr Judd.

1873. TO RECEIVE MINUTES FROM THE FOLLOWING COMMITTEES:-

(a) Amenities & Civic Centre – 26th July 2021

Cllr Gallagher proposed that the minutes of the meeting on 26th July 2021 be accepted and the recommendations adopted, seconded by Cllr O'Connor and **RESOLVED** that the minutes be accepted and recommendations adopted.

(b) Planning & Highways – 1st & 20th September, 11th October 2021

Cllr Robinson proposed that the minutes of the meetings on 1st & 20th September and 11th October be accepted and the recommendations adopted, seconded by Cllr Selby and **RESOLVED** that the minutes be accepted and recommendations adopted.

(c) Policy & Resources – 6th September 2021

Cllr Clarkson proposed that the minutes of the meeting on 6th September 2021 be accepted and the recommendations adopted, seconded by Cllr Page and **RESOLVED** that the minutes be accepted and recommendations adopted.

1874. TO NOTE ACTION LIST

The updates on the action list were noted as follows:-

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1874. To Note Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
18.3.20	Min 1615, p 3158 – Climate Change working group	SN	Joint meetings continue with PeacehavenTC. TTC working group met separately and an action plan to be drawn up.	See new agenda item.
19.5.21	Min 1808, p 3423 – agree bank mandate/signatories to Council's accts	SN	Cllr Harris to be added as signatory to Council's bank account. <i>Application to be submitted.</i>	Jan 22
19.5.21	Min 1809, p 3423 – agree ban mandate/signatories to Mayor's acct	SN	Cllr Brindley to be added as signatory to Mayor's bank account. <i>Application submitted – awaiting confirmation of completion.</i>	Jan 22
19.5.21	Min 1821, p 3425 – NDP update	SN	Cllr Gallagher assisted SN with info for submission re Welcome Back Fund application. LDC confirmed funding approved for £5,536.51. Welcome Back Fund Working Group met & estimates being obtained for submission to LDC	Jan 22
12.7.21	Min 1840, p 3462 – To agree potential CIL projects – bus shelter and playground equipment	SN	Bus shelter - New bus shelter at northern end Bannings Vale agreed & licence application submitted to ESCC. Once approved shelter to be ordered. Playground equipment – public survey for Robert Kingan carried out, equipment agreed by A/CC and request for funding on this agenda for approval.	Jan '22 See new agenda item
12.7.21	Min 1841, p 3462 – To consider Youth Mayor/Deputy Mayor for TTC	SN/DJ	Awaiting response from head teacher of Longhill School. Budget working group felt that if agreed to proceed, should start from May 2023 when new Councillors elected.	March '22
15.9.21	Min 1852, p 3498 – Business Plan update	SN	Plan updated at end October and new version 2.3 circulated.	Complete
15.9.21	Min 1854, p 3498 – To approve continued use of L&N Consultancy and Jim Boot for NDP	SN	Costings obtained for continued use of consultants up to end March 2022. Update and virement request added to this agenda to pay for their fees as current ER and budget are not enough to cover costs.	See new agenda item

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1874. <u>To Note Action List</u>		Contd		
15.9.21	Min 1858, p 3499 – To note climate change joint working group minutes & decide way forward	SN	Agreed to continue joint working group meetings with PeacehavenTC and a meeting to be arranged. TTC working group has met separately and action plan to be drawn up.	Ongoing
15.9.21	Min 1859, p 3499 – To decide whether to resume Cllr surgeries	SN	A rota for 6 months has been drawn up. 2 surgeries have taken place and no public have attended. Suggest review after 6 months. TRA have been informed re no coffee mornings at same time.	March '22
15.9.21	Min 1861, p 3500 – to review burial agreement with BHCC & consider payment of outstanding fees	SN	BHCC informed we are terminating contract. 3 months' notice required & ends in December. Options for payment of outstanding fees placed on this agenda for agreement.	See new agenda item
15.9.21	Min 1862, p 3500 – To set up working group to agree draft budget for 2022/23	SN	Working group met and draft budget being taken to this meeting for comment.	See new agenda item
15.9.21	Min 1864, p 3501 – Peacehaven & Telscombe Community & Learning Hub (library)	SN	Updated advices received from ESCC and revised letter drafted by Cllr O'Connor sent to ESCC. Response received & update placed on this agenda.	See new agenda item

The items on the action list were noted.

