



TELSCOMBE TOWN COUNCIL

Minutes of a meeting of the **PLANNING & HIGHWAYS COMMITTEE** held in Room 1 at Telscombe Civic Centre on **Monday 16th October 2023** at 7.30 pm.

COMMITTEE MEMBERS PRESENT: Councillors C Clarkson, D McGuckian, L O Connor *Mayor*, I Sharkey *Chairman* & N Watts

Also Present: Bianca Buss, Amenities Officer (*minutes*)

3346. PUBLIC QUESTION TIME

There were no members of the public present.

3347. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies were received from Cllrs Lawrie and Robinson who were away, Cllr Gallagher who was attending a Peacehaven Town Council meeting and Cllr Judd because of a family commitment. These reasons were accepted by the Committee.

3348. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST IN RELATION TO MATTERS ON THE AGENDA

None.

3349. TO APPROVE & SIGN MINUTES OF THE MEETING HELD ON WEDNESDAY 27th SEPTEMBER 2023

It was proposed by Cllr Watts, seconded by Cllr McGuckian and unanimously **RESOLVED** that the minutes of the meeting held on 27th September 2023 were a true record of the proceedings and were signed as correct by the Chairman, Cllr Sharkey.

3350. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS: -

LW/23/0566 – 61 Rodmell Avenue, Saltdean, East Sussex BN2 8PG

Case Officer: Ella Rigluth

Section 73A Retrospective permission for clear glazing to the side dormers windows and single storey side extension

The Committee considered the application and it was proposed by Cllr O'Connor, seconded by Cllr McGuckian and **RECOMMENDED** to make **NO OBJECTIONS** but asked if the Case Officer could consider the impact of the store to no 59 Rodmell Avenue.

3351. TO NOTE THE FOLLOWING PLANNING DECISIONS: -

The Committee **noted** the below planning decisions.

LW/23/0266 - 37 Gorham Way, Telscombe Cliffs, East Sussex BN10 7BA

Case Officer: James Emery

Proposed rear patio, change to rear bi-folds to French doors & windows, removal of hip roof on rear and alterations to first floor rear windows

LewesDC **GRANTED** permission

Telscombe's Planning & Highways Committee **OBJECTED** to the application



TELSCOMBE TOWN COUNCIL

3351. To note the following planning decisions (Contd)

LW/23/0442 – 116 Telscombe Cliffs Way, Telscombe Cliffs, East Sussex BN10 7DG

Case Officer: Ella Rigluth

Raising existing roof pitch with addition of 2no. side dormers and alterations to fenestration

LewesDC **GRANTED** permission

Telscombe’s Planning & Highways Committee **SUPPORTED** the application

LW/23/0394 – 4 Hartfield Road, Saltdean, East Sussex BN2 8RE

Case Officer: James Emery

Variation of Condition 1 (Approved Plans) and Condition 3 (Obscured Glazing) in relation to approval LW/23/0062 as the finish for the rear first floor is to be updated to waterboard cladding and the first floor SE elevation obscured window is to be removed

LewesDC **GRANTED** permission

Telscombe’s Planning & Highways Committee **SUBMITTED CONCERNS** about the application

LW/23/0420 – 4 Hartfield Road, Saltdean, East Sussex BN2 8RE

Case Officer: James Emery

Variation of condition 1 (Plans) and removal of 4 (Flat Roof Restrictions) relating to LW/23/0062 - addition of balcony to flat roof

LewesDC **REFUSED** permission

Telscombe’s Planning & Highways Committee **SUBMITTED CONCERNS** about the application

LW/23/0483/CD – 3a Rye Close, Saltdean, East Sussex BN2 8PP

Case Officer: James Emery

Discharge of Conditions 2 (Construction Environment Management Plan) and 3 (details of energy requirements) related to Planning Approval LW/22/060

LewesDC **GRANTED** permission

Telscombe’s Planning & Highways Committee **SUBMITTED COMMENTS** on the application

LW/23/0510 - 7A Brambletyne Avenue, Saltdean, East Sussex BN2 8EL

Case Officer: James Smith

Roof extension to create additional storey including first floor pitched roof front extension with timber balcony and associated works

LewesDC **GRANTED** permission

Telscombe’s Planning & Highways Committee **OBJECTED** to the application

3352. TO NOTE THE ACTION LIST & AGREE ANY FURTHER ACTIONS REQUIRED

The action list was noted as follows:

