

TELSCOMBE TOWN COUNCIL



Minutes of a meeting of the **PLANNING & HIGHWAYS COMMITTEE** held in Telscombe Civic Centre on **Monday 10th January 2022** at 7.30 pm.

COMMITTEE MEMBERS PRESENT: Councillors C Gallagher, J Harris, C Robinson *Deputy Mayor & Vice Chairman* & A Selby

Also Present: Bianca Buss, Amenities Officer (*minutes*)

2943. PUBLIC QUESTION TIME

There were no members of the public present.

2944. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllr Brindley for health reasons and Cllr Judd for personal reasons, which were accepted by the Committee. Cllr Sharkey has been granted leave of absence until May 2022 and Cllr Clarkson provided retrospective apologies for a family emergency.

2945. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

There were no declarations of interest.

2946. TO APPROVE & SIGN MINUTES OF THE MEETING HELD ON MONDAY 13th DECEMBER 2021

The Committee considered the minutes of the meeting on 13th December 2021 and it was proposed by Cllr Gallagher, seconded by Cllr Harris and **RESOLVED** that they were a true record of the proceedings and were signed as correct by the Vice-Chairman, Cllr Robinson.

2947. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

LW/21/0825 – 381 South Coast Road, Telscombe Cliffs, East Sussex BN10 7EU

Case Officer: James Emery

Retrospective application to retain timber built single-storey rear extension for customer seating, toilets and disabled wc, proposal for new entrance on flat above via staircase on side of the building

The Committee considered the application and it was proposed by Cllr Selby, seconded by Cllr Harris and unanimously **RECOMMENDED** to **SUPPORT** the application

LW/21/0914 – 14-16 Longridge Avenue, Saltdean, East Sussex BN2 8LH

Case Officer: James Emery

Extension of the first floor to comprise 2 one-bedroom apartments and a roof extension to form 1 two-bedroom apartment including the provision of three parking spaces to the rear

The Committee considered the application and it was proposed by Cllr Harris, seconded by Cllr Gallagher and unanimously **RECOMMENDED** to **OBJECT** to the application for reasons of overdevelopment, out of keeping with the street scene and not in keeping with the draft Peacehaven and Telscombe Neighbourhood Plan.

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2948. TO NOTE THE FOLLOWING PLANNING DECISIONS

LW/21/0562 - 49 Ashurst Avenue, Saltdean, East Sussex, BN2 8DR

Demolition of existing conservatory and two-storey side extension, erection of single-storey rear and two-storey side extension, alterations to roof to facilitate loft conversion, to include raising roof pitch with a dual pitch roof, front and rear dormers and roof terrace

LewesDC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **SUPPORTED** the application

LW/21/0711 - 424 South Coast Road, Telscombe Cliffs, East Sussex BN10 7BE

Conversion of derelict garage, outbuilding and rear garden to an eco-friendly self-contained 3 bedroom dwelling - Resubmission of LW/20/0582

LewesDC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **OBJECTED** to the application

LW/21/0764 – 147 Ambleside Avenue, Telscombe Cliffs, East Sussex BN10 7LH

Single-storey rear extension, front porch and loft conversion with rear dormer

LewesDC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **SUPPORTED** the application

LW/21/0832 – 42 Wicklands Avenue, Saltdean, East Sussex BN2 8EP

Erection of first floor rear extension level over existing ground floor rear addition including: replacement fenestration, replacement of existing peddle dash with smooth render and alterations to existing ground floor rear terrace & front porch

LewesDC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **SUPPORTED** the application

LW/21/0816 – 42 Rodmell Avenue, Saltdean, East Sussex BN2 8PG

Demolition of conservatory and erection of single-storey extension, rear timber decking and a loft conversion; including new front and rear gables and flat roof dormer

LewesDC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **SUPPORTED** the application

LW/21/0822 – 46 Rodmell Avenue, Saltdean, East Sussex BN2 8PG

Removal of roof, porch, side extension and rear flat roof extension and replace with new higher pitched roof with side dormers over proposed side, front extension and rear extension in part to rebuild existing extensions. Extend existing rear raised terrace with replacement steps and balustrade

LewesDC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **SUPPORTED** the application

LW/21/0839 – Tesco Express, Kirby Drive, Telscombe Cliffs, East Sussex BN10 7DY

Installation of 2no 1-metre tall ramraid bollards at front ATM

LewesDC **GRANTS PERMISSION**

Telscombe's Planning & Highways Committee **SUPPORTED** the application

The Committee noted the planning decisions.