1875. TO APPROVE PAYMENTS AND RECEIPTS FOR SEPTEMBER & OCTOBER 2021

Payments of £22,971.67 and receipts of £4,107.86 for September and payments of £18,728.00 and receipts of £10,162.02 for October were proposed as correct by Cllr Cheta, seconded by Cllr Page and unanimously **RESOLVED** that they be approved and were signed by the Mayor, Cllr Judd.

1876. TO AGREE INCOME & EXPENDITURE TO 31st OCTOBER 2021

The Town Clerk's report detailing any significant differences between budget and actual spend figures, along with the full income and expenditure list detailing the current budget lines for the Council as a whole and Earmarked Reserves were noted. It was proposed by Cllr Judd, seconded by Cllr Page and unanimously **RESOLVED** that the actual total year to date figures to 30th September 2021 being income of £279,798 and expenditure of £170,802 be accepted as correct.

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1877. TO GRANT CLLR SHARKEY LEAVE OF ABSENCE

The Town Clerk's report detailed that Cllr Sharkey's last attendance at a meeting was at the Policy & Resources (P&R) Committee on 6th September 2021 and she had sent her apologies due to ill health for meetings since which had been approved at each meeting. However, Cllr Sharkey is now undergoing a course of treatment and this, along with her recovery, will prevent her from undertaking her duties as a Councillor.

Cllr Sharkey is a member of the Amenities & Civic Centre (ACC), Planning & Highways (P&H) and (P&R) Committees and she was also Chair of the P&H Committee. At the last meeting, the P&H Committee appointed Cllr Brindley to take over as Chair and Cllr Robinson to replace Cllr Brindley as Vice Chair. Both the ACC and P&R Committees have 8 members remaining and the P&H Committee has 7. As the Committee quorum is one third or a minimum of 3, it is not felt that an extra member is needed to replace her on the Committees for the time being.

Following discussion it was proposed by Cllr Robinson, seconded by Cllr Cheta and **RESOLVED** that having regard to the circumstances of the absence of Cllr Isobel Sharkey from Council meetings, to waive the requirements of Section 85 (1) of the Local Government Act 1972 and grant Cllr Sharkey leave of absence for a period up to and including the annual Council meeting on 18th May 2022 and that payment of the Councillor allowance continue for the duration of the authorised absence.

1878. BUSINESS PLAN UPDATE

The updated version 2.3 of the business plan had been circulated and it was unanimously **agreed** that no amendments were necessary.

1879. NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

The minutes of the last Steering Group meeting in October had been circulated to Councillors. The Steering Group Chairman, Cllr C Gallagher, gave an update and advised that the draft Neighbourhood Plan had been taken to the Planning & Highways Committees at both Councils for consideration and comment and is an agenda item at this meeting under a confidential section at the end. Cllr Gallagher also advised that the Steering Group's Terms of Reference should be amended and a new Management Committee including the Town Clerks be considered.

1880. TO AGREE VIREMENT OF FUNDS FOR NEIGHBOURHOOD DEVELOPMENT PLAN

The report from the Steering Group Chairman, Cllr Gallagher, was discussed. It was noted that a Senior Projects Officer (SPO) (Planning and Business development) had been employed by Peacehaven Town Council and it was anticipated once the Plan reached Regulation 14 stage with the draft plan ready for consultation, the SPO would take over the process. Unfortunately, the SPO left PeacehavenTC in August 2021 and in order to complete the draft NDP, the outside consultants are needed to continue with the vital work. Additional finance from the two Town Councils in this financial year is therefore required, with Peacehaven Town Council covering 2/3rds and Telscombe Town Council 1/3rd of costs recently agreed to continue to keep the financial accounting clear and transparent.

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1880. To Agree Virement of Funds for Neighbourhood Development Plan (Contd)

The timetable for the draft NDP is that after signing off by both Councils at full Council meetings, the document will go for consultation to Official Consultees and the public across the two towns which will include workshops, display boards, graphics summary documents, surveys etc. The feedback will require high level analysis and the feedback comments will inform an amended NDP.