Meeting Date	Issue Detail	Action Owner	Update	Due Date
27.06.2022	Min 3068, p 3694 – Urgent Matters, wildflower verge at Crowborough Road	BB	ESH due to re-paint the faded double yellow lines in summer but not undertaken. Bianca has re-chased ESH for an update and also contacted ESCC to check when the wildflower verge at Crowborough Road will be cut.	Nov 2023



TELSCOMBE TOWN COUNCIL

3352. Action List (Contd)

Meeting Date	Issue Detail	Action Owner	Update	Due Date
09.01.2023	Min 3180, p 3804 – Update on damaged street light in Telscombe Village	BB	ESH's lighting engineer has now sent information over regarding way forward with street lighting and will be taken to a future meeting for consideration.	Nov 2023
03.07.2023	Min 3287, p 3911 – To consider request to extend double yellow lines at Crowborough Road	BB	Application to extend the double yellow lines at Crowborough Road to be submitted via ESCC's parking review & to contact ESCC for their advice in April 2024. BB has made contact with officer as provided by Cllr Robinson at last meeting re LDC's refuse team driving alternative route to access the houses at Brambletyne Avenue and awaiting their reply.	Jan 2024
04.09.2023	Min 3324, p 3952 – To consider the first phase of ESCC Bus Stop Infrastructure Improvements (BSIP) on the number 14 route through Telscombe & Peacehaven	SN / BB	Informed ESCC that we agree to support all the proposed works and that we will actively follow the plan. Also asked when future phases will be provisionally scheduled for and awaiting their reply.	Nov 2023
27.09.2023	Min 3341, p 3968 – To consider the draft grass verge cutting consultation document	BB	Cllr McGuckian provided a training session on Microsoft Forms and Sway. Amenities Officer to install consultation document onto this programme and take back to a future meeting.	Jan 2024
27.09.2023	Min 3344, p 3969 – To consider aesthetic options for proposed bus shelter on South Coast Road near to Lincoln Avenue junction	BB	Informed ESCC our preference of colour coded aluminium at the bottom of the shelter and glass at the top, a light and dark blue colour scheme and that LED lighting not to be included.	Completed

The Amenities Officer thanked Cllr McGuckian for his time in undertaking the training session.



TELSCOMBE TOWN COUNCIL

3353. NEIGHBOURHOOD PLAN UPDATE

Cllr O'Connor advised that Regulation 16 is currently out for consultation and will be open until 24th November and this final version is likely to be considered by the Inspector. The Committee also noted that G Mallia had carried out amendments to the design of the Plan and had submitted an invoice of £625 to Peacehaven Town Council, which Telscombe Town Council pay a third of. There may also be further work required. It was proposed by Cllr O'Connor, seconded by Cllr Clarkson and unanimously **RECOMMENDED** that authorisation be given to pay invoices from G Mallia regarding amendments to the plan document and that Cllr O'Connor as Mayor puts a joint message out to residents with the Mayor from Peacehaven, confirming what the consultation is about.

3354. BUSINESS PLAN REVIEW/UPDATE

The Business Plan was **noted**. It was proposed by Cllr O'Connor, seconded by Cllr Clarkson and unanimously **RECOMMENDED** that project number 1 Neighbourhood Plan is amended to include that the Plan is out for Regulation 16 consultation. Cllr McGuckian also noted that project number 2 road grass verges has not been amended to confirm that residents will be consulted on wild flower verges as part of the urban grass verge consultation. It was therefore proposed by Cllr McGuckian, seconded by Cllr Clarkson and unanimously **RECOMMENDED** that this be added.

3355. TO CONSIDER MAKING REPRESENTATIONS ON RAMPION 2's DEVELOPMENT CONSENT ORDER APPLICATION FOR AN OFFSHORE WIND FARM

The Committee considered the invitation from Rampion2 on making representations on their Development Consent Order application and it was proposed by Cllr O'Connor, seconded by Cllr McGuckian and unanimously **RECOMMENDED** not to make representations as Telscombe Town Council are not a statutory consultee.

3356. TO AGREE ESCC STREET LIGHTING MAINTENANCE RATE

The Committee were informed that East Sussex County Council have confirmed that the street lighting maintenance rates will remain unchanged for 2023/24 financial year, which covers general faults at a cost of £25 per street light x 26 street lights. It was proposed by Cllr Clarkson, seconded by Cllr O'Connor and unanimously **RECOMMENDED** to agree to the continued maintenance of the Town Council owned street lights at the current rate.

3357. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING OR ADDING ON A FUTURE AGENDA

There were no urgent matters.

There being no further business the meeting closed at 7.55pm.

Signed, Chairman

Next meeting of the Committee – Monday 6th November 2023