2949. TO RECEIVE ACTION LIST

The Action List was noted as follows:

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2949. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
11.1.21	Min 2720, p 3322 – To discuss parking enforcement at Highview Road	BB	Parking control request sent to ESCC who conf it takes approx. 14 months for parking reviews to be completed.	Mar 2022
7.4.21	Min 2779, p 3393 – Update on proposed new bus shelter at northern end of Bannings Vale & to consider way forward	BB	ESH approved the licences and TTC have order bus shelter & issued Purchase Order for ground works.	Feb 2022
9.8.21	Min 2859, p 3479 – Update on Gate at Bridleway 8	BB	Gate to be left open for 6 months and the Committee to then make a final decision on way forward.	Feb 2022
9.8.21	Min 2862, p 3479 – To consider an application for an additional key to the gate at Bridleway 8	SN	SN has informed applicant of the situation and that it will be reviewed in 6 months' time.	Feb 2022
20.9.21	Min 2884, p 3506 – Planning application comparison report	BB	Report comparing LDC's decisions against TTC's and reasons why, to be compiled & placed on agenda for March.	Mar 2022
11.10.21	Min 2898, p 3521 – To agree the urban grass cutting options from 2022	BB/SN	Full Council agreed to P&H's recommendation to self-deliver & 4 cuts per year. 3 year contract for 4 cuts agreed & out to tender.	Feb 2022
1.11.21	Min 2914, p 3528 – To consider investigating match funding scheme for a school crossing at TCW	BB	Meeting arranged with ESCC's Traffic & Safety Manager for 19.1.22 to discuss request for a controlled crossing	Feb 2022
1.11.21	Min 2916, p 3528 – Urgent Matters	CR/BB	Re bench at Highview Road TRA have agreed to consider covering costs but need an estimate to consider further. Our caretaker has agreed to quote.	Feb 2022
		BB	Article to be added to the next Town Crier re shared pedestrian and bicycle lane on A259.	Feb 2022

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2949. Action List (Contd)

Date of Meeting	Issue Detail	Action Owner	Update	Due Date
22.11.21	Min 2925, p 3551 – To consider progressing a proposed wildflower verge in Telscombe Cliffs	BB	Application form has been sent to ESCC for proposed wildflower verge at Highview Road on corner with South Coast Road.	Mar 2022
13.12.21	Min 2938, p 3565 – To consider a wildflower volunteer group for East Saltdean	BB	BB informed the resident that the Committee recommended not to proceed with the group due to the costs to the Town Council and the unfeasibility of odd wildflower verges in a residential area.	Completed
13.12.21	Min 2939, p 3565 – To consider a bus shelter request in Telscombe Cliffs	BB	Committee to reconsider if they would like a bus shelter to be added to this location for the 2023/24 budget.	May 2022

Min 2720 Parking enforcement at Highview Road - The Amenities Officer confirmed that a new review has now been added to the County Council's website, so has emailed their parking team for an update.

Min 2779 Update on proposed new bus shelter at Bannings Vale – The Amenities Officer advised that the ground work and installation is due to be carried out on 2nd February 2022.

Min 2916 Urgent Matters – The Amenities Officer reported that the caretaker had provided a price on the bench at Highview Road and this has been taken to the Town Clerk, who is in contact with the Telscombe Residents Association for a way forward.

Min 2925 Proposed wildflower verge – The Amenities Officer reported that the application for the proposed wildflower verge will be taken to the East Sussex County Council's ecologist next week for consideration.

2950. NEIGHBOURHOOD PLAN UPDATE

Cllr Gallagher reported that a new steering group had now been formed, consisting of the Town Clerks from Peacehaven and Telscombe Town Councils, Cllr Gallagher, Cllr Judd, Cllr O'Connor and three Councillors at Peacehaven Town Council. Consultation leaflets will be distributed to the public around 1st February 2022 regarding the draft Neighbourhood Plan and will run for 6 weeks. A full report will be provided at the Full Council meetings of both Town Councils.

2951. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR ADDING ON A FUTURE AGENDA

Cllr Harris reported that a grass verge on the South Coast Road near to the glass shop is being churned up due to vehicles driving over it.

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2952. EXCLUSION OF PRESS AND PUBLIC

It was **RESOLVED** to exclude the press and public during consideration of the following items pursuant to section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

2953. TO AGREE ON BUS SHELTER CLEANING FOR 2022/23

The Committee considered the report from the Amenities Officer. Twenty/20 Window Cleaning had increased their prices by 50% for cleaning the bus shelters from February 2022. An additional bus shelter in Bannings Vale which is due to be added shortly will also increase the cost. Cllr Gallagher felt that although the price had increased by 50%, it was still a competitive rate and voiced concerns that by altering the current schedule, it may cause further issues.

The Amenities Officer confirmed that the proposed budget for 2022/23 is £750 and the Town Council would need to find approximately £300 elsewhere. Following consideration, it was proposed by Cllr Selby, seconded by Cllr Harris and unanimously **RECOMMENDED** that the Town Council contact Twenty/20 Window Cleaning to ask if they will reduce their bus shelter cleaning programme to 9 times a year at the same hourly rate, with their response being taken back to the Committee meeting for consideration.

There being no further business the meeting closed at 8.05 pm.

Signed, Chairman

Next meeting of the Committee – Monday 31st January 2022