The final amended plan will then be submitted to Lewes District Council as the Planning Authority for Regulation 16 consultation with other neighbouring planning authorities. LDC are responsible for the process and financing of this stage. All the comments are collated by LDC and sent with the Draft NDP unchanged to a Government appointed Examiner. The Examiner is jointly appointed by the Town and District Councils and paid for by a Government Grant.

With this timetable in mind the following funds are required until March 2022:-

L&N Consultancy	14 days at £330 per day	£4,650
J Boot Consultant	16 days at £300 per day	£4,800
Map expert		£ 700
Analytical expert		£ 800
Creative design of public doc		£ 800
Design, production, delivery		£2,000
Secretarial/website support		£ 500
Total		<u>£14,250</u>

Continuing with the 2/3 and 1/3 split, PeacehavenTC will pay £9,500 and TelscombeTC £4,750.

After payment of the 2 consultants' invoices for work carried out to September, our earmarked reserve will stand at £2,437 and we also have a remaining budget of £734, therefore total funds available are £3,171.

Following discussion it was therefore proposed by Cllr O'Connor, seconded by Cllr Cheta and unanimously **RESOLVED** to agree a virement of £2,000 from Earmarked Reserve '9039 Clifftop Fencing' to Earmarked Reserve '9038 Neighbourhood Plan' to cover the consultants and other costs listed above which were approved, to enable continuation of the Neighbourhood Plan.

1881. TO AGREE URBAN GRASS VERGE CUTTING OPTIONS AND CONTRACT FROM APRIL 2022

The Town Clerk's report was noted, along with the options for grass verge cutting from East Sussex County Council (ESCC) for 2022-23 as follows:-

Option 1 - Standard: Two cuts over the course of a year to be carried out by ESCC at no cost to the Parish/Town Council. Urban grass will be managed for safety purposes only.

Option 2 – Extra cuts: Parish/Town Councils may fund an additional four cuts to be carried out by ESCC, totalling six cuts (two standard and four extra) over the course of the year. This would cost the Parish/Town Council a total of £7,050 for the year.



1881. To Agree Urban Grass Verge Cutting Options And Contract From April 2022

Option 3 – Self delivery: Parish/Town Councils take on responsibility to deliver all urban grass cutting in their area. This must include a minimum of two cuts over the course of the year. ESCC will not carry out any urban grass cutting in the area. ESCC would pay the Parish/Town Council the sum of £3,525 to do this.

These options had been taken to the Planning & Highways Committee on 11th October and they recommended that we agree option 3 to self-deliver, that the Budget Working Group decide whether we have 3 or 4 cuts per year and that we therefore go out to tender for a new 3 year contract starting from April 2022 as the current contract has just ended. The Budget Working Group felt that we should continue with 4 cuts a year and agreed a draft budget of £7,100, based on ESCC's contribution of £3,525 for 2 cuts. ESCC require us to sign an agreement between them and ourselves if we opt to self-deliver. They have also advised that from 2022/23 onwards they will be including an inflationary increase in the prices which means that what they contribute to us to self-deliver will be slightly increased each year going forward. Cllr O'Connor asked if the wildflower verges could be excluded from being cut and the Town Clerk advised that all wildflower verges that had been designated by ESCC are excluded from our grass verge cutting contract.

Following discussion, it was therefore proposed by Cllr Brindley, seconded by Cllr Robinson and unanimously **RESOLVED** (a) to notify ESCC that we require to self-deliver grass verge cutting for 2022/23 with them contributing £3,525 to us toward the cost; (b) that the Town Clerk signs the agreement on behalf of TTC and (c) that we go out to tender for a 3 year grass verge cutting contract and (d) that the TTC contract be agreed by a majority via email so that it can go out to tender without delay.

1882. TO ADOPT THE APPRAISAL POLICY

It was proposed by Cllr O'Connor, seconded by Cllr Page and unanimously **RESOLVED** to adopt the Appraisal Policy with a review due in 3 years' time.

1883. TO ADOPT THE INVESTMENT STRATEGY

The amendments to the Investment Strategy (previously called Investment Policy) were noted and it was proposed by Cllr Clarkson, seconded by Cllr Brindley and unanimously **RESOLVED** to adopt the Investment Strategy with a review due in a year's time.

1884. TO APPROVE REVISED WORDING FOR GRANTS POLICIES

It was proposed by Cllr O'Connor, seconded by Cllr Clarkson and unanimously **RESOLVED** to agree the recommendation from the Policy & Resources Committee to remove the words 'or religious groups' from the end of the sentence regarding those that are not eligible for grants on both the Grants Policies for the Council and Mayor so that they read:-

*'The following **are not eligible**:- businesses, individuals or political parties.'*

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1885. UPDATE ON CIL MONIES RECEIVED FROM LEWES DISTRICT COUNCIL (LDC) TO DATE

The report from the Town Clerk detailed that in April we received a payment of £560.36 regarding planning application LW/20/0512, 26a Broomfield Avenue – demolition of existing bungalow and construction of two new 4 bedroom semi-detached houses which was reported to full Council in July and we had just received the remainder owed for the same planning application of £2,241.46.

The Town Clerk had asked LDC for an updated list of all potential CIL monies owed to make sure that we are receiving what we are owed and the spreadsheet they sent had been circulated to Councillors. There were a couple of applications that have not started and a couple where LDC have or are about to take enforcement action to recover monies owed. LDC also advised of 3 applications where CIL is liable, but they have not yet had a party Assume Liability and asked if we could let them know if the developments have started. LDC's spreadsheet also showed a couple of applications as having received full payment, but we have not been forwarded our share and the Town Clerk has queried this with LDC and is awaiting a reply.

It was proposed by Cllr Brindley, seconded by Cllr O'Connor and unanimously **RESOLVED** to ratify the payments received from LDC.

1886. TO AGREE PROJECTS TO BE FUNDED FROM TTC'S CIL FUNDS

At Full Council in July, the Amenities & Civic Centre Committee (ACC) requested that an inclusive piece of play equipment be purchased for Robert Kingan playground to replace the wooden fort that had been removed. At stage it was not known what piece of equipment to buy and it was therefore agreed to bring this request back to full Council following the outcome of a consultation of playground users and the ACC Committee had agreed on a piece of equipment. Results have now been collated and at the ACC meeting in September it was recommended that a 4 seat see-saw in robina timber with 'SafaGrass' safety mat surfacing laid over the existing ground level at a price of £4,146 plus VAT and a Target Ball Wall with 'Matta' surfacing at a price of £6,563 plus VAT be installed. Total price from Playsafe Playgrounds £10,709 plus VAT.

Also at September's ACC meeting, the Committee recommended that two barriers be purchased and installed in the grass verge outside the northern gate of Chatsworth Park South playground to prevent direct access to the road. The total cost for this project is £1,999.75 plus VAT, as follows: School Furniture Direct - supply and deliver a 2 metre barrier £145 x 2 = £290 plus VAT.

East Sussex Highways (ESH) approved contractor to install the barriers – M Jacques Groundworks Ltd £625 x 2 to install = £1,250 plus VAT.

ESH licence to erect a structure on the highway - £60.14 and an application to make an excavation in a street, £399.61 or 10% of all works (cost would be minimum charge of £399.61).

Following deliberation it was proposed by Cllr O'Connor, seconded by Cllr Page and unanimously **RESOLVED** to approve payment from TTC's CIL funds for the projects proposed by the Amenities & Civic Centre Committee being purchase of a 4 seat see-saw with Safagrass and a target ball wall with matta surfacing from Playsafe Playgrounds at a net cost of £10,709 for Robert Kingan playground and installation of 2 barriers in the grass verge outside the northern gate of Chatsworth South playground at a total cost of £1,999.75 net of VAT to include the licence, barrier purchase and installation.



1887. TO APPROVE BUDGET PROVISION AND CONTRIBUTION TO CTLA FOR THE 4 TOWNS COMMUNITY BUS SERVICE FOR 2022/23

The report from the CTLA and request for funding was noted and it was proposed by Cllr O'Connor, seconded by Cllr Cheta and unanimously **RESOLVED** to agree a contribution to the CTLA for 2022/23 of £3,300 being an increase of 10%, to allow a budget provision for this amount and for the Town Clerk to sign the SLA agreement on behalf of the Town Council.

1888. TO APPROVE BUDGET PROVISION AND CONTRIBUTION TO CITIZENS ADVICE FOR 2022/23 FINANCIAL YEAR

The report from the Town Clerk was considered and it was proposed by Cllr Page, seconded by Cllr Robinson and unanimously **RESOLVED** to agree a contribution to the Citizens Advice for 2022/23 of £3,960 being just under a 3% increase and to allow a budget provision for this amount.

1889. TO AGREE HOW TO PROCEED REGARDING OUTSTANDING FEES OWED TO BRIGHTON & HOVE CITY COUNCIL (BHCC) FOR BURIALS

Following discussion at the last meeting regarding the notification from BHCC of outstanding fees that they had not invoiced us for, it was agreed that the Town Clerk (i) go back to BHCC advising them that we did not feel we were liable for any outstanding fees as our initial contract was with Brighton Borough Council and (ii) we advise them we want to terminate the contract.

Having gone back to the Head of Bereavement Services she advised that the contract will end on 21st December as we have to give 3 months' notice. Regarding the actual contract, she informed the Town Clerk that she consulted BHCC's legal team and they advised:- *'Regulation 4 of the Local Government Changes for England Regulations 1994 should apply. This effectively transferred all legal liability from the Hove Borough and the Brighton Borough Councils to the unified authority of Brighton & Hove City Council.'* She also advised that our last payment under the agreement was to Brighton & Hove City Council. She therefore reiterated that TTC is responsible for the outstanding fees of £4,620 and any fees that will be incurred in this financial year up until contract termination of 21st December. She has said, however, that she is *'more than willing to spread the costs by making a plan that is acceptable to you.'*

Following consideration of the circumstances it was therefore proposed by Cllr Cheta, seconded by Cllr Clarkson and unanimously **RESOLVED** to pay the outstanding amount as follows:-

- i. Offer to pay BHCC £1,500 in this financial year and at year end we put £850 back into the ER (ER balance £2,350).
- ii. Pay £1,500 in the 2022/23 financial year and at year end we put £850 back into the ER (ER balance £1,700)
- iii. If no burials have taken place from 1st April to contract termination date of 21st December 2021, we can then clear the outstanding balance of £1,620 in 2023/24. If some burials have taken place, then we pay £1,500 in 2023/24 and the outstanding balance in 2024/25, depending on the amount.
- iv. that we do not offer alternative support to residents who will be required to pay the non-resident fee for a burial as suggested by BHCC Bereavement Services.

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1890. TO AGREE SUBSCRIPTION RENEWALS

It was proposed by Cllr Robinson, seconded by Cllr Gallagher and unanimously **RESOLVED** to agree renewal of the following subscriptions:-

East Sussex Association of Local Councils (ESALC) – *(key association for support, training and information for local Councils)* and National Association of Local Councils (NALC) *(national body providing support and information for local Councils)* approx. £2,300 (renewal April annually)

Society of Local Council Clerks (SLCC) – *(Town Clerk’s membership as required in her contract of employment to assist with continued professional development)* approx. £375.00 (renewal June annually)

Peacehaven Chamber of Commerce – *(provides networking opportunities with local traders)* approx. £45.00 (renewal January)

Lewes District Association of Local Councils – *(key association for networking with other councils and receiving updates and information on local council news and issues)* approx. £50.00 (renewal June)

Parish Online – *(online mapping service)* £170 (renewal September)

Zoom - *(Virtual meeting platform)*. approx. £70

Information Commissioner – *(data protection service)* approx. £25 (renewal July)

Satswana – Data Protection Officer, Registration Only Service – approx. £150

1891. TO AGREE CIVIC CENTRE CHRISTMAS CLOSURE

It was proposed by Cllr Brindley, seconded by Cllr Judd and unanimously **RESOLVED** to close the Civic Centre and Council offices from 5pm on Thursday 23rd December until Monday 3rd January 2022 inclusive, with the Council offices re-opening on Tuesday 4th January 2022. It will be necessary to open the Civic Centre on 25th December for the Christmas Coffee Morning from 10am-12pm and a volunteer for this will be needed.

1892. TO NOTE AND COMMENT ON DRAFT BUDGET FOR 2022/23

The draft figures were discussed and it was unanimously **PROPOSED** to add another £1,000 to the Neighbourhood Plan budget and £500 to Town Entertainment, await the tax base figure from LewesDC and then hold a further Budget Working Group meeting to finalise draft budget figures for ultimate agreement by full Council.

1893. UPDATE ON CAFÉ/CONCESSION AT CHATSWORTH PARK AND CONSIDER WHETHER TO HAVE A FEASIBILITY STUDY FOR A CAFÉ CARRIED OUT WHICH WILL REQUIRE A VIREMENT OF FUNDS

It was noted that the café concession has been extended to the end of March 2022, with Wander Coffee now paying a weekly licence fee of £40. The Café Concession Working Group are progressing with investigations for a café building and have been quoted £30k to supply electricity and £10k to provide a water supply to the edge of the park near to Bridle Way. Southern Water do not undertake work on private property, so we would have to employ a contractor to lay supply and wastewater pipes to the café site. Cllr Clarkson explained that

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1893. Update on Café/Concession at Chatsworth Park & Consider whether to have a Feasibility Study for a Café carried out which will require a Virement of Funds

the Working Group would now like to obtain estimates for a feasibility study for a café in the park which will necessitate the scope of a building to be agreed. There is no budget for this and a virement of funds will be required.

It was proposed by Cllr Brindley, seconded by Cllr Gallagher and unanimously **RESOLVED** to obtain quotes for a feasibility study and the quotes be brought back to a future meeting for consideration.

1894. LIBRARIES UPDATE AND AGREE WAY FORWARD

There was lengthy discussion regarding the Peacehaven Library situation and the fact that East Sussex County Council (ESCC) and announced they were moving the library to The Joff and had submitted a planning application to change use of part of The Joff to a library. The proposed area is extremely small and does not meet the needs of a community library. Everyone was urged to join the library which could be done online. It was proposed by Cllr O'Connor, seconded by Cllr Selby and unanimously **RESOLVED** that (1) the Town Clerk submits the Council's objections to the planning application on the grounds that (a) It does not meet the needs of the community – the site is too small to provide the required services, (b) The location does not meet disabled access requirements and (c) It is overdevelopment of the site; (2) The Town Clerk writes to ESCC on behalf of the Council advising of the Council's objections to the move and (3) that the joint working group with Peacehaven Town Council resumes and Cllr Selby will join as well as Cllr O'Connor. Councillors also asked if the Admin Assistant could contact local groups to see if they were aware of the proposed move.

1895. REPORTS FROM:-

Mayor: Cllr Judd advised of the events that he had attended since the last meeting, including the remembrance day service and that he has received lots of invitations for events for Christmas. He ended by thanking Stan Newman for being quiz master at his fundraising quiz that had raised over £200 for the Mayor's charity fund.

District Councillors: Cllr O'Connor advised of a study on the A259. Cllr Robinson advised of the Household Support Fund for anybody that is on benefits and asked if the Council could circulate details via social media and the website.

County Councillors: Cllr Robinson advised of the start of A259 Consultation.

Representatives on external bodies: There were no reports from outside bodies representatives.

1896. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR INCLUSION ON A FUTURE AGENDA

There were no urgent matters.

1897. TO EXCLUDE PRESS AND PUBLIC

It was unanimously **RESOLVED** to exclude Press and Public from the meeting during consideration of the following items pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

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1898. TO AGREE THAT THE DRAFT NEIGHBOURHOOD DEVELOPMENT PLAN GOES FORWARD TO PUBLIC CONSULTATION IN ACCORDANCE WITH REGULATION 14

There was discussion regarding the draft plan and its content. It was noted that the draft plan will go out to public consultation for 6 weeks. Comments will be considered at the end of the consultation and the plan will then be finalised. It was proposed by Cllr Brindley, seconded by Cllr Cheta and unanimously **RESOLVED** to agree the draft plan and that it goes forward for public consultation in accordance with Regulation 14.

There being no further business, the meeting closed at 9.10pm.

Signed – Mayor

Date of next Council Meeting – 15th December 2021